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MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
INSTITUTE OF DISTANCE EDUCATION, RAJIV GANDHI UNIVERSITY
AND
DIRECTORATE OF PRISONS & CORRECTIONAL ADMINISTRATION
GOVERNMENT OF ARUNACHAL PRADESH, JULLY, ITANAGAR

This Memorandum of Understanding is made on this 25th day in the month of Nov' in the year 2022 (Two Thousand Twenty Two) between the Institute of Distance Education, Rajiv Gandhi University, Rono Hills, Doimukh, Arunachal Pradesh, hereinafter referred to as 'IDE, RGU,' which unless repugnant to the context would include their successors, assigners, agents and executors are FIRST PARTY and the Directorate of Prisons & Correctional Administration, Government of Arunachal Pradesh, Jully, Itanagar, hereinafter referred to as 'DPCAGOAP' which unless repugnant to the context would include their successors, assigners, agents and executors are the SECOND PARTY.

WHEREAS, the Institute of Distance Education is affiliated to Rajiv Gandhi University. The institute aims is to provide higher education opportunities to those who are unable to join regular academic and vocational education programmes in the affiliated colleges of the University and make higher education reach to the doorsteps in rural and geographically remote areas of Arunachal Pradesh in particular and North-eastern part of India in general. The education through distance mode is an alternative mode of imparting instruction to overcome the problems of access, infrastructure and socio-economic barriers. The institute offers bachelor's degree and Certificate programmes in the field of Art.

AND WHEREAS, the Prisons in Arunachal Pradesh started with the grant of Rs. ten crore by the 11th Finance Commission vide Govt. of India No. 40/18/99-PRISONS/BPR&D, Dated 17/08/2000 for creation of Jail infrastructures in the State of Arunachal Pradesh. Government of Arunachal Pradesh created a Directorate of Prisons for prison administration and correctional service Vide No. HMB(B)-48/2000 Dated 18/4/2006. Commissioner & Secretary (Home) appointed as ex-officio I.G. Prison Vide No. HMB(B)-54/86 Vol.I, dated 1/12/2005. Now, nomenclature of the "Directorate of Prisons" has been changed to "Directorate of Prisons & Correctional Administration" vide notification No. JHQ/ADMN- 01/2017/1000, Dated 28-11-2017.

Through its sustained initiative in the field of imparting distance learning in the state, IDE, RGU has emerged at the forefront of reaching out to students who are unable to go for conventional mode of education.

AND whereas, the Government of Arunachal Pradesh has desired to promote learning for prison inmates in correctional home and in pursuance thereof has decided to support institutes/agencies to carry out distance learning activities.

Now, therefore this Memorandum of Understanding is made as under:

A. Scope of Work

The collaboration between IDE, RGU and Directorate of Prisons & Correctional Administration, Government of Arunachal Pradesh, Jully, Itanagar, shall be for undertaking the opening up of a study centre in District Jail, Jully as detailed in the project description.

B. Time Frame

From Sept 1, 2022 onwards

C. Responsibilities of the collaborators:

I. First Party: (IDE, RGU, Doimukh)

1. The IDE.RGU shall open a study centre at District Jail, Jully, Itanagar.
2. IDE, RGU shall provide all the logistic support for the conduction of the courses in the new study centre.
3. It will provide one desktop computer with printer and computer chair for office work, Almirah to keep documents related to the students of IDE and other official documents, one office table and two visitors' chairs for the coordinator.
4. It will share 30% from examination Fees and 100% centre fees as per rule. The share amount will be used for the following purpose by the coordinator of the centre.
 - (i) Payment of TA/DA and remuneration to external examiner for practical examination.
 - (ii) Payment of remuneration to internal examiner for practical examinations.
 - (iii) Payment of remuneration to Invigilators and other supporting staff during the Annual/Semester IDE examinations.
 - (iv) Stationaries items for both theory and practical examinations.
 - (v) Payment of TA/DA (if any) to the college staff/official(s) for office duty related to University Examinations (Collection of Answer Scripts/question Paper and examination related work)
 - (vi) Telephone/Internet Charges
 - (vii) Purchase of office stationeries

II. Second Party: (DPCA, GOAP)

- 1. An office space has to be provided by the DPCAGOAP that will be designated as the IDE, RGU study centre.
- 2. Identification of a 'Nodal Officer' who would assume the responsibility of coordinating the courses and communicate with IDE, RGU for any kind of assistance that may be required to run the courses offered.
- 3. A Suitable Centre Clerk and a Centre Peon may be selected to help the Nodal Officer to run the Study centre smoothly.

D. Common Duties:

- 1. Conducting counselling after completion of the admission.
- 2. Conducting of contact and counselling programme of 10 days. IDE, RGU will provide remuneration to the counsellors as per university rate.
- 3. Maintaining student records and collection of assignment and evaluation of the same and submission of the marks to the IDE office.
- 4. Evaluation of assignment of the students IDE, RGU will provide remuneration to the evaluators as per university approved rate.
- 5. Holding of the examination as per the approved dates of the university and submission of the scripts to the nearest Evaluation centre of the Rajiv Gandhi University.

E. Outcome:

- (i) To initiate prison reforms in Arunachal Pradesh.
- (ii) To help rehabilitate the prison inmates by imparting various degrees.
- (iii) To impart various vocational skills through the certificate courses provided by the institute.

F. Others:

Any other point not mentioned in this MOU will be inculcated through the administrative approval of both parties.

G. Deliverables:

- (i) To offer MA degree.
 - (a) MA in Economics, Education, English, Hindi, History, Political Science and Sociology.
- (ii) To offer BA Degree (Pass Course)
- (iii) To offer Diploma and Certificate Courses.

- (a) Certificate Course in English Communication
- (b) Certificate Course in Fisheries Technology
- (c) Certificate Course in Digital Video Editing
- (d) Certificate Course in Japanese Language
- (e) Introduction to Mobile Architecture
- (f) Barefoot Wireless Engineers
- (g) Diploma in Multimedia and Animation

- (H) Either party may terminate the MoU by giving written notice for a period of one month. If the opposite party agrees to do good the loss or damage caused to the other party or performs its obligation after the notice then the MoU shall not be terminated.
- (I) Either party shall not be responsible for non-performance of its obligation if the same is caused by circumstances beyond the control of either party or force majeure.
- (J) **Dispute Resolution:** If any dispute arises out of this MoU, the parties shall endeavor to resolve the dispute amicably within a period of one month. If the dispute(s) cannot be resolved within one month, then the parties shall approach the Civil Court of Arunachal Pradesh having Jurisdiction for its resolution. The parties shall bear the cost of court's proceedings equally.

In witness whereof, this MoU is executed and signed by the parties in the presence of following their respective witnesses on the day, month and year cited herein above.



For and on behalf of
 Institute of Distance Education,
 Rajiv Gandhi University, Doimukh
 Arunachal Pradesh



For and on behalf of
 Directorate of Prisons & Correctional
 Administration, Government of Arunachal
 Pradesh. Jolly, Itanagar

Witness:

1. P. N. Magunday
- 2.

Witness:

1. A. K. Lushom (A/S)
- 2.