HEI ID: **HEI-U-0047**
Name of HEI: **RAJIV GANDHI UNIVERSITY, ARUNACHAL PRADESH (RGU (A.P)**
Type of HEI: **DUAL MODE**

Annual Report

OF

CENTRE FOR INTERNAL QUALITY ASSURANCE (CIQA)

PROGRAMMES UNDER

OPEN AND DISTANCE LEARNING MODE

2022-23

HEI ID: HEI-U-0047   **Name of HEI: RGU, (A.P)**   **Type of HEI: DUAL MODE**

Contents

Part – I: General Information

1.1 Date of notification of the Centre (attach a copy of the notification):

https://rgu.ac.in/wp-content/uploads/2021/10/CDE-Establishment.pdf

1.2 Details of Director, CIQA

- Name : Prof. Ashan Riddi
- Qualification: M.A. (History), UGC NET, Ph. D
- Appointment Letter and Joining Report: Upload (PDF)

1.3 Details of CIQA Committee:

a. Composition as per Regulations

S. No.	Designation	Nominationas	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor of the University	Chairperson	Prof. Saket Kushwaha	Agricultural Economics	19/09/2021
b.	Three Senior teachers of HEI	Member 1	Prof. Tana Showren	The Historical Methods	19/09/2021
		Member 2	Prof. S. K. Chaudhuri	Socio-Cultural Anthropology	19/09/2021
		Member 3	Ms. Moyir Riba,	Educational Sociology	19/09/2021
c.	Head of three Departments or	Member 4	Prof. Kesang Degi	Women Education,	19/09/2021
		Member 5	Prof. K. C. Mishra	ELT	19/09/2021
	School of Studies from which programme is being offered in ODL and Online mode	Member 6	Prof. Shyam Sankar Singh	Poetics and Criticism.	19/09/2021
d.	Two External Experts of ODLand/or Online Education	Member 7	Prof C.R.K. Murthy	Social Anthropology	19/09/2021
		Member 8	Dr. Manoj Tirkey	Academic in a national distance education institution	19/09/2021
e.	Officials from departments of HEI	Member 9 Administration	Dr. N. T. Rikam	History-Modern India	19/09/2021

S. No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
	• Administration • Finance				
		Member 10 Finance	Prof. Otem Padung	Commerce & Financial Management	19/09/2021
f.	Director, CIQA	Member Secretary	Prof. Ashan Riddi	History & Cultural of NE India	19/09/2021

b. **Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)**
If No, reason thereof

Yes

1.4 Number of meetings held and its approval:

a. **No. of meetings held every year:**
b. **Meeting details:**

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
Meeting 1	05/04/2022	1	upload	upload

1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From <July/August 2022> academic session:

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM- YYYY) of HEI/Regulatory authority (if required)	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
2	Certificate Course	Introduction to Mobile Architecture	6 months	0	Class-X Pass	3750/-	16/03/2021	0	1		1
3	Certificate Course	Barefoot Wireless Engineers	6 months	0	Class-X Pass	3750/-	16/03/2021	1	0		1
4	Certificate Course	Japanese Language (Basic Level)	6 months	0	Class-X Pass	3750/-	16/03/2021	1	0		1
N.											

Note: Mention details separately for <M*onth, Year*>academic session, as applicable,as above.

1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:

From <July/August, 2022> academic session:

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DD-MM-YYYY) of HEI/ Regulatory authority (if required)	Number of students admitted (Male/Female/Trans-gender)			
								M	F	TG	Total
1.	Diploma course	Diploma in Multimedia Animation	12 months	0	Class-XII	3750	16/03/2021	1	2		3
N.											

Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order:

From <M*onth, Year*>academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Post Graduate Diploma Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.										
N.										

Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:

From <July/August/2022>academic session: TO BE EXTRACTED FROM WEBPORTAL

Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	Bachelor of Arts (1st Semester)	3 years	0	HSLC/10+2 or Equivalent from any recognized Board/School	5250/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	155	213	0	368
N.										

Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

1.9 Number of programmes started at Post-graduate Degree Programmes as per Commission Order:
From <July-August>academic session: TO BE EXTRACTED FROM WEBPORTAL
https://rgu.ac.in/wp-content/uploads/2023/08/Enrolment-Detail-2022-23.pdf

Sr. No.	Post-graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Number of students admitted (Male/Female/Trans-gender)			
							M	F	TG	Total
1.	MA in Economics (1st Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	9	9	0	18
	MA in Education (1st Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	16	25	0	41
	MA in English (1st Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	11	13	0	24
	MA in Hindi (1st Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	7	24	0	31
	MA in History (1st Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	30	21	0	51
	MA in Pol. Sc. (1st Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	22	31	0	53
	MA in Sociology (1st Semester)	2 Years	0	Graduates under 10+2+3 from recognized university	8750/-	FNo. 40-3/2021(ODL) (DEB-II), Dtd. 8/11/2021	6	5	0	11
N.										

Note: Mention details separately for <M*onth, Year*>academic session, as applicable, as above.

Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

2.1   Action taken on the functions of CIQA:-

S.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	The Institute of Distance Education is committed to main quality in the services provided to the learners. The core value is to follow all the procedures and quality assurance measures in complete tandem with the HEI. The same Executive Council, Academic Council and other relevant regulatory boards govern the services and quality of the service. Additionally, the CIQA cell, since its inception has been acting as an additional mechanism for continuous monitoring of the ODL education in the University.	1. CIQA-Notification1.pdf (rgu.ac.in) 2. CIQA-Minutes.pdf (rgu.ac.in)
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution	A three tier mechanism has been developed for continuous monitoring and to bring about changes: TIER I: Periodical review meeting of the Academic and Administrative Staff of IDE. TIER II: Suggestions from the above is placed at the meeting of the CIQA where further discussion and additional inputs. TIER III: The decisions are further reviewed in the Board of management meetings which consists of members of IDE, senior faculty of HEI and Administrative heads of the HEI.	1. Minutes-of-IDE-academics.pdf (rgu.ac.in) 2. BoM-Minutes-1.pdf (rgu.ac.in)

3.	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	The IDE is committed to yearn for quality in all aspects of ODL imparting mechanism. With the status of the state under its jurisdiction, it has identified the following as key areas: - Preparation of SLM - Timely delivery of all material - Conduction of Counseling - Face-to-face counseling - Conduction of Examination - Year round availability of councilors for the learners. Further with the gradual improvement in ICT sector, the IDE is employing all the available mechanism to reach the unreach.	1. Admission-Notice-July-2023.pdf (rgu.ac.in) 2. Download 618.pdf (rgu.ac.in)
4.	Mechanism devised to ensure that the quality of Open and Distance Learning programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	The IDE is committed to impart quality education at par with the regular mode. The same Executive Council, Academic Council and other relevant regulatory boards govern the services and quality of the service. PPR are prepared by BoS constituted by HEI at par with regular mode.	1. All-Master-of-Arts-SyllabusSemester.pdf (rgu.ac.in) 2. Academic-Calender-2022-23.pdf (rgu.ac.in)
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.	For Constant self evaluation for quality improvement apart from conventional face to face interaction, IDE has employed various ICT based mechanism. Official Twitter handle, Official Facebook page, Official email account, Official helpline No., programme wise and batchwise whatsaap group has been placed at the public domain.	https://rgu.ac.in/wp-content/uploads/2023/06/Learners-Queries-address-system.pdf

