

Notice Inviting Tender for Entering in to Annual Rate Contract for Supply of Chemicals, Reagents, Glassware, Plastic ware and Minor Equipments (costing less than Rs. 15,000/-)

At

RAJIV GANDHI UNIVERSITY, DOIMUKH/ITANAGAR ARUNACHAL
PRADESH

NIT No.	No. RGU/UGC/ARC/377/2017
NIT Issue Date	05 th October, 2017
Last Date of Submission	31 st October, 2017 till 04:00 pm
DATE OF OPENING	1 st November, 2017 at 02:30 pm



RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH-791112
ARUNACHAL PRADESH

Phone: 0360-2279027 Email:rgureg@gmail.com
Website: <http://www.rgu.ac.in>

Chapter I- Instruction to bidders
Notice Inviting Bids

Subject: - Procurement of Chemicals, Reagents, Glassware, Plastic ware, and minor Lab equipment (costing less than Rs. 15,000) for the financial year 2017-18.

1. Rajiv Gandhi University, Rono Hills, Doimukh/ Itanagar, Arunachal Pradesh a central University by an Act of Parliament, invites sealed bids for purchase of Chemicals, Reagents, Glassware, Plastic ware & **minor Lab equipment (costing less than Rs. 15,000/-)** enlisted brands as mentioned in "Chapter-V" from manufacturer/authorized dealer, distributor/ stockiest for the financial year 2017-18. Interested parties may send their tender in sealed cover addressed to the Registrar, **Rajiv Gandhi University, Rono Hills, Doimukh** super scribed with the words **"Rate Contract for Supply of Chemicals, Reagents, Glassware, Plastic ware & Minor Lab equipments"** and complete in all respects should be dropped in the tender box kept in the office of the Deputy Registrar (UGC& Project:cell), RGU Doimukh up to **31st October 2017 till 04:00 pm**. The Quotations will be opened on the next day at 02.30 PM at the Chamber of the Deputy Registrar (Projects) Rajiv Gandhi University, Doimukh, Arunachal Pradesh. The tenders received after the scheduled date and time will be rejected out-rightly.
2. The tender is in **two - bid system** i.e. **Technical & Financial**. The technical bid should be submitted as per the details shown in "Chapter -IV" along with tender fee and EMD. The financial/price bid should be submitted as per the format detailed in "Chapter VI". The technical bid will be opened on the designated date by the Purchase Committee. The financial bid containing the discount offered by the vendors for various items will be opened on a suitable date, to be intimate later by the Purchase Committee in respect of those who qualify the terms and conditions of the technical bid.
3. The technical bid and the financial bid should be sealed by the bidder in separate covers super-scribed **"Technical bid for Supply of Chemicals, Reagents, Glassware, Plastic ware, minor equipment & other Laboratory Consumables"** and **"Financial/price Bid for supply of Chemicals, Reagents, Glassware, Plastic ware, minor equipment & other Laboratory Consumables"**. Both Sealed Envelopes should be kept in a main/bigger envelope super-scribed as **"Rate Contract for Supply of Chemicals, Reagents, Glassware, Plastic ware, Minor equipment & other Laboratory Consumables"**. The **"Technical Bid"** will be analyzed and **'Financial Bid'** of only those firms who are found eligible in **'Technical Bid'** will be opened in due course and the eligible firms would be intimated there of accordingly.

4. A Certificate is to be given by the bidder/ tenderer that the price list supplied is the only one in circulation.
5. Printed price list (Hard Copy) 2017-18 may be furnished in bound form. An undertaking may be given that the price list being furnished with the proposal will remain valid for the current rate contract.
6. The price list which is in CD may be downloaded and a copy may be supplied to this office duly signed and sealed by the authorized signatory.
7. The Annual Turn Over of the firm during last 3 years may also please be furnished. (Enclosed document in support of the claim).
8. The competent authority reserves the right to accept or reject any or all tenders without assignment any reason.
9. The Rate Contracts concluded as a result of this Tender inquiry shall be governed by the 'Terms & Conditions' and other relevant instructions as contained in this Tender Document.
10. Tenderers are requested to enclose a self attested copy of their valid certificate of GST Registration Number, PAN No. TAN No, and Service Tax No. with their tender.
11. Tenders received without Tender Fee, Bid Security (EMD) by way of DD or Pay Order/Banker's Cheque / FDR in the name of Registrar, Rajiv Gandhi University, Doimukh/ Itanagar will not be considered at all.
12. Tenderers may note that if the date of tender opening given in this Tender Document is declared to be a holiday, the tender shall be opened on the next working day at the same timing.
13. Late/delayed tenders received due to any reason whatsoever will not be accepted under any circumstances.
14. The sealed tender should be dropped in the Tender Box kept in the office of Deputy Registrar (Projects) Rajiv Gandhi University, Rono Hills, Doimukh
15. Acceptance of the rate will be communicated by Speed post /E-mail/University Website or any other form of communication.
16. Each and every page of the tender documents must be signed by the bidder.

Signature.....

Complete address of the firm with seal

Schedule of Tender

1. Last date and time of receipt of tender: : 31st October, 2017 till 04:00 pm
2. Amount of tender fee : Rs. 500.00
3. Amount of Earnest Money Deposit(EMD) : Rs. 20,000.00
4. Date of opening and time of opening : 01st Novemberr,2017 at 02.30 pm

4. Tender document may be downloaded from this University's official Website "<http://rgu.ac.in>".



Registrar, RGU
Registrar
Rajiv Gandhi University
Rono Hills, Doimukh

