

**RAJIV GANDHI UNIVERSITY  
RONO HILLS, DOIMUKH**

No. ST-185/Xerox/2014 (Vol-I)

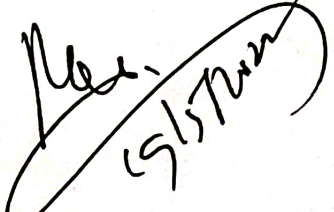
Dated, May 19, 2022

**NOTICE INVITING EXPRESSION OF INTEREST**

Rajiv Gandhi University invites Expression of Interest (EOI) from interested reputed firms experienced in supply of Photocopier Machine on Buy Back System. The interested Suppliers/Firms may quote their rates on the appropriate format as per Annexure-I.

**General Terms & Conditions**

1. The interested firms are required to submit their willingness along with a demand draft of Rs. 5,000/- (Rupees five thousand only) as Earnest Money in favour of Registrar, Rajiv Gandhi University, Rono Hills Doimukh.
2. The willingness in all respect should reach the office of the University, at above mentioned address, in duly sealed envelope superscribe with "Expression of Interest for supply of Photo Copier Machine". Incomplete & conditional willingness is liable to be rejected. Late and delayed willingness will not be considered.
3. The interested firm must be a registered sole dealership and must attach the documents.
4. The interested firms must have a valid GST Certificate, PAN Card, Bank Account to participate in the Eoi and must submit self attested copy of the same.
5. The interested Firms can inspect the Old Photo Copier Machines 'As is Where is Basis' during any working days between 10 AM to 3 PM in the office premises of this University before submission of Eoi.
6. It will be responsibility of the firm to pack the material by his own labourers and the cost towards transportation, packing, loading, unloading etc. will also be borne by the firm.
7. The EMD amount, whose rates are not approved, will be returned within 30 days upon finalization. No interest will be paid on the amount of the EMD. However, the EMD of the firm, whose rates are accepted, will be returned on submission of performance undertaking after completion of the entire job that the materials has been received by them in full quantity, mentioning the quantity, brand etc. of the materials.
8. The University reserves the right to terminate the Eoi without assigning any reason.

  
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9. In case of any dispute, all legal matters shall be instituted within the jurisdiction of the place where the seller of Old Photo Copier Machine ordinarily resides.
10. Additional Terms and Conditions will be incorporated in the supply order, if needed, to safe guard the interests of the University.
11. Any correspondence related to this Eol shall be uploaded in the website. Therefore, all bidders are requested to visit the website www.rgu.ac.in from time to time.

Note :

- i. The sealed Expression of Interest (Eol) should be superscribed the Eol Notice reference no.
- ii. Last date and time of receipt of Eol : 13/06/2022 up to 16.00 hours.

  
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REGISTRAR

Memo No. ST-185/Xerox/2014 (Vol-I) / 0775  
Copy to:

Dated, the ...20 May, 2022

1. All local authorized dealers/ suppliers.
2. The Jt. Director, Computer Centre for information and uploading the EOI on the University website.
3. Notice Boards.
4. Guard File.
5. Office copy.

  
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REGISTRAR

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## Price Offer under Buy Back System

A	Particulars of New Photo Copier Machine	Qty	Price (Inclusive GST)
	Make: Cannon, Model No.: IR C3226, DADF and Tonner Set with Stabilizer and Trolley	01 set	
	Make: Cannon, Model No.: 2006N, Duplex and DADF with Stabilizer and Trolley	01 set	
	Make: Cannon, Model No.: 2006N with Stabilizer and Trolley	10 sets	

B	Particulars of Old Photo Copier Machine ((Under Buy Back System)	Qty	Offer Price under Buy Back System
	Make: Ricoh (Model : MP-C2051: 01 no, MP-5002SP: 01 no., MP-2500: 01 no., MPC-2030: 02 nos. and Damaged : 03 nos.)	08 sets	

Sl. No.	Particulars of New Photo Copier Machine	Qty	Unit Price	Tax	Price
1	Make: Cannon, Model No.: 2006N, Duplex and DADF with Stabilizer and Trolley	01 set			
2	Make: Cannon, Model No.: 2006N with Stabilizer and Trolley	10 sets			
3	Buy Back Officer for 8 sets of Old Photo Copier Machine	—	—	—	
Total after deducting the offer amount					

*[Signature]*  
19/5/2022

Authorized Signatory  
with Seal