6.	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement	The IDE is committed to make qualitative improvement in its education curriculum and other related activities. Involvement of faculty members from the HEI , Continuous monitoring , Conduction of Workshops for training of personnel in various fields related to ODL, Improvement in ICT mechanism etc are the measure undertaken for qualitative improvement. In this regard periodically a proposal is prepared and placed before the regulating authorities for necessary consideration and suggestion.	BoM-Minutes-1.pdf (rgu.ac.in)
7.	Implementation of its recommendations through periodic reviews	With the approval from the regulating authorities the approved measure are implemented periodically in form Seminar, Conference, symposium, workshop, review of curriculum and academic calender, instructional mode etc.	1. BoM-Minutes-1.pdf (rgu.ac.in). 2. BoS-Notification.pdf (rgu.ac.in) 3. Online-Capacity-Building-of-Teaching-Staff-on-Development-of-Online-Courses.pdf (rgu.ac.in)

8.	Workshops/ seminars/ symposium organizedon quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	The IDE periodically conduct a seminar/ workshop/ projects etc. individually or in collaboration with other department, institutions and agencies to ensure healthy academic and administrative environment.	1. Microsoft Word - FDP Report-Mythili-MoyirJuly 2020-modified.docx (rgu.ac.in)
9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	Online Admission - Cashless transaction - Zero grievances as all the grievances are redress immediately-Examination conducted at par with the RGU regular mode-Availability of teaching and non teaching staff to support the learners-Timely distribution of SLM to the learners- e-SLM- Regular interaction with learners through ICT-Education to jail inmates- free education to specially abled persons etc .	1. https://forms.eduqfix.com/iderguadmform/add 2. https://rgu.ac.in/wp-content/uploads/2021/02/Download_630.pdf 3. MoU-with-Jail.pdf (rgu.ac.in)
10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	As shared under Sl. No. 7, data is collected five times a year through the LSC in four quarterly reports and an annual report. The data is then collated at headquarter by the Data Entry Operators and a report is prepared jointly by the Academic and Administrative team. The prepared data is placed for scrutiny under the CIQA Cell.	Annual-Report-2022-23.pdf (rgu.ac.in)

		Once the final data report has been compiled, it is placed in the HEI website as well as in the Notice Boards of the LSCs.	
11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	From preparation to approval of PPR, there are 5 stages as follows: A. PPR is prepared by the Board of Studies consisting of the Head of the Regular Department as Head, Faculty members both from the IDE and the regular department and at least 1 external member. B. The PPR is then placed before the CIQA Cell 1.5 Quality Assurance: 1.6 Describe the mechanism implemented to ensure that the quality of ODL programmes matches with the quality of relevant programmes in conventional mode: 1.7 Describe the details of personal contact programmes implemented: for further scrutiny. C. The same is placed before the Board of management for perusal and administrative approval. D. Once approved the matter is placed before the HEI Academic Council Meeting for Academic Approval. E. Finally it is placed before the Executive Council Meeting of HEI for final approval before publication. If in any of	1. [BoS-Notification.pdf (rgu.ac.in)](BoS-Notification.pdf) 2. [Progm-Project-Report-MA-Education.pdf (rgu.ac.in)](Progm-Project-Report-MA-Education.pdf) 3. https://rgu.ac.in/wp-content/uploads/2023/08/Progm-Project-Report-MA-Hindi.pdf 4. https://rgu.ac.in/wp-content/uploads/2023/08/Progm-Project-Report-MA-English.pdf 5. https://rgu.ac.in/wp-content/uploads/2023/08/Progm-Project-Report-BA-History.pdf 6. https://rgu.ac.in/wp-content/uploads/2023/08/Program-Project-ReportPPR-MA-Sociology.pdf 7. https://rgu.ac.in/wp-content/uploads/2023/08/Progm-Project-Report-MA-Economics.pdf 8. https://rgu.ac.in/wp-content/uploads/2023/08/Progm-Project-Report-MA-Pol.-Sc.pdf

		the case, the PPR is suggested as needing any changes, the process is repeated from A.	

12.	Mechanism to ensure the proper implementation of Programme Project Reports	With reference to process shared under Sl. No 11, on approval, it is placed in the HEI website as well as in the Notice Boards of the LSCs.	1. [Progm-Project-Report-MA-Pol.-Sc.pdf (rgu.ac.in)](#) 2.
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	All the annual plans and action taken reports are prepared and collected quarterly and anually, plans are executed through BoM meeting, each action taken report are reviewed in next sucessive meeting.	1. [BoM-Minutes-1.pdf (rgu.ac.in)](#)
14.	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	The parameters of all existing IDE courses job centric, however to ensure more relevancy to job market, job oriented certificates courses were introduced in consultation and under the guidance of other HEI and Agencies.	1. [BrochureIDE-RGU.pdf](#) 2. [https://rgu.ac.in/wp-content/uploads/2022/03/MOU-with-CEMCA.pdf](#)
15.	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	To crater and create learner centric enviroment and to bring qualitative change in the entire system, IDE periodaically organize workshop/ Seminar/ FDP etc.	1. [https://ide.rgu.ac.in/docs/workshop_19.pdf](#) 2. [https://rgu.ac.in/wp-content/uploads/2023/02/Five-day-faculty-development-programme-on-new-perspectives-in-the-history-of-north-east-india-ii.pdf](#)

16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc.	Being a dual mode university, the nodal coordinating unit for seeking assessment and accreditation from a designated body for accreditation such as NAAC etc are entrusted to the IQAC of HEI.	1. [Letter-of-IQAC-for-assesment.pdf (rgu.ac.in)](#)
17.	Measures adopted to ensure internalisation and institutionalisation of quality enhancement practices through periodic accreditation and audit	CIQA and IQAC of HEI is the monitoring body to ensure quality enhancement practices through periodical review and to maintain financial transparency audit is undertaken by AG Itanagar along with HEI audit branch.	1. [Letter-of-IQAC-for-assesment.pdf (rgu.ac.in)](#) 2. [Audit-Report Engl-2019-20.pdf (rgu.ac.in)](#)
18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	To ensure quality related initiatives or guidelines, IDE under HEI is coordinating with other HEI and UGC periodically. Various initiatives has been undertaken in consultation with the other HEI under the supervision and guidance of DEB, UGC.	1. [Movement-order-to-visit-IGNOU.pdf (rgu.ac.in)](#)

19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	The IDE, RGU is constantly coordinating with reputed institution like CEMCA, IGNOU to ensure and enhance quality benchmarks and best practices. Lots of best practices has been adopted form these institution. Various MoU has been signed.	1. https://rgu.ac.in/wp-content/uploads/2022/03/MOU-with-CEMCA.pdf
20.	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	All the quality assurance are undertaken integratedly by IQAC, HEI. Report is prepared by IQAC.	1. https://rgu.ac.in/wp-content/uploads/2022/06/RGU-AQAR-2020-21-1.pdf 2.
21.	Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.	All the activities taken place in the institution is periodically submitted to the statutory authorities or authorities i.e is AC and BoM etc. After review and approval it is compiled and published in book form.	1. Annual-Report-2022-23.pdf (rgu.ac.in)
	(a) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission.	The IDE is commited to run the institution as per the guidelines and notification issued by the commission from time to time. All the copy of report specied by the commission are complied as and when required.	1. Declaration-with-sign-seal.pdf (rgu.ac.in)
22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	All the quality Assurance activities of IDE are overseen by CIQA/ IQAC and placed before BoM for review and Approval	1. CIQA-Minutes.pdf (rgu.ac.in)

