

MINUTES OF THE MEETING OF IQAC HELD ON 18th DECEMBER 2018

A meeting of IQAC was held in the office of the Director, IQAC on 18th December 2018 at 3:00 p.m. to discuss about the progress of the various activities of the IQAC. The following members were present:

1. Prof. A. Mitra, Dept. Of Economics – Director
2. Prof. Utpal Bhattacharjee, Dept. Of CSE – Member
3. Prof. (Mrs.) Kesang Degi, Dept. Of Education – Member
4. Prof. Sumpam Tangjang, Dept. Of Botany – Member
5. Prof. Oken Lego, Dept. Of Hindi – Member
6. Dr. Rajesh Chakraborty, Dept. Of Chemistry – Member
7. Dr. David Pertin, Joint Registrar (Aca) – Member.
8. Mr. Tsering D Megeji, Joint Director, VSAT – Special Invitee

After a lot of deliberation the following decisions were taken.

1. The meeting decided that from the present academic year, student feedback will be collected in online mode only. After threadbare discussion on the issue, the Director entrusted three members – Prof. Utpal Bhattacharjee, Dr. Rajesh Chakraborty and Mr. Tsering D Megeji to prepare a detail implementation plan for the same. The members are requested to submit their report in the next IQAC meeting to be held immediately after reopening of the winter break.
2. The Director enquired the Academic Branch about the status of the students' email address collection process. The Joint Director (Aca.) informed that 17 Academic Departments have already submitted the email addresses of the students to the Branch and they are still perusing the matter to collect the email addresses from the remaining Departments before the winter break.
3. The Director informed that members that the University will have to conduct Academic and Administrative audit as per NAAC guideline in the year 2019, which is a mandatory requirement for applying for NAAC assessment (3rd Cycle) in the year 2020. Further, the Director informed the members that various relevant documents in this connection have already been collected and it will be circulated to the members through official email. The Director requested the members to study the documents and to do some brainstorming for the improvement of the NAAC grading of the University. The Director also assured the members that suggestions/advices of the members will be discussed and a detail workable plan will be prepared.

The meeting ended with a vote of thanks from the Chair.

(Prof. A. Mitra)
Director, IQAC

Copy to:

1. The PS to Vice-Chancellor, RGU for information pl.
2. All the concerned members
3. Office copy.



Director, IQAC