



राजीव गांधी विश्वविद्यालय

रोनो हिल्स, पी. ओ. दोईमूख - ७९१११२

(अरुणाचल प्रदेश)

RAJIV GANDHI UNIVERSITY

Rono Hills, P.O. Doimukh - 791 112

(Arunachal Pradesh)

No.AC-870/MOU/2009

To

1391

Dated 26th July, 2021

Director
Fragrance & Flavor Development Centre
Industrial Estate, G.T. Road
P.O. Makrand Nagar
Kannauj-209726

Sub: Regarding M.O.U

Sir,

I am forwarding herewith the original copy of signed Memorandum of Understanding between Rajiv Gandhi University and Fragrance & Flavor Development Centre (FFDC), Kannauj-209726, for your perusal, reference and counter signature.

Therefore, you are requested to do the needful and send the same to the undersigned for our record and further necessary action from this end.

Enlco: M.O.U

O/c

Signature

Yours sincerely

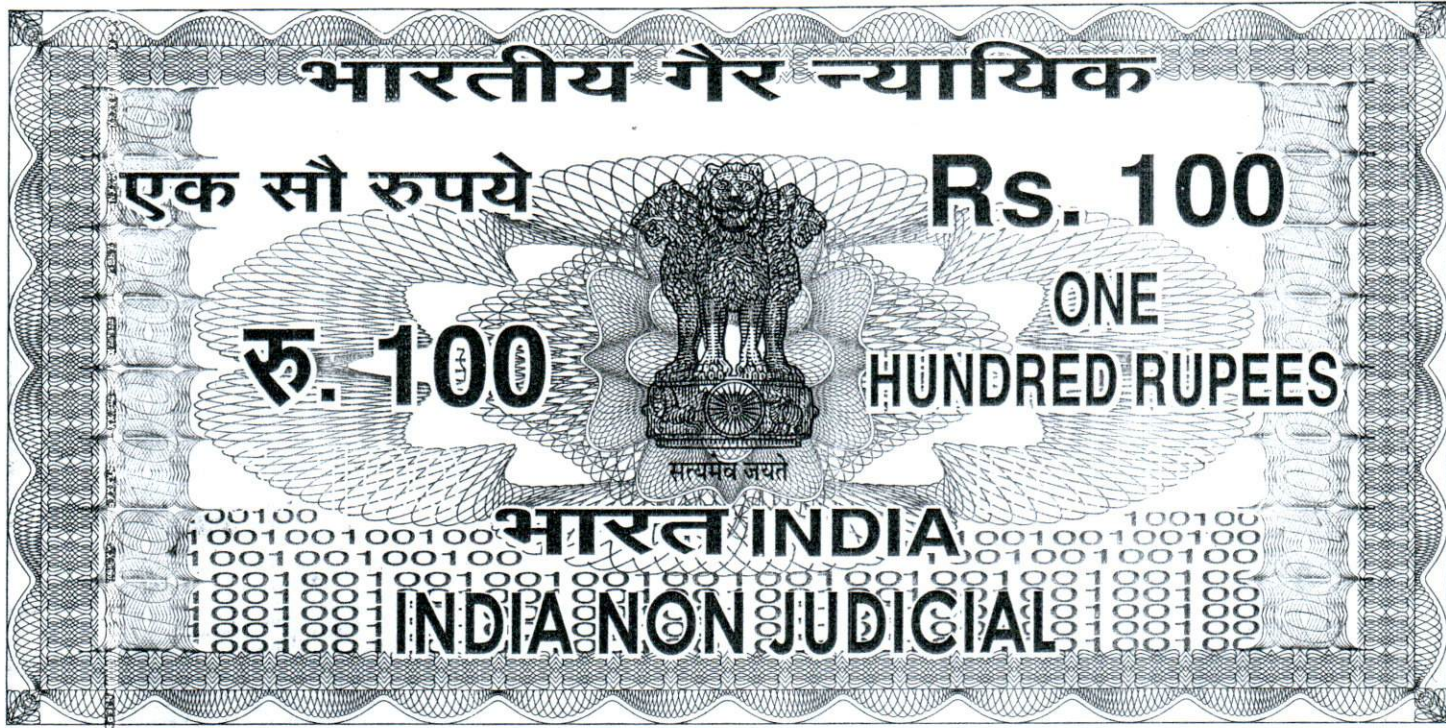
26/7/2021

(Dr. David Pertin)

Joint Registrar (Acad/Conf)

ffdekrij@gmail.com

stakli:ffde@gmail.com



अरुणाचल प्रदेश ARUNACHAL PRADESH

A 020071

Memorandum of Understanding

This agreement is entered into and executed on **July 8, 2021** between **Rajiv Gandhi University**, a Central University under the Ministry of Education, Govt. of India and recognized by University Grants Commission (UGC) having its campus at Rono Hills, Doimukh - 791 112, Arunachal Pradesh (herein after called RGU)

AND

Fragrance & Flavor Development Centre (FFDC), Kannauj-209726 an autonomous body under Ministry of Micro, Small and Medium Enterprises (MSME), Govt. of India, having its registered office at Industrial Estate, G.T.Road, P.O. Makrand Nagar, Kannauj - 209726 (herein after called FFDC).

