

Notice Inviting Quotation

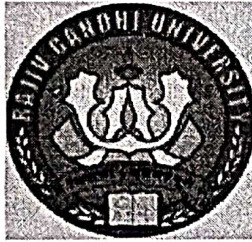
for

Procurement of Wheel Chair, Auxiliary Crutch & Elbow Crutch

at

RAJIV GANDHI UNIVERSITY, DOIMUKH/ITANAGAR, ARUNACHAL PRADESH

NIT No.	No. ST-177/F&E/2014
NIT Issue Date	19th July, 2023
Last Date of Submission	8th August, 2023 till 04:00 pm



RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH-791112
ARUNACHAL PRADESH

Phone: 0360-2277253 Email: rgureg@gmail.com

Website: <http://www.rgu.ac.in>

राजीव गाँधी विश्वविद्यालय
रोनो हिल्स, दोईमुख
RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH

No. ST-177/F&E/2014/1445

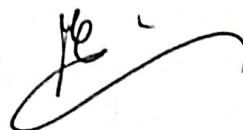
Dated, the 19th July, 2023

NOTICE INVITING TENDER

Rajiv Gandhi University, Rono Hills, Doimukh invites sealed quotation for supply of Wheel Chair, Auxiliary Crutch, Elbow Crutch. Interested parties may send their quotations in sealed cover addressed to the Registrar, Rajiv Gandhi University, Rono Hills, Doimukh super-scribed with the words "Quotation for Supply of Wheel Chair, Auxiliary Crutch and Elbow Crutch" and complete in all respects should be dropped in the tender box kept in the office of the Registrar, RGU Doimukh. The quotation(s) received after the scheduled date and time will be rejected out-rightly.

Terms and Conditions :

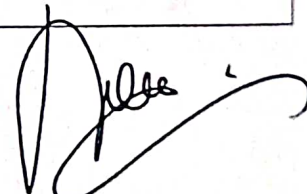
1.	The result of this tender inquiry shall be governed by the 'Terms & Conditions' and other relevant instructions as contained in this Tender Document.
2.	Tenders received without Tender Fee, Bid Security (EMD) by way of Demand Draft or Pay Order/Banker's Cheque / FDR in the name of Registrar, Rajiv Gandhi University, Doimukh/ Itanagar will not be considered at all.
3.	Tenderers are requested to enclose a self attested copy of their valid GST Certificate, PAN Card, Valid Trading License etc.
4.	The competent authority reserves the right to accept or reject any or all tenders without assignment any reason
5.	Late/delayed tenders received due to any reason whatsoever will not be accepted under any circumstances.
6.	Bid Security/Earnest Money amounting to Rs. 5,000/- should be Submitted in the form of Account Payee Demand Draft, Banker's Cheque from any of the commercial banks drawn in favour of "Registrar, Rajiv Gandhi University, Itanagar" along with the tender. (Other details as mentioned in the tender form). It is also clarified that the quotations received without earnest money will be summarily rejected. The DD may be prepared in the name of "Registrar, Rajiv Gandhi University" payable at Itanagar/Naharlagun.
7.	Tenderer shall not be permitted to withdraw his offer or modify the terms and conditions thereof. In case the tenderer fails to observe and comply with stipulations made herein or backs out after quoting the rates, the aforesaid amount of earnest money will be forfeited to the Rajiv Gandhi University.
8.	The EMD, in case of successful bidders shall be retained as performance security and in case of unsuccessful Bidders the EMD shall be returned within 30 days from the date of opening of the bid or till the finalization of the tender, whichever is later. The EMD shall be refunded to the unsuccessful tenderers on written request. No interest will be payable by the Rajiv Gandhi University authorities on the EMD.
9.	In case the tenderer withdraws, modifies or change his offer during the Tender process period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof.
10.	Tender fee (Processing Fee) will be Non-refundable amount of Rs.500/- (Rupees Five hundred) only and the tenderer shall deposit a separate Bank Draft in favor of " Registrar, Rajiv Gandhi University, Rono Hills, Itanagar, Arunachal Pradesh " along-with tender Document (Technical Bid). The tenders submitted without tender fee shall liable to be rejected summarily.



