

RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH – 791112
(A Central University established by an Act of Parliament)

APPLICATION FOR COURSE COMPLETION CERTIFICATE

(To be submitted after successful completion of all prescribed courses or along with the
“Declaration of Exit” under the FYUP/NEP-2020 Regulations)

PART – A: STUDENT PARTICULARS

1. Name of the Student (in Block Letters): _____

2. Roll No.: _____

3. APAAR ID: _____

4. Programme: _____

5. Major Discipline: _____

6. Department/Centre: _____

7. Registration No.: _____

8. Year of Admission: _____

9. Exit Qualification Applied For:

- ☐ **Undergraduate Certificate** *(after successful completion of First Year of the Undergraduate Programme)*
- ☐ **Undergraduate Diploma** *(after successful completion of Second Year of the Undergraduate Programme)*
- ☐ **Bachelor's Degree** *(after successful completion of Third Year of the Undergraduate Programme)*
- ☐ **Bachelor's Degree (Honours/Honours with Research)** *(after successful completion of Fourth Year of the Undergraduate Programme)*
- ☐ **Postgraduate Diploma** *(after successful completion of First Year of the Two-Year Postgraduate Programme)*
- ☐ **Master's Degree** *(after successful completion of Two-Year or One-Year Postgraduate Programme)*

PART-B: SEMESTER-WISE ACADEMIC PERFORMANCE (Complete only the relevant semester(s) as applicable.)

Semester	Major Credits Registered	Major Point Credits Earned	Major SGPA	Overall Credits Registered	Overall Credits Point Earned	Overall SGPA
I						
II						
III						
IV						
V						
VI						
VII						
VIII						

Attach photocopy of the Grade Cards of the concerned examinations

PART-C: CONSOLIDATED ACADEMIC PERFORMANCE

Particulars	Major Discipline	Overall Programme
Total Credits Registered		
Total Credits Point Earned		
Final CGPA		
Equivalent Percentage (if applicable)		
Letter Grade		
Academic Result		

PART-D: STUDENT DECLARATION

I hereby declare that (tick the applicable clauses):

1. I have submitted the prescribed “Declaration of Exit” under the FYUP/NEP-2020 Regulations of Rajiv Gandhi University.
2. I hereby declare that I have fulfilled all academic requirements prescribed under the applicable Regulations for the exit qualification specified in Part-A (9).
3. The information furnished in this application is true and correct to the best of my knowledge and belief.

Date: _____

Place: _____

Signature of the Student

PART-E: RECOMMENDATION OF THE HEAD OF THE DEPARTMENT/PRINCIPAL

Certified that the particulars furnished above have been verified from the Department/College records. The student has completed the prescribed academic requirements for the award of:

☐ Undergraduate Certificate

☐ Undergraduate Diploma

☐ Bachelor's Degree

☐ Bachelor's Degree (Honours/ Honours with Research)

☐ Postgraduate Diploma

☐ Master's Degree (Two-Year PG with Research/ Coursework & Research/ Coursework)

☐ Master's Degree (One-Year PG with Research/ Coursework & Research/ Coursework)

The application is recommended for the issue of the Course Completion Certificate.

Head of the Department/Principal

Date: _____

(Signature & Seal)