

ACTION TAKEN REPORT OF THE IQAC MEETING HELD ON 13th February 2018

Sl. No.	RESOLUTION	REMARKS
1.	The meeting noted that a draft of AQAR 2016-17 has already been prepared by Dr. Bipan Hazarika. He give the responsibility of finalizing the AQAR 2016-17 to Prof. Sumpam Tangiang and Dr. Rajesh Chakraborty.	Action Taken
2.	The Director also told the members that preparation for Annual Report 2017-18 will have to be started immediately after the closing of the financial year 2017-18. The members expressed their concern about the print quality of the annual report. The Director assured the members that all possibilities will be explored to ensure good print quality of the annual report.	Action Taken
3.	The meeting also decided to organize a workshop in the month of April, 2018 for the young faculty members of the University on how to improve the quality of publications and enlighten them with latest API related information as well as preparation for NAAC Accreditation. The Director assigned the responsibility of the workshop to Prof. Kesang Degi and Dr. Rajesh Chakraborty. They are requested to submit the detail proposal and budget for the workshop.	Action Taken workshop was held in April
4.	The Director also informed the members that a team from U.S. Consulate General is planning to organize a workshop at Rajiv Gandhi University to create awareness on Fulbright-Nehru-Scholarship. It was decided to entrust the responsibility for coordinating the programme to Prof. Kesang Degi and Dr. Rajesh Chakraborty.	Action taken