11.	Any bids received by the Institute which does not fulfill the desired terms and conditions shall be rejected out rightly and no communication in this regard shall be sent. Delayed / Late Bids will not be accepted at any circumstances.
12.	Any addition and deletion of authorized dealership / distributorship shall be intimated to the undersigned immediately on authorization of a new party.
13.	At any time prior to date of submission of tender, Tender Inviting Authority may, for any reason or decision, modify the terms & conditions of the tender document by a corrigendum displayed on the Website of Rajiv Gandhi University (http://www.rgu.ac.in). In order to provide reasonable time to take the amendment into account in preparing their bid, Tender Inviting Authority may or may not, at his discretion, extend the date and time for submission of tenders.
14.	The percentage of discount quoted by each firm in tenders shall be given both in words and figures failing which the same is liable to be rejected. Tenderer is at liberty to be present or to authorize a representative to be present at the time of opening of the tenders.
15.	The bidder must have adequate experience of execution of similar work in Govt. offices / PSUs / Autonomous Bodies and other similar organizations. Necessary supporting documents like work orders, work completion certificate, payment certificate etc. for last three years to this effect must be submitted along with the offer.
16.	The Rajiv Gandhi University, Arunachal Pradesh reserves the right to accept the whole or any part or portion of the bid; and the bidder shall provide the same at the rates quoted. The Rajiv Gandhi University, Doimukh Arunachal Pradesh reserves the right to reject any part or all tenders / quotations or all offers received in response to the tender or cancel or withdraw the tender notice without assigning any reason thereof and also does not bind itself to accept the lowest quotation or any tender and no claim in this regard shall be entertained.
17.	Supply of material will have to be completed within 30 days or period mentioned in the purchase order. The liquidated damages charges @ 0.5% per week shall be imposed if supply made after expiry of delivery period subject to maximum 10% of the total value of goods/contract value. Quantum of liquidated damages assessed and levied by the purchaser shall be final and not challengeable by the supplier.
18.	The bill in triplicate may be sent to this office for settlement after satisfactorily delivery of the material. The bill should have full particulars of the items(s) and tax components. No payment shall be made in advance nor shall the loan from any bank or financial institutions be recommended on the basis of the order of award of work. The contractor shall submit the bill only after supply of the material to the satisfaction of the Rajiv Gandhi University, Arunachal Pradesh, on receipt of a pre-receipted bill invoice from the Contractor the case of issuing sanction and passing of bill for payment will be initiated. No payment will be made for goods rejected.
19.	The firm shall not assign or sublet the work/job or any part of it to any other person or party without having first obtained permission in writing from Rajiv Gandhi University, Arunachal Pradesh ", which will be at liberty to refuse if thinks fit. The tender is not transferable. Only one tender shall be submitted by one tenderer.
20.	If any conflict or difference arises concerning this Tender, its interpretation on payment to be made there-under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the other party for submission of the dispute for decision by an Arbitral Tribunal containing Sole Arbitrator to be appointed by the Registrar, Rajiv Gandhi University, Doimukh/Itanagar Arunachal Pradesh ".



21.	The successful firm will be required to do the work / job for financial year 2023-24 from the date of award the contract. Rajiv Gandhi University, Doimukh/ Itanagar Arunachal Pradesh shall, however, reserve the right to terminate the contract at any time without assigning any reason.
22.	The items will have to be supplied at Rajiv Gandhi University, Doimukh Arunachal Pradesh. No additional/separate carriage charges will be paid for the same.
23.	Rajiv Gandhi University, Arunachal Pradesh shall be the sole authority to cancel or amend the order, as per requirement, and also to place order for supply of item beyond office hours/holidays/place of supply for which, no additional payment shall be made.
24.	Order shall be issued actual need basis. Bills in triplicate for the items supplied by the selected firm should be raised for payment. Payment shall be released after it is ensured that the items/quantity and quality of items supplied are to the entire satisfaction of this office/ department and accepted. If any item is found to be defective, or not of the desired quality, the same shall be replaced immediately, for which no extra payment shall be made by Rajiv Gandhi University, Arunachal Pradesh.
25.	In case the quality of goods supplied are not in conformity with the standard given in tender or the supplies are found defective at any stage these goods shall immediately will be taken back by the supplier and will be replaced with the tender quality goods, without any delay. The Purchase Committee/ the department concerned reserves all right to reject the goods if the same are not found in accordance with the required description / specifications and liquidates damages shall be charged.
26.	Each page of the Tender Notice to be signed and stamped by the bidder in token of having accepted the same.
27.	The rate of Sale Tax/GST should be mentioned clearly.
28.	Payment of the bill will be made after receipt and installation of the goods in satisfactory condition.
29.	While submitting the tender document, the tenderer should sign on each page of the tender document.
30.	The tenderer should enclose a signed copy of the terms & conditions stipulated for award of the contract, conveying his acceptance of the same.
31.	The Registrar, Rajiv Gandhi University shall be the final authority to reject full or any part of the supply which is not confirming to the specification and other terms and conditions.
32.	Tender document may be downloaded from this University's official Website " http://rgu.ac.in ".
33.	Any correspondence related to this Tender Notice shall be uploaded in the website. Therefore, all bidders are requested to visit the website www.rgu.ac.in from time to time.



