

## ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 22<sup>nd</sup> May 2018

Sl. No.	RESOLUTION	REMARKS
1.	The Chairman congratulated the members for successfully organizing the 2 <sup>nd</sup> IQAC workshop on the topic "New Format of NAAC Accreditation for Universities and NIRF Related Issues" on 19 <sup>th</sup> April, 2018 and highlighted on the need for follow-up actions. After thorough discussions about various follow-up actions that need to be initiated, it was decided that initially two documents were prepared on the basis of the issues discussed during the workshop for NAAC accreditation and NIRF ranking will be circulated among the IQAC members.	Action Taken and Circulated
2.	The members noted about the progress of preparing the Annual Report 2017-18. The members also discussed about various issues associated with the preparation of the Annual Report. The Director suggested that the sub-committee for preparing Annual Report to complete its initial work by 1 <sup>st</sup> week of June, 2018. To avoid the delay in Hindi translation, the Director advised the members involved in preparing the English section of the report to immediately send each part of the documents the Hindi cell once it is finalized at their level.	Action Taken
3.	A detailed discussion was held on actions need to be taken for the proposed 3 <sup>rd</sup> cycle of NAAC accreditation, which is due on 2020. The Director highlighted on the need for <b>Academic and Administrative</b> Audit, which is a mandatory requirement under the new framework for NAAC accreditation. The members felt that for better grading of the University, it should be started from the next academic session, i.e. 2018-2019. The Director assured the members that necessary action will be taken to start the process from next academic session.	Under Process
4.	As per the discussion of the workshop held on 19 <sup>th</sup> April, 2018, a coordinator from each Department from IQAC may be nominated by the concerned H.O.D for better co-ordination between IQAC and the academic Department. A letter may be written to all H.O.D for this purpose.	Action Initiated