1.0 PREAMBLE

WHEREAS, the Rajiv Gandhi University (RGU), Rono Hills, Doimukh – 791 112, Arunachal Pradesh have freedom to introduce applied courses and through different Departments like Department of Environmental Sciences/ Life Sciences, Department of Microbiology, Department of Biotechnology, Department of Biochemistry, other related Departments/Centres and affiliated colleges, and is desirous of collaborating with the FFDC.

WHEREAS, the Fragrance & Flavor Development Centre (FFDC), Kannauj has expertise and facility for cultivation of aromatic crops, processing of essential oils at laboratory and pilot scale, analysis and quality control of essential oil & other fragrant raw material with NABL accredited laboratory and creation of fragrance, flavour and its application in different products and product development and is desirous of collaborating with the RGU.


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Both the parties i.e. the RGU and the FFDC, therefore plan it expedient to introduce various academic programmes in research & development, Ph.D., different courses of industrial importance, particularly Master, Bachelor Level, for Diploma and Post Graduate Diploma related with Essential oil, fragrance & flavour Chemistry, Botany, Environmental Sciences, Microbiology, Pharmacy, Biotechnology, Forestry, Bio-chemistry, etc. And considered it appropriate to formalize the modalities of such a relationship by way of a Memorandum of Understanding as per the objectives and scope detailed in clause 2.0 of the MoU.

2.0 OBJECTIVE AND SCOPE OF THE MoU

- 2.1 Both the parties feel to conduct learning and training programme; research & development activities, organize of seminars, workshops, conferences or any other programmes, which is beneficial for both the parties. For each activity, a separate deed of collaboration shall be prepared and agreed upon with mutually agreed terms and conditions.
- 2.2 Both the institutions shall utilize their different strengths in R&D, marketing & industrial linkage, in the collaborative activities. Both RGU & FFDC shall continue to organize training programmes in different areas where the facilities / scientists / students of both the organizations shall be trained without any fees. The expenditures on the TA/DA/other incidental charges shall be borne by the respective institutes as per norms.
- 2.3 In teaching, learning and training activities in the area of aromatic plants, essential oils, fragrance & flavor; and related fields and sectors, both the institutes shall use another's strength and infrastructure as per the following intents:
 - a. Both institutes can utilize, mutually, their teaching, learning and training facilities (Conference Hall, Laboratory, Classrooms, Audio and Visual Aids) at another's institute/extension unit(s) without any charges. However, the expenditure of such exchange programmes shall be shared as per the respective agreed terms and conditions.
 - b. The employee(s) of both institutes shall stay in each others' Guest House/Hostel(s) at the rate applicable to their respective staff members.
 - c. Faculty members/Scientists of the institutes shall be exchanged as resource person without any charges; however, TA/DA/other incidental charges will be borne by the inviting institute.
 - d. Staff members/faculty members/officers of both the institutes shall attend each other's training program/related administrative and academic capacity building programmes free of charge with a limit of two persons in a year.
- 2.4 Both the institutes i.e. RGU and FFDC shall utilize the strength of each other to introduce mutually agreed academic/training/capacity building programmes. The entry/admission


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to such programmes or courses shall be as per the requirements/guidelines of the RGU/FFDC, respectively.

- 2.5 RGU shall recognize FFDC as one of its R&D Centres; and thereby allowing desirous students and staff members of FFDC to pursue different research works, leading to doctoral and post-doctoral degrees. The eligibility for and admission to these courses, specified, shall be as per the requirements of the RGU, as specified in respective ordinances.
- 2.6 The syllabus of the mutually agreed courses / programmes shall be prepared by RGU in consultation with FFDC. The marksheets, certificates & degrees shall be issued by RGU with the name of FFDC, imprinted on it.
- 2.7 The fees, seats and methodology of admission of such mutually agreed courses / programmes shall be finalized by both the organizations.
- 2.8 10% of the seats should be reserved for staff (5% each for both organizations) quota, subject to the provisions of the ordinances of RGU and other rules of the FFDC. In case of non-availability of candidates from either of the organizations, the seat(s) shall be filled by either of the organization's staff; and later on, shall be made open.
- 2.9 Two seats on supernumerary basis shall be reserved for the sponsored candidates from Industries who meet the eligibility conditions as specified and subject to the provisos of the ordinances of RGU and rules of the FFDC. In such cases, the Vice Chancellor, RGU University, Arunachal Pradesh and the Director, FFDC shall relax the eligibility criteria and conditions for the sponsored candidates subject to their experience in relevant industry. Separate fees structure will be applicable for the sponsored candidates.
- 2.10 Fees so collected from such mutually agreed programmes and courses shall be shared between the RGU and FFDC on mutually agreed terms and conditions by considering the expenses incurred for running the course at both the organizations. Such fee shall be deposited at the respective organizations directly by the students.
- 3.0 RESPONSIBILITIES OF BOTH THE PARTIES**
- 3.1 Both the parties shall nominate a 'Nodal Officer' who shall be responsible for all the mutually agreed programmes undertaken.
- 3.2 The examinations for such courses, as specified in Clause 2, and other supplementary and complementary activities shall be conducted by the respective parties where the course(s) has been undertaken. The marksheets/certificates, etc. shall be issued by RGU after observing due procedures as per the provisions of the RGU Act and respective ordinances.

