

**RAJIV GANDHI UNIVERSITY  
RONO HILLS, DOIMUKH**

No. ADM-37/AC/2000/158

14<sup>th</sup> February, 2022

**CIRCULAR**

The Advisory Committee duly constituted vide office order No. ADM/37/AC/2000/150, dated 27<sup>th</sup> January, 2022 are hereby requested to convene meetings of respective committees on regular intervals and submit periodical reports to the undersigned. The reports so submitted shall be compiled and forwarded to the MoE/UGC as per the guidelines.

Further, the Committees shall invariably maintained the records of minutes of meeting, attendance sheet, activity register which could be verified/authenticated by the competent authority as and when required.

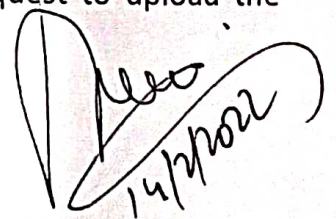
This is issued with the approval of the Vice-chancellor.

Sd/-  
Registrar

Copy to:

1. PS to Vice Chancellor for information.
2. PA to Pro Vice Chancellor for information.
3. All the Deans of Faculties for information.
4. PS to Registrar/Finance Officer/Controller of Examination for information.
5. All Heads /Directors of the Departments/ Institutes for information.
6. All the Chairman/Member Secretaries/Coordinators of the aforesaid Committees for information and necessary compliance.
7. Joint Registrar (Academic) for information.
8. All Branch Officers for information.
- ✓ 9. Joint Director, Computer Centre for information with a request to upload the same in the university website.
10. Deputy Registrar (A & E) for information.
11. Office copy.

JH. Director, CC



(Dr. N.T. Rikam)  
Registrar