

**MEMORANDUM OF UNDERSTANDING
(TRI-PARTITE MOU)**

BETWEEN

**RAJIV GANDHI UNIVERSITY, ITANAGAR,
ARUNACHAL PRADESH-791112**

**DEPARTMENT OF HIGHER EDUCATION,
MINISTRY OF HUMAN RESOURCE DEVELOPMENT,
GOVERNMENT OF INDIA,
NEW DELHI-110015**

AND

**UNIVERSITY GRANTS COMMISSION,
BAHADUR SHAH ZAFAR MARG,
NEW DELHI-110 002**

FOR

2019-2020

MEMORANDUM OF UNDERSTANDING between Rajiv Gandhi University (RGU), Ministry of Human Resource Development (MHRD) and University Grants Commission (UGC), New Delhi for 2019-20

This is a tri-Partite Memorandum of Understanding (MoU) being signed among Ministry of Human Resource Development (MHRD), University Grants Commission (UGC)

and

the third party, Rajiv Gandhi University, Itanagar, Arunachal Pradesh (hereafter referred to as Central University)

With the objective to assess and facilitate the performance of the University on selected key parameters against the targets set so as to incrementally improve the performance of the University.

PART 1 VISION, MISSION AND OBJECTIVES

1.1 Vision

To develop enlightened citizenship of a knowledge society for peace and prosperity of individuals, nation and the world, through promotion of innovation, creative endeavours, and scholarly inquiry.

1.2 Mission

To serve as a beacon of change, through multi-disciplinary learning, for creation of knowledge community, by building a strong character and nurturing a value-based transparent work ethics, promoting creative and critical thinking for holistic development and self-sustenance for the people of India. The University seeks to achieve this objective by cultivating an environment of excellence in teaching, research and innovation in pure and applied areas of learning.

1.3 Objectives

The University shall endeavour through education, research, training and extension to play a positive role in the development of North Eastern Region and based on the rich heritage of the region, to promote and advance the culture of the people of the State of Arunachal Pradesh and its human resources. Towards this end, it shall –

- 1.3.1 To disseminate and advance knowledge by providing instructional and research facilities in such branches of learning as it may deem fit;
- 1.3.2 To make special provisions for integrated courses in humanities, social sciences, science and technology in its educational programmes;
- 1.3.3 To take appropriate measures for promoting innovations in teaching-learning process and inter-disciplinary studies and research;
- 1.3.4 To educate and train manpower and skill development for the development of the country;

- 1.3.5 To establish linkages with industries for the promotion of science and technology;
- 1.3.6 To pay special attention to the improvement of the social and economic conditions and welfare of the people, their intellectual, academic and cultural development.
- 1.3.7 International linkages for collaboration, consensus, communication for holistic development of knowledge societies.

PART 2 EXERCISE OF ENHANCED AUTONOMY AND DELEGATION OF FINANCIAL POWERS

- 2.1 All such powers are available to the Executive Council (EC) of the University as are provided for by the Act and Statutes as well as Ordinances framed thereunder. The Executive Council (EC) shall not use its power to lay down any policy has an overriding or overruling impact on the University's Act.
- 2.2 The University shall endeavour to ensure gradual annual increase in the user charges / fees charged by it for its various courses and facilities.
- 2.3 The University shall strictly follow the General Financial Rules, 2017 issued by Department of Expenditure, Ministry of Finance, and Government of India in all its financial transactions including procurement of goods and services.
- 2.4 The University shall adopt the Public Financial Management System (PFMS) for receipt of all funds from UGC / Government of India and make all payments through the PFMS till the last mile as far as possible.
- 2.5 The University shall send to the MHRD and UGC any information required by it to satisfy any requirement related to Parliamentary Matters, RTI, Court Cases, Public Grievances or inputs to policy decision to be taken by the UGC/MHRD within reasonable time specified by the UGC/MHRD.
- 2.6 In addition to the above, such decision which creates financial liabilities on UGC/ MHRD shall be taken up by the University with the prior approval of UGC / MHRD.
- 2.7. In fulfilment of its obligations under the MoU, the University shall undertake to achieve certain level of performance for the year 2019-20. The performance will be assessed based on the information provided by the University as per the criteria listed in the **Annexure** enclosed.

