

**Central Library
Rajiv Gandhi University
Rono-Hills, Doimukh**

No.Lib-44/Binding/98

Dated 2nd November, 2021

Sub: Notice inviting sealed quotations for binding of rare books received from BITS Pilani for Central Library, Rajiv Gandhi University, Rono Hills, Doimukh

Sealed quotations are hereby invited from professional library book binders/ printing press for binding of 924 rare books in pdf which include 3, 78,649 number of Pages to be printed out and the same to be bound in jacketing form and fine get-up along with two sample copies of binding within 30 days with the following specifications:

SL No.	PARTICULAR	SPECIFICATION SIZE/ QUANTITY
1.	PAPER QUALITY	A-4 SIZE
2.	BINDING COVER	GATTA- 28 OUNCE BOARD
3.	SPINE	LEATHER
4.	BODY COVER/BINDING COVER	REXIN
5.	EMBASSING	GOLDEN
6.	PUSTANI	WITH PRINTED PAPER WITH UNIVERSITY NAME AND LOGO
7.	PAPER THICKNESS	75 GSM
8.	PAPER QUALITY	EXECUTIVE/ RELIANCE BOUND
9	CORNER OF THE COVER	IN LEATHER AND SHOULD BE 1.5 inch

General Terms & Conditions

- Each bidder should submit sealed quotations with the following documents (Photocopy duly self-attested to be enclosed)
 - Tender license/ Trading license of the firm
 - PAN Card
 - GST Registration certificate
 - Bank details including IFSC code , branch name and bank name
 - Sample of the paper
- Earnest money of Rs. 5,000.00 (Rupees Five thousand) only by demand draft should be drawn in favor of Registrar, Rajiv Gandhi University payable at SBI Itanagar/ Naharlagun or Bank of Baroda Itanagar/Naharlagun must be enclosed with the quotation.
- Rates must be quoted inclusive of all charges including taxes/ GST.
- The quoted rates shall be valid for a period of 90 days from the last date of submission of quotation.
- Any overwriting in any figure and name in the quotations may result in disqualification of his quote.
- Applicable income tax etc. shall be recovered from the bill.

7. The sealed quotations shall be submitted in the office of Prof. i/c Library, Rajiv Gandhi University Central Library, Doimukh, Arunachal Pradesh, PIN -791112 by Speed Post latest by 7th December, 2021 up to 16.30 hrs,
8. The successful bidder shall have to deliver the printed and bounded books within 30 days from the award letter/ order.
9. The undersigned reserves the right to accept or cancel the quotation without assigning any reasons.
10. No advance will be given to the successful bidder for supplying of the printed and bounded books.
11. Payment of the bill will be released/ credited directly to the firms account within one month from the submission/ receipt of the bill.

Prof. P K Acharya
Prof. i/c Library

Copy to:

1. The P.S to Vice-Chancellor for his information please.
2. The Pro -Vice Chancellor for information Please.
3. The P. S to Registrar for information please.
4. System Analyst, RGU for uploading the same in the University website.
5. Office copy.
6. All notice Boards

By e-mail & speed/ registered post to the following prospective firms:

1. M/s. Herumb Academic Concern Pvt. Ltd, Kolkata,
2. M/s. P. P Publication and Graphics, Guwahati,
3. M/s. R. R. P Enterprises, Naharlagun,
4. M/s. T. T. K Enterprises, Naharlagun
5. M/s. Linkman Publication, 57 Annapurna Devi Road, Titagarh, Kolkata-7
6. M/s.Kushi Enterprise,Bansbagan Road, titagrah, Kolkata-700119
7. M/s. B. S Packaging Company,Chapuria, P. O –Nilganj,Bajarnorth, 24 Pargana, West Bengal.

Prof. P K Acharya
Prof. i/c Library