

**RAJIV GANDHI UNIVERSITY  
RONO HILLS: DOIMUKH**

No.ST-187/WP/2007 /0210

Dated the 28<sup>th</sup> June, 2021

**NOTICE INVITING QUOTATION**

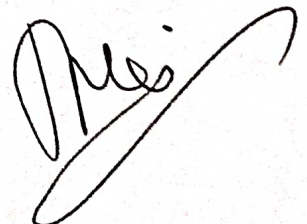
Rajiv Gandhi University, Rono Hills, Doimukh (Itanagar) invites sealed quotations for disposal of Waste Paper (Used Answer Sheets/Old News Paper/Magazines and other Scrap Paper).

The bidders are, therefore requested to quote their maximum rates for purchase & lifting of waste paper as per the terms and conditions.

**ELIGIBILITY CRITERIA :**

- 1 The bidders are required to submit Bid Security Declaration or a demand draft of Rs. 5,000/- (Rupees five thousand only) as Earnest Money in favour of Registrar, Rajiv Gandhi University, Rono Hills Doimukh.
- 2 The bidder must be a registered Sole Proprietorship/Partnership Firm/Mill or Company and must be attached the documents.
- 3 The bidders must have a valid GST Certificate, PAN to participate in the tender and must submit self attested copy of the same.
- 4 The tender form complete in all respect should reach the office of the University, at above mentioned address, in duly sealed envelope superscribed with 'Tender for disposal of Waste Paper' up to **4.00 pm on or before 20<sup>th</sup> July, 2021**. Incomplete & conditional tenders are liable to be rejected. Late and delayed tender will not be considered.
- 5 Any overwriting should be authenticated by the signatures of the individual, who has signed the bid. Non-adherence will lead to rejection of the bid. The columns, in the tender form should be correctly and clearly filled
- 6 It will be responsibility of the vendor to pack the material by his own labourers and the cost towards transportation, packing, loading, unloading etc. will also be borne by the vendor himself.
- 7 It will be responsibility of the vendor that the waste paper being lifted from the University will be used only for recycling in paper mill or in pulp industry or will be destroyed in an appropriate manner and submit a certificate as Annexure - I.
- 8 The successful bidder will be liable to complete the job of lifting the material from University within 5 days of getting the order. If the bidder does not start work in time or stops the work midway or leaves the work altogether, his EMD will be forfeited or as per Bid Security Declaration. The University shall have the right to cancel the order.
- 9 The EMD of the successful bidder will be forfeited or as per Bid Security Declaration in case the work is not completed within the prescribed time. The University reserves the right to reject or accept any or all the quotations at any time without assigning any reason thereof.
10. The bidder should quote their highest rates based upon the Terms and Conditions forming part of the tender document. Order will be placed to the successful bidder (quoting highest rates of purchase) out of the eligible bidders.
11. In case, the date of submission/opening of tenders happens to be holiday, the tenders shall be received/opened on the next working day.

Jt. Secy. (C/C)





12. The EMD of bidders (if submitted), whose rate are not approved, will be returned within 30 days upon finalization of the tenders. No interest will be paid on the amount of the EMD . However, the EMD of the bidder, whose rates are accepted, will be returned on submission of performance undertaking after completion of the entire job that the materials has been received by them in full quantity, mentioning the weight of the material. Only then the EMD will be released and adjustment of final account will be made.
13. In case, the vendor fails to comply the terms & conditions, the University may terminate the contract without assigning any reason and is free to dispose of the waste paper items in such a manner as may be deemed appropriate.
14. The bidders may visit the University premises and inspect the quantity, condition and type of material being sold.
15. The weighting of the material shall be jointly witnessed by a Committee or authorized representative(s) and bidder or his authorized representative.
16. Bidders should take into account any corrigendum published on the tender document before submitting their bids.
17. In case of any dispute in respect of the tender, all legal matters shall be instituted within the jurisdiction of the place where the disposer ordinarily resides.
18. Additional terms and conditions will be incorporated in the job order, if needed, to safe guard the interests of the University.

  
29/6/2021  
REGISTRAR



Annexure – I.

### CERTIFICATE

This is to certify that the schedules and scrap papers that will be collected from Rajiv Gandhi University against the Tender No. No.ST-187/WP/2007 dtd. .... June, 2021 shall be weeded out for preparations of paper pulp/recycling purpose.

Date :  
Place

Owner/Proprietor



## TENDER FORM

Tender No. ....

Date : .....

Sl.No.	Particulars	To be filled by the Renderer
1.	Name of Agency	
2.	Detailed office address of the agency with office telephone number/mobile number	
3.	Mobile No. & E mail address	
4.	GST No.	
5.	PAN No.	
6.	Do you agree with the terms and conditions	
7.	Details of EMD : Amount Draft No. Date Issuing Bank	
8.	Rate of Used Answer Sheet (per kg.)	
9.	Old News Paper (per kg.)	
10.	Magazine (per kg.)	
11.	Scrap Paper	

### Declaration :

It is certified that the information furnished above is correct to the best of our knowledge & belief. We have gone through the terms and conditions and confirm to abide by same. We have seen the samples of the material to be lifted from University. I/we confirm that we have our own pulp making/recycling facility.

OR

I/We have arrangement for handing over of the materials for pulp making/recycling with M/s ..... (name and address of the pulp making/recycling facility) at .....

Place :

Date :

(Authorized Signatory)  
Name  
Designation  
Seal