PART 3 FACILITATION /ASSISTANCE FROM THE GOVERNMENT/UGC

- 3.1. The University has made the commitment of Performance Evaluation Targets based on certain assumptions in respect of release of grants from

Government/ UGC and raising from other resources, including loan from HEFA for expansion of infrastructural facilities, which has a direct bearing on the performance of the University committed in this MoU.

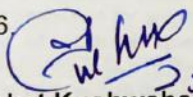
- 3.2. UGC/ MHRD will extend any other facilitation assistance like taking up the matters with the State Government concerned or any Ministry/ Department of the Union Government, as and when required.

PART 4 ACTION PLAN FOR IMPLEMENTATION AND MONITORING OF THE MoU

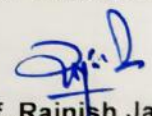
- 4.1 Performance evaluation against these MoU parameters shall be carried out every six months and monitored by the University.
- 4.2 The performance evaluation so carried out shall be submitted to the Executive Council (EC) of the University during the EC meetings for consideration. After the EC meeting, the same shall be sent to UGC along with its recommendations.
- 4.3 A joint review by the University, UGC and MHRD shall be carried out within 180 days of completion of the financial year. The result of the joint review shall be placed before the EC and hosted prominently on the website of the University.

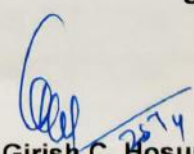
PART 5 REQUIREMENT FROM THE UGC AND MHRD

The University shall submit detailed proposal along with detailed justifications to UGC/ MHRD, duly approved and recommended by its Finance Committee/ Executive Council. UGC/ MHRD may liberally consider release of funds as per given justifications. Besides, UGC/ MHRD will also provide administrative support and permissions wherever required as per the provisions of the Rajiv Gandhi University Act, 2006.


(Prof. Saket Kushwaha)
Vice-Chancellor
Rajiv Gandhi University
Itanagar, Aunachal Pradesh

राजीव गांधी विश्वविद्यालय
रोनो हिल्स, दोईमुख
अरुणाचल प्रदेश, पिन-791112
Vice-Chancellor
Rajiv Gandhi University
Rono Hills, Doimukh P.O.
Arunachal Pradesh, PIN-791112


(Prof. Rajnish Jain)
Secretary
University Grants Commission,
New Delhi


(Shri Girish C. Hosur)
Joint Secretary (CU)
Ministry of Human Resource Development
New Delhi

**MEMORANDUM OF UNDERSTANDING (MOU) among Rajiv Gandhi University,
Ministry of Human Resource Development (MHRD) and University Grants
Commission, New Delhi for 2019-20**

