

MINUTES OF THE EDITOTIAL BOARD MEETING HELD ON 28th AUGUST 2020

As per notification RGU/REG-AR /1/20 dated 21st August 2020 the Editorial Board for Annual Report 2019-20 meeting was held on 28th August 2020 at 3:00 PM in the Conference Hall of CSE Dept. under the Chairmanship of Prof. R.C. Parida; to chalk out course of action for Annual Report 2019-20. The following members were present in the meeting:

1. Prof. R.C. Parida, Director, IQAC
2. Prof. S.K. Chaudhuri, member
3. Prof. Sumpam Tangjang, member
4. Prof. S.K. Jena, member,
5. Dr. Sunil Nandi, member,
6. Dr. K.P. Singh, member,
7. Mrs. Moyir Riba, member,

The chairman welcomed the members and introduced the new 11 member committee for editing/compiling the AR for 2019-20, which is little delayed owing to lockdowns. Four members could not attend the meeting due to their pre-occupations, and as they had informed in advance to the Chairman.

The following resolutions were adopted;

- i. The Annual Report consists of 5 parts. All five parts to be edited by board and co-opted members on sharing mode for swift compilation of same. The soft copies to be **e-mailed to members for editing (in RGU generic: mail id).**
- ii. The IQAC has received softcopies of all Departments and 9 centers / branches. And many Centers/branches are yet to submit the data for Annual report. Mrs. Moyir Riba, (member) volunteered to pursue for the collection of data for remaining Centers / branches.
- iii. The edited matters to be reverted back to IQAC(mail id : **iqac@rgu.ac.in with copy to rama.parida@rgu.ac.in**) by 5th September 2020 for onward submission/ further action (to Hindi cell for Hindi Translation).
- iv. Instead of Highlights of the Year (as a summary form in previous ARs) the committee resolved to have **Executive Summary Report in AR 2029-20.**

v. **Distribution of Editing assignments:**

Sl	Name of members	Editorial Task (Depts. / Centers & branches)
1	Prof. R.C. Parida	Affiliated College data / Finance data/Annexure data Sociology, Mass.com, Security studies
2	Prof. S.K. Chowdhury	AITS, Anthropology
3	Prof. Utpal Bhattacharjee	ECE, Physics
4	Prof. Sampam Tangjang	Botany, Zoology, Chemistry
5	Prof. S. K. Jena	Commerce, Management
6	Prof. Oken Lego	Hindi, English
7	Dr. Miazi Hazam	Economics, Political Science, CSE
8	Mrs. Moyir Riba	All Centers/ branches
9	Dr. S. Nandi	Fine Arts, Maths, Psychology
10	Dr. K.P. Singh	Geology, Social Work, Geography
11	Dr. Narendra Singh	Education, Physical Education, History

vi. **The New Members (to be Co-Opted):**

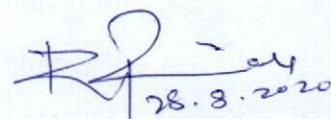
1. Dr. Chandan Kumar Panda, Dept. of English
2. Dr. Narayan Piraji Prachand, Dept. of English
3. Prof. Harish Kumar Sharma, Dept. of Hindi
4. Dr. Viswajeet Kumar Mishra, Dept. of Hindi

The meeting came to an end with vote of thanks from the chair.

(Prof. R.C. Parida)
Chairman

Copy to;

1. PS to VC for information
2. PA to PVC for information
3. PS to Registrar for information
4. Members concerned
5. Office copy


28.3.2020

(Prof. R.C. Parida)