23.	Facilitated adoption of instructional design requirements as per the philosophy of the Open and Distance Learning decided by the statutory bodies of the HEI for its different academic programmes	To ensure quality academic program, the instructional design are prepared by the Board of Studies as per the requirement based on the philosophy of ODL mode and placed before BoM for approval. It is implemented as per the approval of BOM	1. BoS-Notification.pdf (rgu.ac.in) 2. BoM-Minutes-1.pdf (rgu.ac.in)

24.	Promoted automation of learner support services of the Higher Educational Institution	To ensure easy accesses and to create learner centric environment, IDE has automated its maximum services for the learners.	1. Admission-Notice-July-2023.pdf (rgu.ac.in) 2. No (rgu.ac.in)
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	The IDE, RGU under its HEI has requested the CEMCA as its external agencies for validation and annual review of its in-house processes. The coordination process is yet to be completed.	1. rgu.ac.in/wp-content/uploads/2022/03/MOU-with-CEMCA.pdf
26.	Coordinated with third party auditing bodies for quality audit of programme(s)	The IDE, RGU under its HEI has requested the CEMCA as its external agencies for validation and annual review of its in-house processes. The coordination process is yet to be completed.	1. Mail-regarding-third-party-audit.pdf (rgu.ac.in)
27.	Overseen the preparation of Self-Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	Being a dual mode university the IDE's assessment and accreditation is done along with HEI. IQAC is the nodal agency for responsible for overseen the preparation of self appraisal report to be submitted to the assessment and accreditation agencies.	1. Letter-of-IQAC-for-assesment.pdf (rgu.ac.in)
28.	Promoted collaboration and association for quality enhancement of Open and Distance Learning mode of education and research therein	To promote quality services and its constant quality enhancement, IDE has been collaborating with various organization expertises in the ODL field.	1. MOU-with-CEMCA.pdf (rgu.ac.in) 2. rgu.ac.in/wp-content/uploads/2023/08/MoU-Japaneae.pdf 3. MoU-with-Jail.pdf (rgu.ac.in) 4. MoU-with-Sanskrit.pd

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			f (rgu.ac.in)
29.	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	To enhance the employability prospects, the institution has introduced various job centric courses. Further the institution is constantly organizing an exposure tour for its learners.	1. Educational-Tour.pdf (rgu.ac.in)

2.2   Compliance of Quality Monitoring Mechanism – As per Annexure–I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document

1.	Governance, Leadership and Management: a. Organisation Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	The Institute of Distance Education has well established organizational structure for governance, management, strategic planning etc. The same Executive Council, Academic Council and other relevant regulatory boards govern the services and quality of the service. Additionally, the CIQA cell, since its inception has been acting as an additional mechanism for continuous monitoring of the ODL education in the University.	1.	ADMINISTRATIVE-STRUCTURE-OF-IDE.pdf (rgu.ac.in)
2.	Articulation of Higher Educational Institution Objectives	Online Admission - Cashless transaction - Zero grievances as all the grievances are redress immediately-Examination conducted at par with the RGU regular mode- Availability of teaching and non teaching staff to support the learners- Timely distribution of SLM to the learners- e-SLM- Regular interaction with learners through ICT-Education to jail inmates- free education to specially abled persons etc .	1. 2. 3.	Addressed-Students-Grievances.pdf (rgu.ac.in) MoU-with-Jail.pdf (rgu.ac.in) Admission-Notice-July-2023.pdf (rgu.ac.in)

3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	a. Curriculum planning, design and development is carried out by Board of Studies comprises of member from regular mode and IDE. b. The curriculum is implemented after the approval of Board of management. c. There is no age bar, no fail system and flexibility of choosing subject. d. Printed SLM is provided to the learners. Further SLM are also available in institute website in PDF form which can be easily accesses by the learners. e. The institute has well design mechanism for taking constant feedback from the learners.	1. BoS-Notification.pdf (rgu.ac.in) 2. BoM-Minutes-1.pdf (rgu.ac.in) 3. Student-Feedback-form2.pdf (rgu.ac.in)
4.	Programme Monitoring and Review	All programmes are constantly monitored by the BoM and it is subjected to periodical review.	1. BoM-Minutes-1.pdf (rgu.ac.in)

5.	Infrastructure Resources	The Institute has its own well plan administrative and academic building both at headquarter and Learner support centres which consists of: Class room, Administrative office, library, conference hall, faculty rooms, interner services etc.	1. https://rgu.ac.in/wp-content/uploads/2021/10/Build-UP-Area-for-ODL-activity.pdf

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6.	Learning Environment and Learner Support	For suitable learning enviroment, IDE has established more than 12 learner support centre across the state, the headquarter and LSC man power comprises of Coordinators, Subject teachers, Counselors, clerical staff etc.	1. DDE-Full-Time-Teacher.pdf (rgu.ac.in) 2. No (rgu.ac.in)
7.	Assessment and Evaluation	The Assessment and Evaluation is divided into two parts- Assignment writing consist of 30 % marks and end semester 70% marks. # Assignment -Assignment question is prepared by the qualified faculties of each programme under the guidance of BoS and is supplied to the learners for writing. The assignment is then evaluated by the faculties and scored marks is sent to the examination branch . # End semester Examination- the end semester exams which comprises of 70% marks are conducted by the office of Controller of Exams and evaluated by the evaluators dully assigned by the CoE office.	1. Assign-QP-MA-EconomicsPrevious.pdf (rgu.ac.in) 2. Exam-Schedule-of-2020-21.pdf (rgu.ac.in) 3. Answr-Script-Evaluation-Centre.pdf (rgu.ac.in)
8.	Teaching Quality and Staff Development	For enhancing the teaching quality, IDE engaged its academic staff in seminars and Faculty development programme periodically	Microsoft Word - FDP Report-Mythili-MoyirJuly 2020-modified.docx (rgu.ac.in)

2.3 Compliance of Process of Internal Quality Audit – As per Annexure–I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :

Sr.No.	Provisions in Regulations	Action taken in respect of ODL	Upload relevant document

| 1. | Academic Planning | 1. The academic planning is monitored and carried out by three regulating authorities: BoS ,BoM and Academic Council. With periodical review and approval from the academic council planning is implemented in the IDE.
2. For suitable learning enviroment, IDE has established more than 12 learner support centre across the state, the headquarter and LSG man power comprises of Coordinators, Subject teachers, Counselors, clerical staff etc.
3. Each programme is designed at par with the regular mode as shared in serial no. 11
4. Certificate courses has been introduced. | 1. BoM-Minutes-1.pdf (rgu.ac.in)
2. BoS-Notification.pdf (rgu.ac.in)
3. AC-approval-of-MA-Economics.pdf (rgu.ac.in)
4. MoU-Japaneae.pdf (rgu.ac.in) |
| 2. | Validation | The quality enhancement is constantly monitored by CIQA and IQAC of the HEI | 1. CIQA-Minutes.pdf (rgu.ac.in)
2. https://rgu.ac.in/wp-content/uploads/2022/06/RGU-AQAR-2020-21-1.pdf |

| 3. | Monitoring, Evaluation and Enhancement Plans

a. Reports from Learner Support Centres (for Open and Distance Learning programmes)
b. Reports from Examination Centres
c. External Auditor or other External Agencies report
d. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels
e. Reporting and Analytics by the Higher Educational Institution
f. Periodic Review | a. Every year Annual report of all the activities carried out by the LSG is being submitted at the HEI
b. After complition of every end semester examination, report is submitted to the responsible regulatory authority for consideration and reviewal.
c. Annual auditing takes places, audited by the concerned department of HEI and AG Itanagar, Branch.
d. Prefomance data, reporting and analytics and periodical review is carried out by IQAC, HEI | 1. Annual-Report-2022-23.pdf (rgu.ac.in)
2. Audit-Report Engl-2019-20.pdf (rgu.ac.in)
3. https://rgu.ac.in/wp-content/uploads/2022/06/RGU-AQAR-2020-21-1.pdf |

Part – III: Human Resources and Infrastructural Requirements

3.1   **Name and details of Director of Centre for Distance and Online Education (Dual Mode University**) - Regular, full time, atleast Associate Professor

Or

Name and details of Head for each school (for Open University) - Full time dedicated, not below the rank of an Associate Professor

Prof. Ashan Riddi, Professor of History Department, MA, NET, Ph.D.