**PERFORMANCE EVALUATION PARAMETERS, OUTPUT TARGETS AND
PROGRAMME OF WORKS**

Sl. No.	Performance Parameters	2018-19 (Number)	Target 2019-20 (Number)	Actual 2019-20	% Target Achieved	Remarks
1.	Access: Student annual in-take					
	UG	22580	25000			As per programme intake with 10% addition for EWS reservation.
	PG	2067	2274			
	M.Phil	145	159			
	Ph.D	119	131			
(Weightage $0.25 \times (UG+1) \times (PG+1) \times (MPhil+3 \times Ph.D)$)						
2.	Equity and Diversity:					
	(i) % age of women students	50.5	52.30			
	(ii) % age of students from other State	21.03	22			
	(iii) % age International students	0	1			
3.	Quality : Strengthening Faculty					
	(i) Student-Teacher Ratio	13.55:1	15.70:1			University has decided to open five new departments and starts PG Programmes in three new departments.
	(ii) % age of vacancy (permanent faculty / sanctioned strength)	25	10			
	(iii) Visiting Faculty from other Universities National/ International	03	09			
	(iv) Visiting Faculty from the University to other Universities National / International	07	11			
	(v) Enrolment under ARPIT Programme for Teaching Faculty of the University	12	36			
	(vi) % of vacancy in non-teaching faculty	8%	5%			
4.	Academic Outcomes :					
	(i) Number of students placed through campus interviews for employment	67	87			
	(ii) Number of students qualified for NET/ GATE/SET/ SLET/ Ph.D	138	152			
	(iii) Other (to be specified by CU)	-	-			
	(iv) No. of teaching days	180	182			
5.	A. Research:					
	(i) Number of papers published in UGC listed journals	102	112			
	(ii) Research Projects sanctioned /completed	08	09			
	(iii) Participation of faculty in IMPRESS, IMPRINT, SPARC, STARS etc and DSF Funding Programme	-	03			
	B. Others					
	(i) Books / Chapters	12/37	13/40			
	(ii) Policy Reports	04	05			
	(iii) Invited lectures / seminars (only Foreign Universities)	04	06			
6.	(i) Amount of Research Grant (Extra-mural funding) (Rs. in crore).	0.73	1.50			

	(ii) Consultancy (Rs. in lakhs)	0.07	0.10			
7.	(i) Patents					
	(a) Filed	02	03			
	(b) Awarded	00	01			
	(ii) Exceptional International Awards / Honours	01	02			
8.	Co-and Extra-curricular Activities (Sports, extension activities etc.	09	11			
9.	Governance					
	(i) Digitalization of Administration (list the areas – Students enrolment, Administration etc.)	Under process	25%			Work is to be done through tendering and it is expected to be finalized shortly. Thereafter, digitalization work will be started.
	(ii) Cashless Transaction (list the items such as students fees, salary etc.) Semester Fee Miscellaneous Fee Vendor Payment	95%	96%			
	(iii) Setting up of Grievance Redressal Mechanism (both online and offline)	*	*			*University has set up online as well as offline grievance redressal mechanism for timely disposal of grievances.
10.	Budget					
	(i) % age utilization of funds received from UGC	90%	100%			
	(ii) Other sources	90%	90%			
11.	Finance :					
	(i) Internal resources to total budget (%)	12	13			
	(ii) Corpus Funds (Rs. in crore)	14.0	15.5			
	(iii) Support from Alumni (Rs. in lakhs)	-	5.0			
12.	RANKING					
	(i) NAAC	'B'	'B'			
	(ii) NIRF Ranking (overall)	100-150	99			
	(iii) NIRF Ranking (Discipline)	-	-			
	(iv) Times Higher Education (THE)/ QS World/BRICS/Asia Ranking, as applicable	-	-			
13.	Contribution to the Local Society Activities organized					
	(a) Participation in Unnat Bharat Abhiyan.	Yes, conducted five programmes	University will be conducting six more programmes			
	(b) Adoption of Village, Blood Donation Camp, Legal Aid Camps etc.	Yes, conducted five programmes	University will be conducting five more programmes			
	(c) Amount spent	-	20.0 lakhs			
14.	Status of Statutory positions (filled/ vacant):					
	(i) Pro Vice Chancellor	Vacant	1			To be filled up during 2019-20
	(ii) Registrar	Vacant	1			Already advertised and shortlisted the candidates. Interview is expected to take place shortly.
	(iii) Finance Officer	Vacant	1			Advertised thrice. No eligible candidate is found.
	(iv) Controller of Exams.	Vacant	1			Both the case will be presented before the EC for changing the mode of

						recruitment and to fill up the posts on deputation basis.
(v) Librarian	Filled					

- Note:** (i) Programme of Action for each item (1 to 14) as applicable may be given in a separate sheet (**Appendix**)
(ii) University may add new areas of digitalization in point no.9 which they have done during the year of the Report.
(iii) Efforts may be made during the year for increasing rank / score in the next cycle.

