

**MINUTES OF THE MEETING OF IQAC
HELD ON 17TH MAY, 2022**

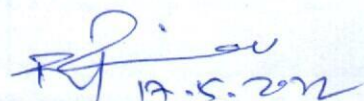
The IQAC meeting was held on 17th May 2022 at 2:30 PM in the IQAC Conference hall under the Chairmanship of Prof. R.C. Parida. The following members were present in the meeting:

1. Prof. R.C. Parida, Director, IQAC(Chairman)
2. Prof. Utpal Bhattacharjee, Dept. of CSE (Member)
3. Prof. Sanjeev Kumar, Dept. of Physics (Member)
4. Prof. Sumpam Tangiang, DSW (Member)
5. Prof. Oken Lego, Dept. of Hindi (Member)
6. Dr. Gibji Nimasow, Dept. of Geography (Member)
7. Dr. Rajesh Chakraborty, Dept. of Chemistry (Member)
8. Dr. Sambhu Prasad, Dept. of Physical Education (Member)
9. Dr. Sunil Nandi, Dept. of Commerce (Member)
10. Dr. David Pertin, Joint Registrar (Aca & Conf.) (Member)

Other members could not attend the meeting due to their pre occupations as informed earlier. The Chairman welcomed the members and apprised about the purpose of the meeting. The members discussed about action plan for Academic year 2022-2033(June to May).

The members unanimously resolved the following.

- i. The chairman appraised about progress of AR 2021-22, SSR, AQAR. All Depts and centres / branches have submitted and English editing is done. The hindi translation of AR under progress. There after it will be edited in Hindi.
- ii. The SSR for 3rd cycle accreditation has been uploaded in RGU webpage. Same is being uploaded in NAAC website. The members appreciated the efforts of SSR team and AQAR team.
- iii. The AQAR of 2020-2021 almost final and will be uploaded in a couple of days.
- iv. The minutes of 9th March 2022 was discussed and ATR was approved.
- v. The members discussed about the establishment of **Data Cell in IQAC**. An Asst. Registrar / Section Office with supporting staff may be available in said Cell to keep all data base in IQAC. Which is very much felt in Parliament questions, queries of MoE and other regulatory bodies.
- vi. The members deliberated upon reconstruction of IQAC since many members are promoted to Professors. It may be taken up after NAAC peer team visits.
- vii. The feedback of Alumni, Teachers, students, Employers to be completed before **30th April every year**. However, for alumni feedback may taken round the year.
- viii. The feed aback of employers to be carried out by the Placement cell of the University.
- ix. The feedback for 2021-22 to be completed by 31st May 2022 positively.


R.C. Parida
17.5.22

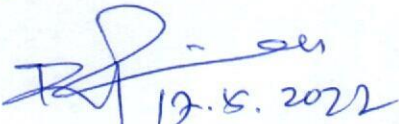
- x. The existing feedback form to be made available Prof. Utpal Bhattacharjee, Dept. of CSE (Member) to joint director, CC for online feedback collection.
- xi. More quality initiatives programmes to be organized on behalf of IQAC.
- xii. The ATRs on Academic & Administrative Audit (during 27-28 Feb 2022) was deliberated and approved.
- xiii. The Plan action and achievements /outcomes for 2020-2021 was discussed and unanimously approved.
- xiv. The Plan action for 2022-2023 was unanimously approved.
- xv. All the organizers/ Depts. of various programmes (including seminars/ webinars/ conferences/ workshops/ lectures/conclaves, etc) have to submit hard and soft copies (mail id- iqac@rgu.ac.in) of reports events organized as per the format (circulated RGU) to IQAC. The fund will finally approved(if any) after review of file by Director, IQAC about the compliance of submission of reports.

The meeting came to an end with the vote of thank by the Director, IQAC.

(Prof. R.C. Parida)
Director, IQAC

Copy to

1. PS to Vice Chancellor for information.
2. PA to Pro Vice Chancellor for information.
3. PS to Registrar for information.
4. Professor- in Charge , Placement Cell for information and necessary action on employer feed back.
5. All members of IQAC.
6. Joint Director, CC, for information and necessary action of online feed back.
7. Office Copy.


(Prof. R.C. Parida)
Director, IQAC