

UNIVERSITY GRANTS COMMISSION  
SELECTION & AWARD BUREAU  
SOUTH CAMPUS OF DELHI UNIVERSITY  
BENITO JUAREZ MARG  
NEW DELHI - 110 021

FORM FOR SUBMITTING ACCOUNTS OF CONTINGENCY GRANTS AND  
UTILISATION CERTIFICATE

1. Name of awardee :
2. Code number :
3. Name of the scheme under which he/she is working :
4. Period for which the account of contingency grant relates :
5. Expenditure:
 

	From _____	to _____
	Amount	Dated
(a) Books and allied items :		
(b) Typing (tracing and ammonia printing) :		
(c) Stationery :		
(d) Postage :		
(e) Chemical and electrical goods :		
(f) Travel/field work :		
6. Period for which the contingency grant is payable :

Certified that the expenditure of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) out of the contingency grant of Rs. \_\_\_\_\_ sanctioned vide Commission letter No. F \_\_\_\_\_ dated \_\_\_\_\_ in respect of \_\_\_\_\_ has been utilised for the purpose for which it was sanctioned in accordance with the terms and conditions laid down by the University Grants Commission for utilisation of contingency grant.

If, as a result of check or audit objection, some irregularity is noticed at a later stage, action will be taken to refund, adjust or regularise the objected amount.

Signature of Awardee

Head of Department  
(Seal)

Registrar/Principal/Director  
(Seal of University/Institution)

*N.B : For any correspondence in this regard, the Commission's letter number and date may please be quoted without fail.*