Salary- 2.70 lakh

3.2   **Name and details of Deputy Director of Centre for Distance and OnlineEducation (Dual Mode University)** - Full time or contractual basis, atleast Associate Professor

Or

Name and det ails of Deputy Director of Centre of Online Education - Full timeor contractual basis, not below the rank of an Associate Professor

Due to small numbers of Students (No. of Students 1589) the post is not filled and engage officer from RGU being the Dual Mode University

3.3   **Name and details of Assistant Director of Centre for Distance and Online Education (Dual Mode University)** - Full time or contractual basis, not below the rank of an Assistant Professor

Or

Name and details of Assistant Director of Centre of Online Education - Full time or contractual basis, not below the rank of an Assistant Professor

Due to less numbers of Students (No. of Students 1589) the post is not filled and engage officer from RGU being the Dual Mode University

3.4   Compliance status in respect of Human Resource – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention compliance details against the requirements in terms of Staffing norms, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:

All the norm mentioned as per Annexure-IV of UGC (ODL programme and online programme) Regulation 2020 have been fulfilled by DDE.

i.   Programme name: Bachelor of Arts

a.   Programme Coordinator

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Prof. Oken Lego Professor	Ph.D	15 years	Regular ₹. 2.50 lacs	21/09/2021

b.   Course Coordinator

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Bachelor of Arts	Moyir Riba Assistant Professor	MA, NET	15 years	Regular ₹ 1.50 lacs	08/09/2008
2	Bachelor of Arts	Dr. Nyajum Lollen Assistant Professor	Ph. D	9 years	Contractual Full Time ₹ 25000	22/10/2014
3	Bachelor of Arts	Chathiam Lowang Assistant Professor	MA, NET	5 years	Contractual Full Time ₹ 25000	20/09/2019
4	Bachelor of Arts	Dr. Lige Sora Assistant Professor	Ph. D	8 years	Contractual Full Time ₹ 25000	23/09/2019
5	Bachelor of Arts	Dr. Saurav Mitra Assistant Professor	Ph. D	8 years	Contractual Full Time ₹ 25000	18/06/2020

| 6 | Bachelor of Arts | Dr. Tunung Tabing Assistant Professor | Ph. D | 10 years | Contractual Full Time ₹ 25000 | 19/06/2020 |
| 7 | Bachelor of Arts | Mrs. Bide Mindo Assistant Professor | MA, NET | 8 years | Contractual Full Time ₹ 25000 | 02/02/2021 |

c.   Course mentor

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Ms. L. P. Monia Counsellor	MA, NET	5 years	Other ₹1500/-	20/08/2018
2	Ganga Tayeng Counsellor	MA NET	5 years	Other ₹1500/-	20/08/2018

i.   Programme name: Master of Arts in Economics

a.   Programme Coordinator

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Dr. Ashi Lama Assistant Professor	Ph. D	14 years	Regular ₹1.70 lacs	27/01/2020

b.   Course Coordinator

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
4	MA in Economics	Dr. Lige Sora Assistant Professor	Ph. D	8 years	Contractual Full Time ₹ 25000/-	23/09/2019

c.   Course mentor

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Mr. Tagam Dabi Counsellor	MA, NET	2 years	Other ₹1500/-	30/03/2021
2	Kanchan Devi Counsellor	MA NET	2 years	Other ₹1500/-	30/03/2021

i.   Programme name: Master of Arts in Education

a.   Programme Coordinator

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Dr. C. Siva Sankar Assistant Professor	Ph. D	13 years	Regular ₹1.70 lacs	28/8/2018

b.   Course Coordinator

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
4	MA in Education	Moyir Riba Assistant Professor	MA, NET	15 years	Regular ₹ 1.50 lacs	8/9/2008

c.   Course mentor

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme

1	Mr Kaling Moyong Counsellor	Ph. D	6 year	Other ₹1500/-	21/08/2018
2	Ms. Devita Bora Counsellor	MA NET	3 year	Other ₹1500/-	10/01/2020

ii. Programme name: Master of Arts in English

a. Programme Coordinator

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Dr. Miazi Hazam Associate Professor	Ph. D	21 years	Regular ₹2.20 lacs	28/08/2018

b. Course Coordinator

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
4	MA in English	Dr. Saurav Mitra Assistant Professor	Ph. D	8 years	Contractual Full Time ₹ 25000/-	18/06/2020

c. Course mentor

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Ms. Michi Nunya Counsellor	MA, NET	6 years	Other ₹1500/-	21/08/2018
2	Ms. Suwana Manlong Counsellor	MA NET	6 years	Other ₹1500/-	21/08/2018

ii. Programme name: Master of Arts in Hindi

a. Programme Coordinator

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Dr. Arun Kumar Pandey Assistant Professor	Ph. D	20 years	Regular ₹1.60 lacs	28/8/2018

b. Course Coordinator

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
4	MA in Hindi	Dr. Tunung Tabing Assistant Professor	Ph.D	10 years	Contractual Full Time ₹25000/-	19/06/2020

c. Course mentor

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Linu Ronya Counsellor	MA, NET	3 years	Other ₹1500/-	06/08/2020
2	Priyanka Singh Counsellor	MA NET	3 years	Other ₹1500/-	21/08/2018

i. Programme name: Master of Arts in History

a. Programme Coordinator

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining program me
1	Dr. Prof. P K Nayak Professor	Ph. D	30 years	Regular ₹ 2.70 lacs	28/08/2018

b. Course Coordinator

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining program me
4	MA in History	Ms. Bide Mindo Assistant Professor	MA, NET	8 years	Contractual Full Time ₹ 25000/-	02/02/2020

c. Course mentor

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining program me
1	Ms. Anem Lungphi	MA, NET	3 years	Other ₹1500/-	14/09/2020
2	Ms. Konchok Dolma	MA NET	6 years	Other ₹1500/-	21/08/2018

i. Programme name: Master of Arts in Political Science

a. Programme Coordinator

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining program me

1	Dr. Tabang Mibang Associate Professor	Ph. D	15 years	Regular ₹2.20 lacs	28/8/2018

b. Course Coordinator

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining program me
1	MA in Political Science	Dr. Nyajum Lollen Assistant Professor	Ph.D	9 years	Contractual Full Time ₹ 25000/-	22/10/2014

c. Course mentor

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining program me
1	Ms. Tobi Lollen Counsellor	MA, NET	6 years	Other ₹1500/-	21/08/2018
2	Ms. Jumter Loya Counsellor	MA, NET	6 years	Other ₹1500/-	21/08/2018

i. Programme name: Master of Arts in Sociology

a. Programme Coordinator

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining program me
1	Dr. Bikash Bage Assistant Professor	Ph. D	13 years	Regular ₹ 1.60 lacs	28/8/2018

b. Course Coordinator

S. No.	Course name	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	MA in Sociology	Mrs. Chathiam Lowang Assistant Professor	M.A NET	5 years	Contractual Full Time ₹ 25000/-	20/09/2019

c. Course mentor

S. No.	Names with Designation	Qualification	Experiences	Type (Regular/ Contract) with gross salary/ month	Date of joining programme
1	Ms. Ama Pinky Kago Counsellor	MA, NET	6 years	Other ₹ 1500/-	21/08/2018
2	Ms. Prinka Bora Counsellor	MA, NET	6 years	Other ₹ 1500/-	21/08/2018

