RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH

No.EG-502/2016/CC

Date 13th November, 2023

NOTIFICATION

The Proficiency Test and Written Examinations for the post of Data Entry Operator on contractual basis against the Advertisement No.EG-433/2023/ACS/Vol-II/Pt. dtd. 23-08-2023 is fixed on 20th November, 2023 at Central Browsing Facility, Computer Centre, Rajiv Gandhi University (Mass Communication & Computer Centre Building) as per the schedule given below :

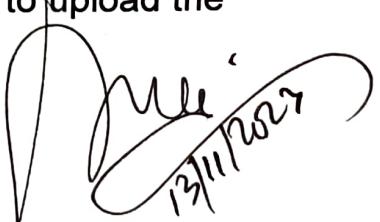| Sl. No.	Activity	Date and Time
1.	Proficiency Test: The Proficiency Test shall carry 100 marks and shall consists of Tally, Microsoft Excel and Microsoft Word. The test shall be Computer based Test	20th November, 2023 (10.00 am - 12.00 noon)
2.	Written Examinations : Written exemptions shall carry 100 marks and shall consists of the following. a) English & Grammar (descriptive) – 50 marks b) Numerical – 25 marks c) General knowledge & Reasoning – 25 marks	20th November, 2023 (2.00 pm - 4.00 pm)

All qualified/selected candidates are require to attend the test as per above schedule.

Sd/-
Registrar

Memo No.EG-502/2016/CC

Date 13th November, 2023

Copy to:-
1. P.S. to Vice-Chancellor for information please.
2. P.S. to Registrar for information please.
3. The Joint Director, Computer Centre with a request to upload the same in RGU website please.
4. Office Notice Board.
5. Guard File.
6. Office copy.

REGISTRAR