

**RAJIV GANDHI UNIVERSITY
RONO HILLS: DOIMUKH**

No.ST-203/DUS/2011/0297

Dated the 13th Sept, 2021

NOTICE INVITING QUOTATION

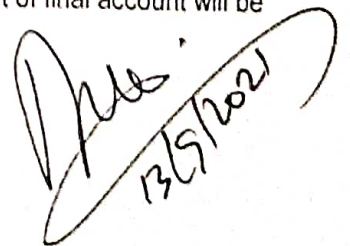
Rajiv Gandhi University, Rono Hills, Doimukh (Itanagar) invites sealed quotations for disposal of obsolete and unserviceable goods, materials etc as per Annexure-I, II & III.

The bidders are, therefore requested to quote their maximum rates for purchase & lifting of the items as per the terms and conditions.

Terms and Conditions :

1. The bidders are required to submit Bid Security Declaration or a demand draft of Rs. 5,000/- (Rupees five thousand only) as Earnest Money in favour of Registrar, Rajiv Gandhi University, Rono Hills Doimukh.
2. The bidder must be a registered Sole Proprietorship/Recycler/Partnership Firm and must be attached the documents.
3. The bidders must have a valid GST Certificate, PAN to participate in the tender and must submit self attested copy of the same.
4. Any overwriting should be authenticated by the signatures of the individual, who has signed the bid. Non-adherence will lead to rejection of the bid. The columns, in the tender form should be correctly and clearly filled.
5. It will be responsibility of the vendor to pack the material by his own labourers and the cost towards transportation, packing, loading, unloading etc. will also be borne by the vendor himself.
6. The successful bidder will be liable to complete the job of lifting the material from University within 5 days of getting the order.
7. The EMD of the successful bidder will be forfeited or as per Bid Security Declaration in case the work is not completed within the prescribed time.
8. The bidder should quote their highest rates based upon the Terms and Conditions forming part of the tender document. Order will be placed to the successful bidder (quoting highest rates) out of the eligible bidders.
9. In case, the date of submission of tenders happens to be holiday, the tenders shall be received on the next working day.
10. The EMD of bidders (if submitted), whose rates are not accepted/approved, will be returned within 30 days upon finalization of the tenders. No interest will be paid on the amount of the EMD.
11. The EMD of the bidder, whose rates are accepted/approved, will be returned on submission of performance undertaking after completion of the entire job that the materials has been received by them in full quantity, mentioning the weight of the material. Only then the EMD will be released and adjustment of final account will be made.

V. Sat


13/9/2021

12. The weighing of the material shall be jointly witnessed by a Committee or authorized representative(s) and bidder or his authorized representative.
13. Bidders should take into account any corrigendum published on the tender document before submitting their bids.
14. In case of any dispute in respect of the tender, all legal matters shall be instituted within the jurisdiction of the place where the disposer ordinarily resides.
15. Incomplete & conditional tenders are liable to be rejected.
16. Late and delayed tender will not be considered.
17. The interested firms/organization/parties may visit the University to inspect the quantity, condition and type of materials.
18. The tender form complete in all respect should reach the office of the University, at above mentioned address, in duly sealed envelope superscribed with 'Tender for disposal of Obsolete and Unserviceable materials.
19. Additional terms and conditions will be incorporated in the order, if needed, to safe guard the interests of the University.
20. The University reserves the right to reject or accept any or all the quotations at any time without assigning any reason thereof.

N.B. : 1. Inspection time of materials : 17th & 18th Sept., 2021 from 2 pm to 4 pm.
 2. The last date of submission of tender : 08/10/21 up to 4.00 pm.


Registrar

✓ Copy to:- The Jt. Director, cc for information and uploading the Tender Notice in the University Website.

List of Materials

Sl. No.	Particulars
1.	CPU
2.	UPS
3.	Monitor
4.	Printer
5.	Stabilizer
6.	Key board
7.	Chair
8.	Printer cartridge
9.	Wall clock
10.	Refrigerator
11.	Revolving chair
12.	Cushion chair
13.	Water filter
14.	Air Conditioner
15.	Scanner
16.	Mouse
17.	Plastic chair
18.	Book shelf
19.	Washing machine
20.	Over head projector
21.	LCD projector
22.	Wooden cot
23.	Lecture stand
24.	Telephone
25.	Microscope
26.	White board
27.	Black board
28.	Gas lamp
29.	Wooden almirah etc.

Annexure - II

BID SECURITY DECLARATION

I/we hereby understand and accept that if I/we withdraw or modify my/our bids during the period of validity, or if I/we are awarded the contract and on being called upon to submit the Performance Security/ Security Deposit, fail to submit the Performance Security/Security Deposit before the deadline defined in the request for bid document/Notice Inviting Tender, we shall be debarred from exemption of submitting Bid Security/Earnest Money Deposit and Performance Security/Security Deposit for a period of 6(six) months, from the date we are declared disqualified from exemption from submission of EMD/SD, for all tenders issued by Rajiv Gandhi University, Arunachal Pradesh published during this period.

(Signature with date)

(Full name, designation & address of the person duly authorized sign on behalf of the bidder)

(Name, address and stamp of the tendering firm)

TENDER FORM

Tender No.

Date :

Sl.No.	Particulars	To be filled by the Firm
1.	Name of Agency	
2.	Detailed office address of the agency with office telephone number/mobile number	
3.	Mobile No. & E mail address	
4.	GST No.	
5.	PAN No.	
6.	Do you agree with the terms and conditions	
7.	Details of EMD : Amount Draft No. Date Issuing Bank	
8.	Rate of materials (per kg.)	

Declaration :

It is certified that the information furnished above is correct to the best of our knowledge & belief. We have gone through the terms and conditions and confirm to abide by same. We have seen the samples of the material to be lifted from University.

Place :

Date :

(Authorized Signatory)
Name
Designation
Seal