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- 3.3 FFDC shall undertake such courses / programmes under external project attachment / dissertation, preferably with industry.
- 3.4 The faculty members/scientists FFDC shall be engaged for the setting of question papers, evaluation, etc.
- 3.5 The FFDC/ RGU shall facilitate, sponsor, and organize various faculty exchange and interaction programmes for the development of capacities of the faculty.
- 3.6 Both the parties shall conduct the practical examinations at their installations and in case of non-availability of such facilities; the practical examinations shall be conducted by using other's facilities and infrastructure.

4.0 MODALITIES OF IMPLEMENTATION

- 4.1 Board of Studies for the mutually agreed courses/programmes shall be constituted by the Vice Chancellor, RGU in consultation with Principal Director/Director, FFDC, subject to the provisions of respective acts, ordinances, and rules and regulations.
- 4.2 RGU shall recognize & approve FFDC as its R&D Centre & its long & short term courses from time to time for students & industries.
- 4.3 The expenses towards TA/DA of the faculty visiting either FFDC or RGU in all academic matters related to running of the course shall be borne by the parent Institution. However, accommodation for the visiting faculty shall be provided by the institution being visited on official charged basis as applicable to their staff.
- 4.5 Both the Institutions shall work collectively for placement of the students.
- 4.6 Any intellectual property arising out of the course activity shall be jointly shared by both the organizations.

5.0 PERIOD OF AGREEMENT AND TERMINATION

- 5.1 The MoU shall be in force as long as the participating institutions approve.
- 5.2 Notwithstanding anything contained in clause 5.1, either institute can withdraw from the MoU provided the course which may be running at that stage shall not be affected and shall be completed as per the schedule.
- 5.3 In the event of termination of the agreement vide clause 5.2, the rights and obligations of the parties thereto shall be settled by the mutual agreement.

[Handwritten signature]
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6.0 EFFECTIVE DATE, DURATION AND TERMINATION OF MoU

6.1 The MoU shall be effective from the date of signing and shall remain in force for a **period of five years** from the said date.

7.0 All notices and other communications required to be served on parties under the terms of this MoU, shall be considered to be duly served, if the same shall have been delivered or posted by registered mail to

In case of RGU:

Vice Chancellor/Registrar
Rajiv Gandhi University,
Rono Hills, Doimukh – 791 112
Arunachal Pradesh
Email: vc@rgu.ac.in / registrar@rgu.ac.in

In case of FFDC:

Principal Director/Director/Nodal Officer
Industrial Estate, G.T. Road
P.O. Makrand Nagar, Kannauj – 209 726
Email: ffcknj@gmail.com

8.0 ARBITRATION

8.1 In the event of any dispute or differences between parties hereto, such dispute or differences shall be resolved amicably by mutual consultation. If, such resolution is not possible, then, the unresolved dispute or difference shall be referred to arbitration of an Arbitrator to be nominated by Secretary, Department of Legal affairs (“Law Secretary”), Government of India, in terms of the Office Memorandum No.55/3/1/75-CF dated the 19th November, 1975 issued by the Cabinet Secretariat (Department of Cabinet Affairs) Government of India, as modified from time to time. The Arbitration and Conciliation Act of 1996 shall not be applicable to the arbitration under this clause. The award of the Arbitrator shall be binding upon parties to the dispute. Provided, however, any party aggrieved by such award may make a further reference for setting


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aside or revision of the award to Law Secretary whose decision shall bind the parties finally and conclusively.

9.0 This MoU has been executed in two originals one of these shall be retained by RGU and the other by FFDC.

In witness whereof the parties here to have signed this agreement on the day, month and year mentioned herein before.


Parties

For and on behalf of Rajiv Gandhi University


(Prof. OTEM PADUNG)
Registrar /C.

For and on behalf of FFDC

Witness

- 
08/07/2021
1. (PROF. SUMPAMI TANGJAYA)
 2. _____