REGISTRAR

SPECIFICATIONS

(A) Wheel Chair (Large Size)

1. Lightweight and foldable Steel Frame
2. Footrests and armrests adjustable
3. Padded seat and backrest
4. Handbrakes facility
5. Superior quality rust-free mag wheels
6. Rear Wheel Diameter/Mag 24 inch with swing away facility
7. Parking lock facility
8. Front Wheel Diameter/Mag 8 inch
9. Load carrying capacity: 100 - 150 Kg
10. 1 year of warranty with spare part support.

(B) Auxiliary Crutch

1. High strength aluminum alloy frame, strong, durable and have good weight bearing capacity. Anodized for long lasting, superior finish and perfect aesthetics.
2. Anatomically contoured, underarm pads are made from high quality, resilient, have good cushioning coefficient and comfortable.
3. Double molded, anatomical hand grip with broad top for comfort. Soft cushioning for comfort and reduces fatigue.
4. Wing Nuts should allow quick & easy height adjustable and rigid fastening to avoid risk of loosening during long use.
5. High performance TPE Pods for providing excellent traction, high wear resistance and high resilience.


(C) Elbow Crutch

1. Adjustable elbow support with PVC grip handle.
2. Suction PVC bush for better grip.
3. Height adjustable with knob and screw.
4. light weight with high quality shoes for better grip

A handwritten signature in black ink, consisting of a stylized 'J' followed by a flourish.

TENDER FORM - I
INFORMATION AND UNDERTAKING.
(Tenderer may use separate sheet wherever required)

Sl No.	Details of the Firm / Bidder	Page No.	Remarks
1.	Name & Address of the Manufacturer/Authorized Distributor/ Dealer		
2.	Whether the Firm is located in Arunachal Pradesh. Yes/ No		
3.	Details of the Earnest Money Deposit (EMD) (Yes/No) DD No: - Dated: - Drawn on Bank: - Amount: - Rupees.....only		
4.	Details of the cost of Tender documents (Yes/No) DD No.: Dated: - Drawn on Bank: - Amount: - Rupees.....Only		
5.	Copy of Registration of the firm		
6.	Copy of CST/GST Registration		
7.	Copy of PAN/ TAN card		
8.	Non Blacklisting Certificate		
9.	Copy of Income Tax Return for last 3 years		
10.	Have you previously supplied these items to any Government / private organization? If yes, attach the relevant proof.		
11.	Name and Mobile Number of a Key person, who can be contacted at any time. The person should be capable of taking orders and making arrangement for supply of the desired items		
12.	Any other information important in the opinion of the tenderer		



- Page number/serial number may be given to each and every page of Tender Documents and photocopies of the documents attached. Mention Page number, wherever the copy/copies of the document(s) are kept.
- In case of non-fulfillment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

(Signature of the Tenderer with stamp of firm)

Date:

Place:

Undertaking

1. That I/we have carefully studied all the terms & conditions of NIT and shall abide by it.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respect and I/We hold the responsibility for the same.
4. That I/We undertake that sample of items will be kept ready for inspections by the Rajiv Gandhi University, Doimukh, Arunachal Pradesh.
5. I/We shall be responsible for the cancellation of tender if samples are not up to mark.

(Signature of the Tenderer with stamp of firm)

Date:

Place:



NON BLACKLISTING CERTIFICATE

[To be submitted on letterhead]

I/We hereby certify that the [Name of the company / firm] has not been ever blacklisted/debarred by any Central / State Government / Public Undertaking / Institute on any account.

I/We also certify that firm will be supplied the item as per the specification given by Rajiv Gandhi University, Arunachal Pradesh and also abide all the terms and conditions stipulated in Rate Contract.

I/We also certify that the information given in bid is true and correct in all aspects and in any case at a later date it is found that any details provided are false and incorrect, contract given to the concern firm or participation may be summarily terminated at any stage, the firm will be blacklisted and Rajiv Gandhi University, Arunachal Pradesh may impose any action as per NIT rules.

Date:

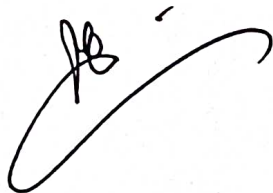
Name

Place:

Signature of Bidder:

Business Address

Seal of the Bidder:

A handwritten signature in black ink, consisting of a stylized 'J' followed by a large, sweeping loop.

Memo No.ST-177/F&E/2014 /1445
Copy to:

Dated the 20... July, 2023

1. All authorized dealers/ suppliers.
2. The Head, Dept. of Food Technology for information.
- ✓ 3. The Jt. Director, Computer Centre for information and uploading the quotation on the University website.
4. Notice Boards.
5. Guard File.
6. Office copy.



REGISTRAR