Any other details

3.1 Details of Administrative staff

a. Number of Administrative staff available exclusively for Online programmes

Admin Staff	Required	Available
Deputy Registrar	1	
Assistant Registrar	1	
Section Officer	1	
Assistants	3 (2 for DM Universities)	
Computer Operator	2	
Multi Tasking Staff	2	

HEI ID:HEI-U-0047   Name of HEI: RGU (A.P)   Type of HEI: DUAL MODE

(Attach duly attested photocopy of appointment letter with salary details)

b. Number and details of Technical Support for Online Programmes as per Annexure -IV:

i. Technical Team for Development of e-Content as Self-Learning e- Modules:

Post	Required	Available
Technical Manager (Production)	1	
Technical Associate (Audio-Video recording and editing)	1	
Technical Assistant (Audio-Video recording)	1	
Technical Assistant (Audio-Video editing)	1	

ii.   For Delivery of Online Programmes:

Post	Required	Available
Technical Manager (LMS and Data Management)	1 (per Centre)	
Technical Assistant (LMS and Data Management	2	

iii.   For Admission and Examination for Online mode:

Post	Required	Available
Technical Manager (Admission, Examination and Result)	1 (per Centre)	
Technical Assistant (Admission, Examination and Result)	2	

(Attach duly attested photocopy of appointment letter with salary details)

Part–IV: Examinations

4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

Sl.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason there of
1.	All processes of assessment of learners indifferent components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Open and Distance Learning mode Higher Educational Institutions or qualified faculty from University Grants Commission recognized Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc	Yes	
3.	All Examinations for Open and Distance Learning mode programmes shall be conducted within the Institution where the Study Centres or Learner Support Centres is located under the direct control and responsibility of the Open and Distance Learning mode Institution. No Examination Centres shall be allotted to any Private organizations or unapproved Higher Educational Institutions.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	Yes	

Sl.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason there of
5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	Yes	
6.	Building and grounds of the examination centre Must be clean and in good condition.	Yes	
7.	The examination centre must have an Examination hall with adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and Clear of obstructions	Yes	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and Clean drinking water facilities	Yes	
10.	Safety and security of the examination centre Must be ensured	Yes	
11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in Working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the Examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

4.2 Compliance status of 'Evaluation' and 'Certification'– As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes)Regulations, 2020

Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored Examinations.	Yes Examination ordinance - https://rgu.ac.in/wp-content/uploads/2023/08/Examination-OrdinanceIDE.pdf order copy of examination Superintendent - https://rgu.ac.in/wp-content/uploads/2023/08/Exam-Superintendent-etc-Apointment-Order.pdf Invigilators list- https://rgu.ac.in/wp-content/uploads/2023/08/Invigilator-duty-Chart.pdf	
2.	A Higher Educational Institution offering Open and Distance Learning Programmes shall have a mechanism well in place for evaluation of learners enrolled through Open and Distance Learning mode and their certification.	Yes Order copy of Central evaluation- https://rgu.ac.in/wp-content/uploads/2023/08/Answr-Script-Evaluation-Centre.pdf convocation notice- https://rgu.ac.in/wp-content/uploads/2023/08/convocation-notice_230829_143650.pdf	
3.	The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination: Provided that no semester or year- end examination shall be held unless: The Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted;For Open and Distance Learning mode: the learner has minimum attendance	3(i) -Yes. IDE, RGU cover 100 percent courses of each programme through offline contact and counseling programme, face to face counseling throughout the year, through online mode etc. https://rgu.ac.in/wp-content/uploads/2023/08/Counselling-Routine.pdf	

	of75 per cent. in the programme specific Personal Contact Programme (excluding counseling) and lab component of each		

Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
	of the programmes; and detailed attendance records have been maintained by Learner Support Centre/Regional Centre/Higher Educational Institution		
4.	The curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through Open and Distance Learning mode shall be evolved by adopting same standards as being followed in conventional mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	Yes	
5.	The weightage for different components of assessments for Open and Distance Learning mode shall be as under: (i) Continuous or formative assessment (in semester): Maximum 30 percent. (ii) Summative assessment (end semester examination or term end examination): Minimum 70 percent.	Yes Question paper https://rgu.ac.in/wp-content/uploads/2023/08/Question-Paper.pdf	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	Yes	

Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	Yes Mark sheet - https://rgu.ac.in/wp-content/uploads/2023/08/Sample-copy-of-Mark-Sheet.pdf .	
8.	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	Yes Order copy of Paper setters, moderators, evaluators- https://rgu.ac.in/wp-content/uploads/2023/08/Letter-to-question-setter-moderator-the-evaluator.pdf Result declaration link https://rgu.ac.in/wp-content/uploads/2023/05/BA_-1semester_ide23.pdf	
9.	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	Yes https://rgu.ac.in/wp-content/uploads/2023/08/Letter-to-question-setter-moderator-the-evaluator.pdf	
10.	(a)The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	Yes- 1. https://rgu.ac.in/wp-content/uploads/2023/08/CCTV-Exam-Recording.mp4 2. https://rgu.ac.in/wp-content/uploads/2023/08/Examination-video.mp4	

	(b)Availability of biometric system	No	Because most of the study centre has no provision for installation of Biometric system.

Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners	No	Because most of the study centre has no provision for installation of Biometric system.
	(d) In case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	Yes https://rgu.ac.in/wp-content/uploads/2023/08/Examination-video.mp4	
11.	The Higher Educational Institution shall retain all such Closed-Circuit Television recordings in archives for a minimum period of five years	No	As CCTV installation takes places recently.
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	Yes https://rgu.ac.in/wp-content/uploads/2023/08/Flying-Squad-Movement-order.pdf	
	(b)It shall be mandatory to have observer report submitted to the Higher Educational Institution	Yes https://rgu.ac.in/wp-content/uploads/2023/08/Observer-Report.pdf	
13.	(a) All end semester examinations or term end examinations for programmes offered through Open and Distance Learning mode shall be conducted	Yes	

Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
	Through proctored examination(pen-paper or online or computer based testing) within Territorial Jurisdiction, in the examination centre as mentioned in These regulations.		
	(b)The Exams shall be under the direct Control and responsibility of the Open and Distance Learning mode Institution.	Yes, Being a dual mode university the examinations are conducted by the controller of exam office as per the guideline of ODL mode https://rgu.ac.in/wp-content/uploads/2023/08/Examination-OrdinanceIDE.pdf	
14.	The Examination Centre shall be located in Government Institutions like Kendriya Vidyalaya(s), Navodaya Vidyalaya(s), SainikSchool(s), State Government Schools, etc. can also be identified as examination centre(s) under direct over all supervision of a Higher Educational Institution offering education under the Open and Distance Learning mode including approved affiliated colleges under the University system in the Country and no Examination Centres shall be allotted to private organisations or unapproved Higher Educational Institutions.	Yes	

| 15. | The Learner Support Centres, as defined in the regulations and within the territorial jurisdiction, can also be used as examination centres provided they fulfill the criteria of an examination centre as defined in these regulations. | Yes | |

Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
16.	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	Yes https://rgu.ac.in/wp-content/uploads/2021/10/Territorial-Jurisdiction.pdf	
17.	(a) Each award of Degree at under graduate and post graduate level and post graduate diploma for Open and Distance Learning shall be assigned a unique identification number and shall have i. Photograph ii. Aadhaar number or other government recognized identifier or Passport number, as applicable, iii. Other relevant details of the learner Along with the Programme name.	No	As IDE, RGU is not competent to decide on this matter, after receiving this guideline the institute has immediately placed the matter before the competent authority. Proposal along with sample has been forwarded for approval to HEI. The matter is still in process.
	(b) Each award shall also be uploaded on The National Academic Depository	NA	Yet to be implemented

| 18. | It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and marksheets issued by the Higher Educational Institution to the learners(for each semester certificate and at the end of the programme):(i)Mode of delivery; (ii) Date of admission; (iii) Date of completion;(iv)Name and address of all Learner Support Centres (only for Open and Distance Learning);(v)Name and address of | No | As IDE, RGU is not competent to decide on this matter, after receiving this guideline the institute has immediately placed the matter before the competent authority. Proposal along with sample has been forwarded for approval to HEI. The matter is still in process. |

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Sl.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload Relevant document	If No, Reason there of
1	All Examination Centres.	Yes https://rgu.ac.in/wp-content/uploads/2023/08/Learners-Queries-address-System.pdf	

4.3 Whether any examination held through online mode.

If yes, provide details regarding technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination

No, Institute of Distance Education, Rajiv Gandhi University conducts examination in offline mode.

Semester beginning	Programme name	No. of students admitted	No. of students appeared in exams	No. of students Progressed to next year	% of students passed	% of students Passed in first class
<January, 2023>	BA I Sem	368	391	299	76%	28 %
	BA III Sem	455	296	240	81%	31%
	BA V Sem	320	315	282	90%	46%
	N.					
<January ,2023>	MA Economics 1st Sem	18	24	9	38%	---
	MA Economics 3rd Sem	20	16	12	75%	---
	MA Education 1st Sem	41	46	31	67%	37%
	MA Education 3rd Sem	25	20	16	75%	50%
	MA English 1st Sem	24	32	15	47%	---
	MA English 3rd Sem	34	31	24	77%	---
	MA Hindi 1st Sem	31	23	16	70%	---
	MA Hindi 3rd Sem	13	10	6	60%	---
	MA History	51	44	27	61%	27%

1st Sem					
MA History 3rd Sem	41	33	22	67%	21%
MA Pol. Science 1st Sem	53	71	43	61%	38%
MA Pol. Science 3rd Sem	55	39	32	82%	31%
MA Sociology 1st Sem	11	18	8	44%	72%
MA Sociology 3rd Sem	29	20	17	85%	65%
N.					

4.4 Result and Student

Progression For UG, PG and PGD

programmes

Part–V: Programme Project Report(PPR)and Self-Learning Material (SLM)

5.1 **Compliance status of' Guidelines on Programme Project Report' – As per Annexure-V of UGC(ODL Programmes and Online Programmes) Regulations,2020**

HEI shall mention the process followed to ensure that PPRs are prepared as per theguidelinesmentionedintheRegulations.TheexplicitdetailsofapprovalbyitsStatutory Authoritiesshallalsobementioned.

To ensure quality academic environment each programme is planned by the Board of management. After its approval Board of studies is endorsed to prepare programme curriculum which is again place before the BoM and then Academic Council. The programme is implemented after the approval of Academic council of the HEI.

Upload samples and authority approval

1. https://rgu.ac.in/wp-content/uploads/2021/10/AC-approve-of-syllabus-of-MA-his.-pol.-pol.pdf

5.2 **Compliance status of' Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy' – As per Annexure - VI of UGC(ODL Programmes and Online Programmes)Regulations,2020**

HEIshallmentioncompliancedetailsagainsttherequirementsintermsoflearningmaterial (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.

The SLM's provided by IDE, RGU are consistent with the guidelines provided by UGC. Every book starts with a brief overview of the course with the structure of the course described therein. Many activities are listed in the books so that the learners get the feeling of a conversational tone when they read the book. Each chapter also contains practice questions at the end.
To maintain the standard of the materials it is made sure that the learning materials employ techniques so that the students employ the theoretical knowledge practically.
The syllabus of the SLM's are in Toto with the regular syllabus and therefore it is at par with the HEI vision.
The institute also provides the PDF version of the textbooks in its website.

Upload samples and authority approval
1. https://rgu.ac.in/wp-content/uploads/2023/02/Download_618.pdf
2. https://rgu.ac.in/wp-content/uploads/2021/10/AC-approve-of-syllabus-of-MA-his.-pol.-pol.pdf

5.3   Compliancestatusinrespectof Self-Learning Material– As per Annexure - VII of UGC(ODL ProgrammesandOnlineProgrammes)Regulations,2020

HEI shall mention the process followed to ensure that SLMs are prepared as per theguidelinesmentionedintheRegulations.TheexplicitdetailsofapprovalbyitsStatutory Authoritiesshallalsobementioned.

This SLM's have been designed keeping in mind the self-instruction mode (SIM) format and follows a simple pattern wherein each unit of the book begins with Introduction followed by the Unit Objectives for the topic. The content is then presented in a simple and easy-to-understand manner and is interspersed with Check Your Progress questions to reinforce the student's understanding of the topic. A list of Questions and Exercises is also provided at the end of each unit. The Summary, Key Terms and Activity further act as useful tools for students and are meant for effective recapitulation of the text.

Upload samples

1. https://rgu.ac.in/wp-content/uploads/2021/02/Download_603.pdf

2. https://rgu.ac.in/wp-content/uploads/2021/10/AC-approve-Syllabus-of-MA-in-Eng.edn_.hin_.pdf

Part–VI: Programme Delivery through Learner Support Centre (LSC)

6.1   Details of personal contact programme simple mented:

Please provide information in respect of programmes at UG, PG and PGD Programmes

S. No.	Programmes name	Centre Name	No. of centres conducted PCP	No. of PCP held every year	Total no. of students registered in the programme	No. of Students Attended on an average basis
	UG	1. DPG College Kamki 2. Jawaharlal Nehru College Pasighat Centre 3. Govt. College Bomdila 4. IGG College Tezu 5. Rang Frah Govt. College, Changlang 6. Wangcha Rajkumar Govt. College, Deomali 7. SFS College, Aalo 8. Govt. College	14	2	368	146

		Seppa 9. Govt. College Doimukh 10. BYG Women's College, Lekhi 11. Govt. College Yachuli 12. Govt. College Daporijo 13. MLB College, Namsai 14. Nam dapha Degree College, Miao				
	PG	1.RGU 2.JNC Pasighat	2	2	229	123
	PGD					

6.2 Compliance status of 'Learner Support Centre'–As per Annexure–VIII of UGC (ODL Programmes and Online Programmes)Regulations,2020

HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.

To established learner support centre following process were followed in compliance to the guidelines of the commission: 1. The institution or College shall submit a request letter to the HEI citing its willingness to be a LSC of IDE, RGU. The Application is then placed before the proceeding of Board of Management for deliberation, consideration and approval. After examining every aspects necessary for Institution and on satisfactory evaluation, it is further placed before the Academic council sitting for approval. After the approval of AC and other statutory authorities it is established as a LSC of IDE.

