

**RAJIV GANDHI UNIVERSITY  
RONO HILLS, DOIMUKH**

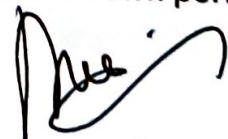
No. RGU/REG/COVID-19/1/20

16<sup>th</sup> May, 2021.

**OFFICE ORDER**

In pursuance to Govt. Order vide Memo No. SEOC/DRR&DM/01 2011-12 dated 15<sup>th</sup> May 2021 issued by the Chief Secretary, Government of Arunachal Pradesh, Itanagar and subsequent Order vide No. DC/PP/CVD 19/01/2020 dated 15<sup>th</sup> May, 2021 received from the DM-cum-DC, Papum Pare District, Yupia, the Rajiv Gandhi University shall strictly implement the following measures / guidelines / instructions w.e.f. 17<sup>th</sup> May, 2021 to till 31<sup>st</sup> May, 2021:

1. University Offices, Departments, Institutes, etc. shall function till 02:00 p.m. on all working days.
2. All offline academic activities shall remain suspended till further orders. However, all academic activities shall continue on online mode.
3. All Group A & B employees shall attend office till 2:00 p.m. on all working days.
4. All Group-C non-teaching employees shall attend their duties on roster basis with 30% attendance as prepared by the Branch Officers, HoDs, Directors, etc. as the case may be.
5. All Branch Officers, HoDs, Directors, etc. shall prepare and notify the roster of Group-C employees with 30% attendance by 17<sup>th</sup> May 2021 (Monday) positively and submit a copy to the undersigned accordingly.
6. All Branch Officers, HoDs, Directors shall intimate the Group A, B, and C employees working in the respective Branch/Department/Institute, etc.
7. All Branch Officers, HoDs, Directors shall monitor the Attendance Register as per the scheduled time and submit report on daily basis to the undersigned.
8. No employee shall leave the HQ/Station without appropriate leave and prior approval from the competent authority during the lockdown period.



9. All Branch Officers, HoDs, Directors shall also send the station status of their employees during the lockdown period w.e.f. 17<sup>th</sup> May 2021 and if anybody has left the station without approval of the competent authority they will be treated as leave of absence and asked them to apply an appropriate leave for their absent period.
10. Those who are staying in the Containment Zones as notified by Government of Arunachal Pradesh vide Containment Order No. DM/ICC/COVID-01/2019 dated 6<sup>th</sup> May, 2021 and subsequently university Notice of even number dated 7<sup>th</sup> May 2021 are not required to attend their duties physically in their respective places up to 19<sup>th</sup> May, 2021. But they are required to attend their duties w.e.f. 20<sup>th</sup> May, 2021 or the day when the Containment Zone is lifted. However, they are asked to perform their duties from home, as may be assigned to them by the HoD, Director, Branch Officers, etc. accordingly.
11. All kinds of shops in the university campus shall shut down at 12:00 noon on all days. However, pharmacy in the university campus shall open as usual up to 5:00 p.m. on all days.
12. Movements of university buses are restricted and are allowed with 30% of seating capacity only.
13. Movement of vehicles except exempted/essential services shall be restricted from 2:30 p.m. to 5:00 a.m.
14. Movement of individual(s) across the main gate is also restricted from 2:30 p.m. to 5:00 a.m.
15. All Office goers (employees) and general public shall invariably adhere to the Covid-19 appropriate behaviour – wearing mask, maintaining social distance, and using sanitizer/washing hands regularly.
16. All eligible denizens are required to take vaccine as early as possible.

This is issued with the approval of the Vice Chancellor.



Sd/-  
Registrar

Copy to:

1. Commissioner to Hon'ble Governor of Arunachal Pradesh, Raj Bhawan, Itanagar for information.
2. PPS to Chief Secretary, Govt. of Arunachal Pradesh, Itanagar for information.
3. PS to Vice-Chancellor for information.
4. Commissioner (Education), Govt. of Arunachal Pradesh, Itanagar for information.
5. PA to Pro Vice Chancellor for information.
6. All Deans of Faculties / Dean, Academic Affairs / DSW for information.
7. Deputy Commissioner / Superintendent of Police, Papum Pare District, Yupia for information.
8. PS to Registrar/Finance Officer/Controller of Examinations for information.
9. Director, Higher & Technical Education, Govt. of Arunachal Pradesh for information.
10. Director, IQAC for information.
11. All Heads/Directors of Departments / Institutes for information.
12. Sub-Divisional Officer, Doimukh for information.
13. All Branch Heads for information.
14. Chairman and all concerned members of University Task Force Committee for information.
15. Joint Director (CC) for information and request to upload the same on the university website site.
16. Office copy.



(Dr. N.T. Rikam)  
Registrar