

**RAJIV GANDHI UNIVERSITY
RONO HILLS: DOIMUKH**

No.ST-203/DUS/2011

Dated the 18th Nov., 2021

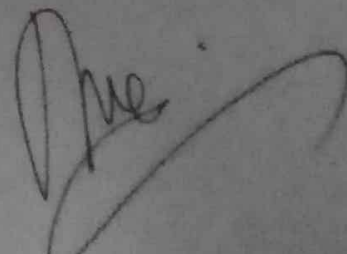
NOTICE INVITING QUOTATION

Rajiv Gandhi University, Rono Hills, Doimukh (Itanagar) invites sealed quotations for disposal of obsolete and unserviceable goods, materials etc as per Annexure-I, II & III.

The bidders are, therefore requested to quote their maximum rates for purchase & lifting of the items as per the terms and conditions.

Terms and Conditions :

1. The bidders are required to submit Bid Security Declaration or a demand draft of Rs. 5,000/- (Rupees five thousand only) as Earnest Money in favour of Registrar, Rajiv Gandhi University, Rono Hills Doimukh.
2. The items which falls under e-waste category the bidder must be a registered/authorized dismantler/recycler/refurbisher and must attach the documents.
3. The bidders must have a valid GST Certificate, PAN to participate in the tender and must submit self attested copy of the same.
4. Any overwriting should be authenticated by the signatures of the individual, who has signed the bid. Non-adherence will lead to rejection of the bid. The columns, in the tender form should be correctly and clearly filled.
5. It will be responsibility of the vendor to pack the material by his own labourers and the cost towards transportation, packing, loading, unloading etc. will also be borne by the vendor himself.
6. The successful bidder will be liable to complete the job of lifting the material from University within 4(four) days of getting the order.
7. The EMD of the successful bidder will be forfeited or as per Bid Security Declaration in case the work is not completed within the prescribed time.
8. The bidder should quote their highest rates as per Annexure-I based upon the Terms and Conditions forming part of the tender document. Order will be placed to the successful bidder (quoting highest rates) out of the eligible bidders.
9. In case, the date of submission of tenders happens to be holiday, the tenders shall be received on the next working day.
10. The EMD of bidders (if submitted), whose rates are not accepted/approved, will be returned within 30 days upon finalization of the tenders. No interest will be paid on the amount of the EMD.
11. The EMD of the bidder, whose rates are accepted/approved, will be returned on submission of performance undertaking after completion of the entire job that the materials has been received by them in full quantity, mentioning the weight of the material. Only then the EMD will be released and adjustment of final account will be made.



- N.B. : 1. Inspection time of materials : 9th & 10th Dec., 2021 from 2 pm to 4 pm.
2. The last date of submission of tender : 17/12/21 up to 4.00 pm.

Memo No.ST-203/DUS/2011 /0377
Copy to:

Copy to:

1. All authorized/registered dealers/firms.
2. The Jt. Director, Computer Centre for information and uploading the Tender on in the University website.
3. Notice Boards.
4. Guard File.
5. Office copy.

REGISTRAR

List of Materials

Sl. No.	Particulars	Rate per Kg. or Rate per piece
1.	CPU	
2.	UPS	
3.	Monitor	
4.	Printer	
5.	Stabilizer	
6.	Key board	
7.	Chair	
8.	Printer cartridge	
9.	Wall clock	
10.	Refrigerator	
11.	Revolving chair	
12.	Cushion chair	
13.	Water filter	
14.	Air Conditioner	
15.	Scanner	
16.	Mouse	
17.	Plastic chair	
18.	Book shelf	
19.	Washing machine	
20.	Over head projector	
21.	LCD projector	
22.	Lecture stand	
23.	Telephone	
24.	Microscope	
25.	White board	
26.	Black board	
27.	Gas lamp	
28.	Wooden almirah etc.	

Annexure - II

BID SECURITY DECLARATION

I/we hereby understand and accept that if I/we withdraw or modify my/our bids during the period of validity, or if I/we are awarded the contract and on being called upon to submit the Performance Security/ Security Deposit, fail to submit the Performance Security/Security Deposit before the deadline defined in the request for bid document/Notice Inviting Tender, we shall be debarred from exemption of submitting Bid Security/Earnest Money Deposit and Performance Security/Security Deposit for a period of 6(six) months, from the date we are declared disqualified from exemption from submission of EMD/SD, for all tenders issued by Rajiv Gandhi University, Arunachal Pradesh published during this period.

(Signature with date)

(Full name, designation & address of the person duly authorized sign on behalf of the bidder)

(Name, address and stamp of the tendering firm)

TENDER FORM

Tender No.

Date :

Sl.No.	Particulars	To be filled by the Firm
1.	Name of Agency	
2.	Detailed office address of the agency	
3.	Mobile No. & email address	
4.	GST No.	
5.	PAN No.	
6.	Do you agree with the terms and conditions	
7.	Details of EMD : Amount Draft No. Date Issuing Bank	

Declaration :

It is certified that the information furnished above is correct to the best of our knowledge & belief. We have gone through the terms and conditions and confirm to abide by same. We have seen the samples of the material to be lifted from University.

Place :

Date :

(Authorized Signatory)
Name
Designation
Seal