6.3 LSC wise enrollment details (Not for Private University)

HEI ID: HEI-U-0047   Name of HEI: RGU (A.P)   Type of HEI: DUAL MODE

Sr. No.	Name & Address of College/institute where LSC is established (with Pin Code)	This LSC is LSC of how many HEIs? (No.and Names)	If yes, All the HEIs in same State as that of the LSC?	Name of HEI to which College/institute is affiliated (where LSC is established)	Whetherthe College/instituteisprivateorGovt(whereLSCisestablished)	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No.of Counsellors	Program-mes offered	Total Enrolled student.
1.	DPG College, Kamki PIN-791001	1		Rajiv Gandhi University	Government	Mr. Gomin Ete, Coordinator Mobile-7629885574 Counsellors-1 Dr. Taro Sindik Ph. D 03783261210 2 Mr. NyadeNomuk Ma Net 03783261210 3 Ms. Ritter Basar Ma Net 03783261210 4 Ms. Bombi Riram Ma Net 03783261210 5 Ms. Nyaja Tesia Ma Net 03783261210 6 Ms. Rigam Kaye Ma Net 03783261210 7 Mr. Deba Pasi Ma Net 03783261210 8 Dr. Teshi Shoang Ph. D 03783261210 9 Mr. Gomin Ete Ma Net 03783261210 10 Mr. Akatana Tara Ma Net 03783261210 11 Mr.	MA. B.Ed. M.Phil	12	BA	11

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				Kiri Lollen Ma Net 03783261210 12 Ms. Karpi Rike Ma Net 03783261210				
Jawaharlal Nehru College Pasighat Centre, PIN-791102	1		Rajiv Gandhi University	Government	Dr. Lekhi Sitang, Coordinator Mobile-9436044116 Counsellors-1 Dr. Sunand Kumar Sinha Ph. D 0368-2222326 2 Mr. Tara Singh Gibo Ma Net 0368-2222327 3 Mr. Abani Doley Ma Net 0368-2222328 4 Ms. Zenny Kamsi Ma Net 0368-2222329 5 Mr. Nong Tayeng Ma Net 0368-2222330 6 Mr. TalutTalom Ma Net 0368-2222331 7 Mr. Kaling Darung Ma Net 0368-2222332 9 Dr. Hari Nivas Pandey Ph. D 0368-2222332 10 Ms. Neelam Rupa Ma Net 0368-2222332 11 Mr. Marshal	Ph.D Ph. D MA NET MA NET MA NET MA NET MA NET MA NET PH.D. MA NET MA NET	16	BA MA	89 52

					Gao Ma Net 0368-2222332 12 Dr. Romeo Dupak Ph. D 0368-2222332 13 Ms. Ing Perme Ma Net 0368-2222332 14 Ms. Devika Gamlin Ma Net 0368-2222332 15 Mr. Tony Jamoh Ma Net 0368-2222326 16 Dr. Johny Tabing Ph. D 0368-2222326	PH.D MA NET MA NET MA NET PH.D			
Govt. College, Bomdila, PIN-790001	1		Rajiv Gandhi University	Government	Dr. Tashi Tsumo, Coordinator, Mobile-8794131316 Counsellors-1 Dr. K. Equbal Ph. D 03782222120 2 Ms. K. Mamung Ma Net 03782222120 3 Ms. T L Minto Ma Net 03782222120 4 Dr. Tashi Tsomu Ph. D 03782222120 5 Dr. Aruna Singh Ph. D 03782222120 6 Ms. Lhamu Yangchin Ma Net 03782222120 7 Ms. Tenzin Dolma Ma Net 03782222120 8 Ms. Pema Choden Ma Net 03782222120 9 Ms. Tashi	Ph.D PH.D MA NET MA NET PH.D MA NET MA NET MA NET	9	BA	65 53

				Lamu Ma Net 03782222120 10 Dr. V K Sinha Ph. D 03782222120	MA NET PH.D				
IGG College, Tezu, PIN-792001	1		Rajiv Gandhi University	Government	Mr. NongjaSingpho, Coordinator Mobile - 9612417823 Counsellors-1 Dr. Brojen Das Ph. D 0380422232 9 2 Dr. Tage Yama Ph. D 0380422232 9 3 Mr. NongjaSingpho Ma Net 0380422232 9 4 Dr. Padmawati Ongong Ph. D 0380422232 9 5 Mr. JeevantuTikhak Ma Net 0380422232 9 6 Ms. Kesang Drema Ma Net 0380422232 9 7 Dr. S K Pradhan Ph. D 0380422232 9 8 Dr. T. Lollen Ph. D 0380422232 9	M.A., M.Phil PH.D PH.D MA NET PH.D MA NET MA NET PH.D PH.D	8	BA	1
Rang Frah Govt. College, Changlang PIN-792120	1		Rajiv Gandhi University	Government	Dr. NendingButang, Coordinator Mobile - 8794594898 Counsellors-1 Ms. Bharati Mossan Ma Net 0380822293 7	Ph.D MA NET	7	BA 54	5

					2 Mrs. TikchakMossang Ma Net 03808222937	MA NET			
					3 Mr. KiryiPotom Ma Net 03808222937	MA NET			
					4 Mr. N. Savio Wangsu Ma Net 03808222937	MA NET			
					5 Mr. PolkamMossang Ma Net 03808222937	MA NET			
					6 Mrs. Tanem Techi Ma Net 03808222937	MA NET			
					7 Mr. Jumi Basar Ma Net 03808222937	MA NET			
Wangcha Rajkumar Govt. College, Deomali PIN-792129	1		Rajiv Gandhi University	Government	Dr. KheteonKetey Coordinator Mobile-8732068355 Counsellors-	Ph.D	7	BA	7
					1 Ms Tocha Hosai Dr. Ph. D 03786255219	PH.D			
					2 Mr. KhetonKhetey Ma Net 03786255219	MA NET			
					3 Mr. Taiwang Wangsa Ma Net 03786255219	MA NET			
					4 Mr. NgamwangLowang Ma	MA NET		55	

				Net 0378625521 9				
				5 Dr. DanchaTong luk Ph. D 0378625521 9	PH.D			
				6 Mr. GankhuSum nyan Ma Net 0378625521 9	MA NET			
				7 Ms. ChatungLow ang Ma Net 0378625521 9	MA NET			
SFS College, Aalo , PIN-791001	1	Rajiv Gandhi University	Private	Mr. Mimmo Ete Coordinator Mobile - 8794594898 Counsellors-1 Fr. Vipin George Ma Net 7640807285	MA	12	BA	23
					MA NET			
				2 Sr. Belsy Jose Ma Net 7640807285	MA NET			
				3 Dr. Mari Lollen Ph. D 7640807285	PH.D			
				4 Mr. Peli Nyorak Ma Net 7640807285	MA NET			
				5 Mr. Kenli Ete Ma Net 7640807285				
				6 Mr. Praduyt Dey Ma Net 7640807285	MA NET			
				7 Ms. InkeyTayeng Ma Net 7640807285	MA NET			
				8 Ms. Iter Angu Ma Net 7640807285	MA NET			
				9 Ms. Gita Loyi Ma Net 7640807285 10 Sr.	MA NET			56

				Martha Ma Net 7640807285 11 Ms. BompiZirdo Ma Net 7640807285 12 Ms. Tame Katherina Ma Net 7640807285	MA NET MA NET MA NET				
Govt. College, Seppa, PIN-790102	1		Rajiv Gandhi University	Government	Dr. BeoriYubey Coordinator Mobile-9862327682 Counsellors-1 Mr. Mohan Koyu Ma Net 8731036340 2 Mr. Landi Pussang Tama Ma Net 8731036340 3 Mr. Tage Pugang Ma Net 8731036340 4 Mr. Subhashish Banerjee Ma Net 8731036340 5 Ms. Pema Yanchen Ma Net 8731036340 6 Mr. Beori Yabe Ma Net 8731036340 7 Ms. Byabang Yana Ma Net 8731036340 8 Ms. Gorik Ete Ma Net 8731036340 9 Mr. Tara Dagium Ma Net 8731036340 10 Mr. Nima	Ph. D MA NET MA NET MA NET MA NET MA NET MA NET MA NET MA NET MA NET	11	BA	56 57

