

## ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 24<sup>th</sup> December 2018

Sl. No.	RESOLUTION	REMARKS
1.	A decision was taken to collect student's feedback in online mode. A subcommittee has already been constituted in this regard to formulate the implementation plan. The Vice Chancellor approved the proposal and advised to link the feedback process with final year examination form fill-up process through some One Time Password (OTP) based approach to ensure 100% participation of the students in feedback process.	Action Taken
2.	Another major decision taken in that IQAC meeting was conducting Academic and Administrative audit in the year 2019 to meet the requirement for NAAC assessment in the year 2020.	Action Taken
3.	The meeting decided that in order to sensitize the students for "Students' satisfaction survey" of NAAC, email addresses of all the students will be collected and online feedback will be taken from the students before summer vacation.	Under process
4.	<p>The Director, IQAC highlighted some of the issues that need immediate attention for improving the NAAC grading of the University. Some of the major points discussed in this regard are:</p> <ol style="list-style-type: none"> <li>a. To ensure proper utilization of the rain water, Rain Water Harvesting facility should be made available to all the Academic and Administrative buildings of the University campus.(Action to be taken by Executive Engineer)</li> <li>b. To ensure active participation of the alumni in the growth of the University, the Alumni association should be made more proactive. The meeting decided to organize an Alumni meet/Donation camp immediately after the winter break. ( Action to be taken by Registrar and Jt. Registrar, Acad.)</li> <li>c. To explore and nurture the lush green campus of the University, the meeting decided to conduct a Green Audit of the campus including profiling of the trees in and around the campus. The meeting also decided to renovate the Botanical Garden. (Action to be taken by Prof. Sumpam Tangjang and EE)</li> <li>d. The meeting also decided to restart the activities of the Woman Technology Park.(Action to be taken by Director, IDE)</li> <li>e. Another major decision was taken related to upgradation of the syllabus of all the Departments incorporating Program Outcomes (POs) and Course Outcome (COs) along with crosscutting issues like Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum.(Action to be taken by Director, IQAC and HODs')</li> </ol>	Under process
5.	Considering the huge responsibilities of the IQAC in the context of present policy and functioning of UGC and MHRD, the Vice Chancellor has decided to provide a new well equipped office with sufficient staff to the IQAC immediately for it smooth operation.	Under process
6.	To coordinate the various developmental activities of the University, a decision was taken that IQAC may coordinate the various existing cells like Placement cell, Industry,- Academia Interface cell, Innovation cell in forth coming year.	Under process

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