



**RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH**

No. ADM-19/2000/Holiday/2000 (Pt.)

Dated: 21.03.2023

NOTIFICATION

On account of longer duration prevailing during the summer days and for the best interest of the Rajiv Gandhi University, the following office timings shall be followed on all working days:

1.	Summer (w.e.f. 1 st April, 2023 to 30 th September, 2023)	9:00 AM to 5:00 PM
2.	Winter (w.e.f. 1 st October, 2023 to 31 st March, 2024)	9:00 AM to 4:30 PM

This is issued with the approval of the Vice Chancellor.

Sd/-
Registrar

Memo No. ADM-19/2000/Holiday/2000 (Pt.) / 280

Dated:^{22nd}..... March, 2023

Copy to:

1. PS to Vice Chancellor for information.
2. All Deans of Faculties for information.
3. PS to Registrar / Finance Officer / CoE for information.
4. All HoDs/Directors for information and wide circulation.
5. Professor-in-charges, University Library / Placement Cell for information and wide circulation.
6. All Joint Registrars for information and wide circulation.
7. Executive Engineer for information and wide circulation.
- ✓ 8. Jt. Director (CC) for information with a request to upload the same in the university website.
9. Dr. Akin Tana Tara / Dr. Chin Dei Kim, CMO, RGU Health Centre for information and wide circulation.
10. Deputy Registrar (A&E) for information.
11. All Assistant Registrars / Hindi Officer / Assistant Librarian / AE (i/c) for information and wide circulation.
12. Senior Security Officer for information and wide circulation.
13. All Section Officers for information and wide circulation.
14. Estate Officer for information and wide circulation.
15. DA (Vehicle) for information and wide circulation.
16. Sanitary Inspector for information and wide circulation.
17. All Notice Boards.
18. Office copy.


21/3/2023

(Dr. N.T. Rikam)
Registrar