Grading and Overall Grading

Achievements (in %)	Grade	Score
>= 90%	Out standing	6
>=70% but <89%	Excellent	5
>=60% but <69%	Very good	4
>=50% but <59%	Good	3
>=40% but <49%	Average	2
>=30% but <39%	Fair	1
<= 29%	Poor	0

Average score = $\sum S/6$ and the Grade is assigned as per the scale given above.

Memorandum of Understanding (MoU) among Rajiv Gandhi University, Ministry of Human Resource Development (MHRD) and University Grants Commission for 2019-20

Detailed Programme of Action for Item Nos. 1 to 14 of Annexure

Sl. No.	Performance Parameters	Programme of Action
1.	Access: Student annual in-take	23 rd meeting of the Executive Council held on March 27 has decided to open five new Departments namely; Law, Food Technology, Statistics, Agricultural Sciences for the session 2019-20.
	UG	
	PG	23 rd meeting of the Academic Council held on March 14 has decided to start post-graduate programmes in 3 new Departments namely; Music, Fine Arts and Tribal Studies for the session 2019-20. University decided enhance 10% students intake under EWS Scheme of MHRD. Further university proposed to start paid seat in each Department up to 10% of existing intake capacity.
	M.Phil	23 rd meeting of the Academic Council held on March 14 has decided to open M. Phil Programme in the Department namely: English for the session 2019-20.
	Ph.D (Weightage 0.25x(UG+1)x(PG+1)xMPhil+3xPh.D)	Vacant seats will be filled up.
2.	Equity and Diversity:	
	(i) % age of women students	The university has more than 50% female students. The university will try to increase the number of female students further through provision of additional hostels for girls and improvement of other basic facilities.
	(ii) % age of students from other State	The Academic Council of the university approved for conducting Entrance Tests at multiple centres for the ease of students from other states.
(iii) % age International students	Supernumerary seats for international students are proposed in each department, the matter will be placed in the next Academic Council. International students hostel is proposed to be constructed.	
3.	Quality : Strengthening Faculty	
	(v) Student-Teacher Ratio	University intends to improve the teaching position by creating additional posts in order to achieve optimal student-teacher ratio.
	(vi) % age of vacancy (permanent faculty / sanctioned strength)	At present 25% of teaching positions are vacant. It was mainly because of stay by the Hon'ble Supreme Court of India. Advertisements in this regard will be done shortly. The vacancy percentage is expected to come down to less than 10%.
	(vii) Visiting Faculty from other Universities National/ International	At present we have three visiting faculties and we will get more so that our students get more exposure.
	(viii) Visiting Faculty from the University to other Universities National / International	MoU has been signed with different national / international / academic institutions/research institution.
	(vii) Enrolment under ARPIT Programme for Teaching Faculty of the University	Our faculty members are attending Refresher Courses regularly.
	(viii) % of vacancy in non-teaching faculty	Attempts are made to fill up the vacancies to non-teaching posts. Advertisement will come up soon.
4.	Academic Outcomes :	
	(v) Number of students placed through campus interviews for employment	Placement Cell is already constituted with one Professor In-Charge. Hence, it is expected to increase the number of students placed through campus interview.
(vi) Number of students qualified for NET/ GATE/SET/ SLET/ Ph.D	University is taking steps for enhancement of NET qualified students and Ph. D. awarded students. The university has a University Industry Interface Cell, Career Counselling Cell, Innovative Centre, Coaching Centre for Entry to Services for ST, SC, OBC & Minorities, Remedial Coaching Centre for NET/SLET, Oral Tradition Research Project,	

