

राजीव गांधी विश्वविद्यालय

# Rajiv Gandhi University

---

**SAFETY AND SECURITY**

---



**Rajiv Gandhi University**

**Rono Hills, Doimukh - 791112,  
Arunachal Pradesh, India**

## TABLE OF CONTENTS

<b>ABOUT RGU .....</b>	<b>3</b>
<b>PURPOSE .....</b>	<b>3</b>
<b>INTRODUCTION .....</b>	<b>4</b>
<b>POLICY OBJECTIVES .....</b>	<b>5</b>
<b>ROLES AND RESPONSIBILITIES .....</b>	<b>5</b>
<b>CAMPUS SAFETY AND SECURITY MEASURES .....</b>	<b>6</b>
<b>POLICY REVIEW .....</b>	<b>8</b>

## **ABOUT RGU**

The foundation stone of the Rajiv Gandhi University formerly known as Arunachal University was laid on 04<sup>th</sup> February 1984 by the then Prime Minister of India Smt. Indira Gandhi as a State University. However, in the year 2007, the University attained the status of a Central University and was renamed Rajiv Gandhi University, the nomenclature was done in the name of the former Prime Minister of India Shri Rajiv Gandhi. The University is on the hilltop of Rono Hills, Doimukh, Itanagar in the State of Arunachal Pradesh. The Rajiv Gandhi University is one of the oldest premier institutions for higher education in the state. Since its inception, the teaching and research programs of the University is focused on teaching, learning, and research. The research programs are designed with a view to playing a positive role in the socio-economic and cultural development of the State and the Nation. Despite infrastructural constraints and remote location, the University has been able to maintain its academic excellence. At present, the University has 43 departments under 12 faculties that offer various courses like Post Graduation, Diploma, Post Graduation Diploma, Certificate Courses, BFA, and Ph.D. with approximately 3200 students including research scholars. There are more than 30 colleges and institutions affiliated to the Rajiv Gandhi University which are in various locations of the State.

## **PURPOSE**

The purpose of the Safety and Security Policy of Rajiv Gandhi University is to ensure the well-being, safety, and security of all individuals associated with the university. The policy aims to create a safe and secure environment for students, faculty, staff, visitors, and protect university property and assets. By establishing guidelines, procedures, and protocols, the policy seeks to achieve the following objectives:

**Protect Life, Health, and Welfare:** The policy aims to prioritize the safety and well-being of every individual within the Rajiv Gandhi University community. It provides measures to prevent harm, minimize risks, and respond effectively to incidents that may compromise the physical or mental health of individuals.

**Safeguard University Property and Assets:** Rajiv Gandhi University recognizes the importance of protecting its infrastructure, resources, and assets. The policy implements

security measures to deter theft, damage, or unauthorized access to university property, ensuring the preservation of valuable resources for the benefit of the entire community.

**Prevent and Respond to Incidents:** The safety and security policy is designed to prevent and address incidents of crime, violence, or emergencies that may occur within the university premises. It establishes procedures for reporting, investigating, and resolving incidents promptly, ensuring a swift response to maintain a safe environment.

**Promote Safety and Security Awareness:** The policy aims to foster a culture of safety and security awareness throughout the Rajiv Gandhi University community. It encourages individuals to be vigilant, identify potential hazards, and take proactive measures to mitigate risks. Training and awareness programs are provided to equip individuals with the knowledge and skills necessary to contribute to a safe environment.

**Compliance with Laws and Regulations:** Rajiv Gandhi University is committed to complying with all relevant laws, regulations, and standards pertaining to safety and security. The policy ensures that the university meets legal requirements and industry best practices, providing a framework for adherence to local, national, and international safety and security standards.

By fulfilling these purposes, the Safety and Security Policy of Rajiv Gandhi University aims to create an environment where individuals can focus on their academic pursuits, research activities, and personal growth without compromising their well-being or the security of the university community.

## **INTRODUCTION**

Rajiv Gandhi University Rajiv Gandhi University is committed to ensuring the well-being, safety, and security of all individuals associated with the university, including students, faculty, staff, visitors, and property within the university premises. This Safety and Security Policy establishes guidelines, procedures, and protocols to mitigate risks and create a safe and secure environment.

## **POLICY OBJECTIVES**

The objectives of this policy are as follows:

- a. To protect the life, health, and welfare of individuals associated with Rajiv Gandhi University
- b. To safeguard university property, assets, and resources.
- c. To prevent and respond effectively to incidents of crime, violence, or emergencies.
- d. To promote a culture of safety and security awareness throughout the university community.
- e. To comply with relevant laws, regulations, and standards regarding safety and security.

## **ROLES AND RESPONSIBILITIES**

Vice-Chancellor:

- a. The Vice-Chancellor shall provide overall leadership and direction for the implementation and maintenance of safety and security measures at Rajiv Gandhi University.
- b. The Vice-Chancellor will designate a Safety and Security Committee to oversee the implementation of this policy.

