

## MINUTES OF THE MEETING OF IQAC HELD ON 27<sup>th</sup> OCTOBER, 2017

A full-fledged meeting of the IQAC was held in the office of the Vice Chancellor on 27<sup>th</sup> October, 2017 at 3:30 p.m. under the chairmanship of the Vice Chancellor. The following members were present:

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|---|---|-----------------|
| 1. Prof. Tamo Mibang, Vice Chancellor,<br>Rajiv Gandhi University       | – | Chairman        |
| 2. Prof. A. Mitra, Dept. Of Economics                                   | – | Director IQAC   |
| 3. Prof. R.C. Parida, Department of Commerce                            | – | Member          |
| 4. Prof. Utpal Bhattacharjee, Dept. Of CSE                              | – | Member          |
| 5. Prof. (Mrs.) Kesang Degi,, Department of Education                   | – | Member          |
| 6. Prof. Oken Lego, Dept. Of Hindi                                      | – | Member          |
| 7. Dr. Rajesh Chakraborty, Dept. Of Chemistry                           | – | Member          |
| 8. Dr. David Pertin, Jt. Registrar                                      | – | Member          |
| 9. Prof. Utpal Sarma, Professor and<br>Director IQAC, Tezpur University | – | External Member |
| 10. Dr. R.P. Bhattacharjee, Registrar, NERIST                           | – | External Member |

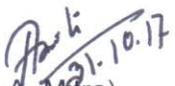
Vice Chancellor and the Chairman of the meeting welcomed the members and briefed about the objective of the meeting. Prof. A. Mitra, Director IQAC apprised the members about the functioning of the IQAC since 2012 and highlighted the milestone achievements that the IQAC has already achieved. He also pointed out a few areas which need special attention and requested the members to give their valuable suggestions.

The external member from Tezpur University, Prof. Utpal Sarma highlighted the working procedure of IQAC at Tezpur University. He pointed out that in his parent university, the IQAC works as a policy making and monitoring body and gives the implementation responsibility mainly to the other organs of the university. He also emphasized that placement cell of the university should work in coordination with the IQAC. The placement cell can play a pivotal role in overall development of the university not only by conducting campus interview but also grooming the students to make them ready for the job market. The IQAC in Tezpur University also used to organise orientation programme for newly appointed teachers in order to groom the young teachers. He also pointed out that mechanism should be developed to take feedback from the employers of the university products.

Dr. R. P. Bhattacharjee, Registrar, NERIST also shared his views on various issues and briefed about the functioning of IQAC in his parent institute.

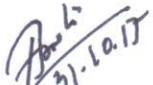
The other members also discussed about the procedure followed to calculate API for the promotion of teachers and other UGC guideline related issues. Finally, Prof. R. C. Parida proposed the vote of thanks.

The meeting ended with a positive note.

  
(Prof. A. Mitra)  
Director, IQAC

Copy to:

1. PS to Vice-Chancellor, RGU for information pl.
2. PS to Registrar for information pl.
3. All the concerned members.
4. Office copy:-

  
Director, IQAC