



INDIAN COUNCIL FOR RESEARCH ON INTERNATIONAL ECONOMIC RELATIONS

Core 6A, Fourth Floor, India Habitat Centre, Lodi Road, New Delhi-110 003, India
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January 1, 2019

Personal & Confidential

Prof. Amitava Mitra
Rajiv Gandhi University
Arunachal Pradesh

Dear Prof. Mitra,

ICRIER is happy to engage you as External Consultant under the research project titled "Asia Regional Trade and Connectivity Programme (ARTCP)-Facilitating India's Act East Policy, Gap Analysis in Infrastructure at Land Customs Stations in the North Eastern Region of India" funded by Department for International Development (DFID).

1. Term

This Agreement shall be for a period from January 2019 to June 2020.

2. Scope of work

The Consultant shall provide and perform the work set forth in Terms of Reference (TOR) at Annexure A attached hereto.

3. Compensation

In consideration for the work, ICRIER shall pay the Consultant as per the payment schedule annexed at Table 2 of TOR. The total contract value will be Rs 1,50,000/- which include reimbursement of survey expenses upto a maximum of Rs 50,000/- subject to submission of bills.

The payment towards Honorarium will be paid less TDS as applicable on receipt of the invoice from the consultant and on the deliverables and timeline as per Table 3 of TOR.

4. Intellectual Property Rights in Work Product

The Consultant and ICRIER acknowledge and agree that the ICRIER will hold all intellectual property rights in any work product resulting from the Consulting work including, but not limited to, copyright and trademark rights. The Consultant agrees not to claim any such ownership in such work product's intellectual property at any time prior to or after the completion and delivery of such work product to the ICRIER.

5. Confidentiality

Maintain full confidentiality of the research project and take prior permission of ICRIER for any dissemination or use of ICRIER name or for any research output which is not in public domain or which is related to on-going activities.



6. No Modification Unless in Writing

No modification of this arrangement shall be valid unless in writing and agreed upon by both Parties.

7. Applicable Law

This consulting arrangement is governed, in all respects, by applicable Indian law.

Please return this letter duly countersigned in token of your acceptance.

Sincerely,



Agreed & accepted,

(Amitava Mitra)

PAN No.....

Terms of Reference

- ICRIER will design a questionnaire and a checklist for data collection from LCS in Arunachal Pradesh. Consultant will provide his inputs/feedback on the questionnaire and checklist design process.
- Consultant will participate in the inception workshop to be held in Guwahati on 20th January 2019. ICRIER will cover the travel and other expenses for consultant's participation in the inception workshop
- Consultant, in collaboration with ICRIER, will work out the desired sample size for the survey.
- Consultant will participate in mid-project review workshop in New Delhi. ICRIER will cover the travel and other expenses for consultant's participation in mid-project review workshop
- Consultant will conduct/supervise field survey of LCS (List of LCS to be covered is given in table 1). Survey will cover various stakeholders including importers, exports, custom officials, official from land port authority of India, officials from boarder security force, member of local business community etc with an objective to examine the need for making Nampong (Pangsau Pass) LCS functional.
- Consultant will also be responsible for data entry, using the common template provided by ICRIER.
- Based on survey/ stakeholder consultations and other material, consultant will prepare and a report on the availability and quality of hard and soft infrastructure. Specifically, report should include
 - A complete and critical review existing literature on infrastructure at LCSs in Arunachal Pradesh
 - Informal trade taking place from Nampong (Pangsau Pass)
 - Information on commodities traded informally and reasons for such trade
 - Critical review of the connectivity of LCS through rail, road and inland waterways.
 - Measures required to boost trade and trade integration



- ICRIER team will hold consultations with stakeholders from LCS. Consultant will help ICRIER researchers in organizing the stakeholder consultations, identifying and contacting the key stakeholders in Arunachal Pradesh. He will also participate in the stakeholder consultations.
- ICRIER will organize a conference in Delhi to disseminate the findings in June 2020 and consultant will participate in it. ICRIER will cover the all expenses related to travel and accommodation for consultant's participation in the conference.
- Consultant will be paid Rs. 100000 for conducting/supervising the field survey. ICRIER will also reimburse all survey related expenses, based on submission of receipts, with an upper limit of Rs. 50000.
- Payment schedule of consultant will be as per table 2.
- Deliverables and timeline is given in table 3

Table 1: List of LCS to be covered

Ser. No.	Name of LCS
1	Namong (Pangsau Pass)

Table 2: Payment Schedule of Consultant

S. No.	Head and Breakup	Amount
I	Survey Honorarium	1,00,000
	March 2019: 50%	50,000
	December 2019: 25 %	25,000
	July 2020: 25 %	25,000
II	Survey Expenses Reimbursement Based on receipt	50,000
	June 2019: Up to	25,000
	December 2019: Up to	25,000
I+II	Total Contract Value	1,50,000

Table 3: Deliverables and Timeline

January 2019	☐ Participate in Inception Workshop in Guwahati
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7 th February 2019	<input type="checkbox"/>	Provide inputs to the draft questionnaire
May 2019	<input type="checkbox"/> <input type="checkbox"/>	Participate in mid-project review workshop in New Delhi Submit survey progress report- 20% of the sample respondent size should be interviewed
October 2019	<input type="checkbox"/>	Completion of survey
November 2019	<input type="checkbox"/>	Assist ICRIER team in conducting stakeholder consultative meetings in NER
December 2019	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	Submit Raw survey data in excel Tabulate the results of the survey Prepare a list of respondents Submit draft survey report
January 2020	<input type="checkbox"/>	Participate in second workshop in Guwahati
February	<input type="checkbox"/>	Submit final survey report
June 2020	<input type="checkbox"/>	Participate in ICRIER Conference in New Delhi