		Maulana Azad Centre for Research on NE India, Women Studies & Research Centre, Centre for Entrepreneurship
	(vii) Other (to be specified by CU)	University has a coaching centre of NET/SLET, etc.
	(viii) No. of teaching days	182 teaching days, which is above the normative figure of 180 days.
5.	A. Research:	
	(i) Number of papers published in UGC listed journals	Faculty has been asked to publish their research paper in UGC listed journals.
	(ii) Research Projects sanctioned / completed	Faculty members are encouraged to submit research proposal to external funding agency.
	(iii) Participation of faculty in IMPESS, IMPRINT, SPARC, STARS etc. and DSF Funding Programme	University encouraging to participate in IMPESS, IMPRINT, SPARC, STARS, etc. with necessary support.
	B. Others	
	(iii) Books / Chapters	Faculty members are encouraged to publish books/chapters
	(ii) Policy Reports	University has been preparing policy research documents regularly. Rajiv Gandhi University is putting up efforts by contacting state and central govt. for more assignments.
	(v) Invited lectures / seminars (only Foreign Universities)	MoU has been signed with many foreign universities. As per the agreement and availability of fund invited lectures / seminars will be arranged.
6.	(i) Amount of Research Grant (Extra-mural funding) Rs. In crores.	A good numbers of research proposal have already submitted and the number is gradually increasing.
	(iv) Consultancy (Rs. In crores)	University is trying its level best to enhance the consultancy amount by contacting industries and government.
7.	(i) Patents	This university has an Intellectual Property Right Cell.
	(a) Filed	Sensitization of faculty members for filling more patents will be done.
	(b) Awarded	Sensitization of faculty members for filling more patents will be done.
	(ii) Exceptional International Awards / Honours	Research work being done by various faculty members is getting due recognition worldwide and hopefully in coming years they will fetch international awards / honours.
8.	Co-and Extra-curricular Activities (Sports, extension activities etc.	With the help of Physical Education Department and NSS Unit, the university will be taking up more such activities. University has also applied for NCC Unit.
9.	Governance	
	(i) Digitalization of Administration (list the areas – Students enrolment, Administration, etc.)	Work is to be done through tendering and it is expected to be finalized shortly. Thereafter, digitalization work will be started.
	(ii) Cashless Transaction (list the items such as students fees, salary etc.) Semester Fee Miscellaneous Fee Vendor Payment	University has achieved more than 90% of cashless transaction and it is already increasing.
	(iii) Setting up of Grievance Redressal Mechanism (both online and offline)	It is already in practice.
10.	Budget	
	(i) % age utilization of funds received from UGC	Approximate 90%. Proper planning, execution and monitoring by various statutory and internal committees are in practice. However, for utilization of fund under Capital Heads e-tendering is under process, which was so far a major obstacle.
	(ii) Other sources	Contribution from Alumni Pool. University is planning to start endowment funds from recognized institutions as per laid down rules.
11.	Finance :	
	(i) Internal resources to total budget (%)	University is trying its best to increase internal resources, keeping in mind that the students largely belong to socially disadvantaged group.
	(ii) Corpus Funds (in crores)	University is trying to enhance its corpus fund.
	(iii) Support from Alumni	University expects to receive some amount this year.

12	RANKING	
	(i) NAAC	Next NAAC Accreditation is due in 2020
	(ii) NIRF Ranking (overall)	NIRF Ranking has improved from 124 to 99
	(iii) NIRF Ranking (Discipline)	NA
	(iv) Times Higher Education (THE)/ QS World/BRICS/Asia Ranking, as applicable	Not applied so far
13.	Contribution to the Local Society Activities organized	
	(a) Participation in Unnat Bharat Abhiyan.	University is organizing a number of programmes in Unnat Bharat Abhiyan.
	(b) Adoption of Village, Blood Donation Camp, Legal Aid Camps etc.	University will continue the adoption of five villages and five more will be added this year.
	(c) Amount spent	University will spend around Rs. 20 lakhs
14.	Status of Statutory positions (filled/ vacant):	
	(i) Pro Vice Chancellor	To be filled up during 2019-20
	(ii) Registrar	Already advertised and shortlisted the candidates. Interview is expected to take place shortly.
	(iii) Finance Officer	Advertised thrice. No eligible candidate is found. Both the case will be presented before the EC for changing the mode of recruitment and to fill up the posts on deputation basis.
	(iv) Controller of Exams.	
	(v) Librarian	1 position exists which is filled up.