Safety and Security Committee:

- a. The Safety and Security Committee will comprise representatives from various departments and stakeholders at Rajiv Gandhi University.
- b. The committee will be responsible for developing and reviewing safety and security policies and procedures.
- c. The committee will assess risks, vulnerabilities, and threats to the university community and propose appropriate measures.
- d. The committee will coordinate training and awareness programs to enhance safety and security awareness.

- e. The committee will conduct regular inspections and audits to evaluate the effectiveness of safety and security measures.
- f. The committee will investigate safety and security incidents and propose corrective actions.

**Heads of Departments:**

- a. Heads of Departments are responsible for implementing safety and security measures within their respective areas.
- b. Heads of Departments must ensure that their staff receive adequate training and awareness programs.
- c. Heads of Departments must establish and communicate emergency response plans and evacuation procedures.
- d. Heads of Departments must ensure that safety and security protocols are followed and updated as necessary.
- e. Heads of Departments must conduct regular inspections of their areas to identify and address potential hazards.

**3.4 Students, Faculty, and Staff:**

- a. Every individual associated with Rajiv Gandhi University must familiarize themselves with safety and security policies and procedures.
- b. Individuals must promptly report any safety or security concerns, incidents, or hazards to the appropriate authority.
- c. Individuals must comply with safety and security measures, including emergency evacuation procedures.
- d. Individuals must participate in training and awareness programs as required.

## **CAMPUS SAFETY AND SECURITY MEASURES**

**Access Control:**

- a. Access to the university premises will be controlled through appropriate measures, including gates, identification cards, and visitor management systems.
- b. All individuals must possess valid identification cards and display them when requested by university officials.

- c. Visitors must register at designated locations and be accompanied by authorized individuals while on campus.

**Emergency Preparedness:**

- a. Rajiv Gandhi University will develop and maintain comprehensive emergency preparedness plans to ensure an effective response to various types of emergencies.
- b. Emergency response plans will include procedures for responding to fire incidents, natural disasters, medical emergencies, and other critical incidents.
- c. Regular drills and exercises will be conducted to test the effectiveness of emergency response plans.
- d. Emergency exit routes, assembly points, and evacuation procedures will be clearly marked and communicated to all individuals.

**Security Personnel:**

- a. Trained security personnel will be deployed throughout the university premises to ensure the safety and security of individuals and property.
- b. Security personnel will be responsible for monitoring access points, conducting patrols, and responding to incidents promptly.
- c. Security personnel will receive regular training on emergency response, conflict resolution, and customer service.

**CCTV Surveillance:**

- a. Closed Circuit Television (CCTV) cameras will be strategically placed throughout the campus to enhance security.
- b. CCTV cameras will deter criminal activities, assist in identifying individuals involved in incidents, and provide evidence for investigations.
- c. Access to CCTV footage will be restricted to authorized personnel, and retention periods will comply with applicable laws and regulations.
- d. The CCTV footage will be stored on a central cloud for backup.

**Fire Safety:**

- a. Rajiv Gandhi University will adhere to fire safety regulations and guidelines applicable to educational institutions.

- b. Regular fire safety inspections will be conducted to identify and address potential fire hazards.
- c. Fire extinguishers, smoke detectors, fire alarms, and other firefighting equipment will be installed and maintained in appropriate locations.
- d. Fire evacuation plans will be developed, communicated, and practiced regularly.
- e. Designated fire wardens will be trained to handle emergencies and assist with the safe evacuation of individuals.

**Incident Reporting and Investigation:**

- a. Rajiv Gandhi University will establish an incident reporting mechanism to promptly report safety and security incidents.
- b. Individuals are encouraged to report incidents, including accidents, thefts, threats, or suspicious activities, to the appropriate authority.
- c. Incidents will be thoroughly investigated to determine the root causes and identify measures to prevent recurrence.
- d. Confidentiality will be maintained during the investigation process, and individuals reporting incidents will be protected from reprisals.

## **POLICY REVIEW**

This Safety and Security Policy will be reviewed periodically by the Safety and Security Committee to ensure its relevance and effectiveness. Any necessary updates or modifications will be made to align with changing circumstances, technologies, and legal requirements.

By adhering to this Safety and Security Policy, Rajiv Gandhi University aims to create a safe, secure, and conducive environment for academic pursuits, research activities, and personal growth while fostering a culture of responsibility, respect, and well-being within the university community.





राजीव गाँधी विश्वविद्यालय  
**Rajiv Gandhi University**

रोनो हिल्स, दोइमुख – 791112,  
अरुणाचल प्रदेश, भारत

**Rono Hills, Doimukh – 791112,  
Arunachal Pradesh, INDIA**

**Website: [rgu.ac.in](http://rgu.ac.in)**