				Dodum Ma Net 8731036340	MA NET			
				11 Mr. Kumar Sonam Ma Net 8731036340	MA NET			
Govt. College, Doimukh PIN-791112	1		Rajiv Gandhi University	Government	Dr. Johnny Techi Coordinator Mobile-9436630204 Counsellors-1 Dr. Hage Habung Ph. D 9436630204	Ph.D	11	BA	22
					2 Dr. Mie Dirchi Ph. D 9436630204	PH.D			
					3 Dr. Tadam Ruti Ph. D 9436630204	PH.D			
					4 Dr. Chhomu Ph. D 9436630204	PH.D			
					5 Mr. Dagbom Chisi Ma Net 9436630204				
					6 Ms. Mary Pertin Ma Net 9436630204	MA NET			
					7 Ms. Nyari Riso Ma Net 9436630204	MA NET			
					8 Ms. Lod Mebin Ma Net 9436630204	MA NET			
					9 Dr. Nguri Shanti Ph. D 9436630204	MA NET			
					10 Ms. Taba Milka Ma Net 9436630204	PH.D			
					11 Ms. LinyirKamki Ma Net 9436630204	MA NET			
						MA NET	58		

BYG Women's College, Lekhi, PIN-791110	1	Rajiv Gandhi University	Government	Dr. Kusum Babla Coordinator Mobile-9436047522 Counsellors-1 Mrs. Minbi Kaye Ma Net 8974260556	Ph.D	5	BA	17
				2 Dr. Raju Ram Riram Ph. D 8974260556	MA NET			
				3 Mrs. Yuton Lhamu Ma Net 8974260556	PH.D			
				4 Mrs. Licha Nemko Ma Net 8974260556	MA NET			
				5 Ms. Namgey Pema Ma Net 8974260556	MA NET			
					MA NET			
Govt. College Yachuli PIN-791120	1	Rajiv Gandhi University	Government	Dr. Puny Rigia Coordinator Mobile-7085323349 Counsellors-Ms. Trisha Wangno Ma Net0378827 7306	Ph.D	8	BA	12
				Mr. Nada Pugang Ma Net0378827 7306	MA NET			
				Mr. Take Ringu Ma Net0378827 7306	MA NET			
				Mr. Nani Sira Ma Net0378827 7306	MA NET			
				Ms. Tasso Kari Ma Net0378827 7306	MA NET			
				Dr. Tana Nai Ph. D037882773	MA NET			58

				06 Dr. Aman Paron Ph. D037882773 06	PH.D			
				Mr. Chukhu Taba Ph. D037882773 06	PH.D			
					PH.D			
Govt. College, Daporijo, PIN-791122	1	Rajiv Gandhi University	Government	Dr. Akash Keyong Coordinator Mobile-9402061525, Counsellors- 1 Ms. Menga Sikom Ma Net 9402061525	Ph.D	7	BA	46
					MA NET			
				2 Ms. Koj Annu Ma Net 9402061525	MA NET			
				3 Mr. Karmar Basar Ma Net 9402061525	MA NET			
				4 Mr. Kali Gadi Ma Net 9402061525	MA NET			
				5 Ms. Nyari Tawe Ma Net 9402061525	MA NET			
				6 Mr. Gyati Loder Ma Net 9402061525	MA NET			
				7 Ms. YimePotom Ma Net 9402061525	MA NET			
MLB College, Namsai, PIN-792103	1	Rajiv Gandhi University	Private	Nang Mohini Namchoom Coordinator Mobile-9378099390 Counsellors- 1 Rosmi Chitan Ma	MA	8	BA	1
					MA NET		59	

				Net 9378099390 2 NyaiRiba Ma Net 9378099390 3 Kiron Chandra Borah Ma Net 9378099390 4 Chowminich anMannoi Ma Net 9378099390 5 Sushmita Mohan Ma Net 9378099390 6 Tenzin Wangmu Ma Net 9378099390 7 JoulKomut Ma Net 9378099390 8 KenkhamCh owlu Ma Net 9378099390	MA NET MA NET MA NET MA NET MA NET MA NET MA NET			
Namdaph a Degree College,Mi ao, PIN-792122	1		Rajiv Gandhi University	Private	Ms Ritu Jugli Coordinator Mobile-9378099390 Counsellors-1 KamlemTyri ng Ma Net 84148 59601 2 Pandi Boi Ma Net 84148 59601 3 JathatluSing pho Ma Net 84148 59601 4 Arin Tikhak Ma Net 84148 59601 5 Homnang Swain Ma Net 84148 59601	MA MA NET MA NET MA NET MA NET MA NET	5	BA 60	13

N.								

Note: In case of Science Programmes, programmes shall be offered from the Headquarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years.

Whether LSC is offering same programme under conventional mode	If Yes, then years since when being taught in Conventional mode	No. of years	7 years condition complied Yes/No

6.4 Off campus details (For Deemed to be University)

Sr. No.	Name & Address of Off campus (Pin Code)	Approval of Govt of India through notification published in the Official Gazette	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Program-mes offered	Total Enrolled student.
1.	N/A	N/A	N/A	N/A	N/A	N/A	N/A
N.							

6.5 Delivery of Self-Learning Material

Delivery of Self Learning Material to learners for ODL programmes as defined in Annexure-VI and Annexure-VII of Regulations

Type	Date of Admission for July and January)	Date of delivery SLM	Whether Delivered SLM To
Printing Material	01st July 2022 to 14th August 2022	1. 1st July 2022 onward at HQ 2. 30th Sept 2022-LSC	Delivered
Audio-Video Material	No provision till date	No provision till date	No provision till date
Online Material	Available at official website	Available at official website	Available at official website
Compute based Material	No provision till date	No provision till date	No provision till date

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6.6 Whether any course in a particular programme was allowed through OER/ Massive Open Online Courses: Y/N

a. Provide details as under:

S. No.	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course (if any)	Duration of the Course	No. of Credits assigned to the Course	Percentage of total courses in a particular programme in a semester (Semester wise – programmes wise)
	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A

b. Upload approval of statutory authorities of the Higher Educational Institution:

Upload

HEI ID: HEI-U-0047   Name of HEI: RGU (A.P)   Type of HEI: DUAL MODE

Part – VII: Self Regulation through disclosures, declarations and reports

7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020– Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	Yes	Declaration-with-sign-seal.pdf (rgu.ac.in)
Uploading of the following on HEI website **(Mention link)**			
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	Yes	https://rgu.ac.in /wp-content/upload s/2021/10/EC-approval-of-BA-Course.pdf
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	Yes	https://rgu.ac.in /wp-content/upload s/2022/03/Reco gnition-Letter-for-running-MA_BA-progm-of-IDE.pdf
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	Yes	BrochureIDE-RGU.pdf

5.	Programme-wise information on syllabus,	Yes	1. [All-Master-of-Arts-SyllabusSemester.pdf (rgu.ac.in)](rgu.ac.in)

	suggested readings, contact points for counselling/mentoring, programme structure with credit points, programme-wise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Leaning mode), their working hours and counselling (for Open and Distance Learning mode) Schedule;	Yes	2. Progm-Project-Report-BA-Economics.pdf (rgu.ac.in) 3. No (rgu.ac.in) 4. DDE-Full-Time-Teacher.pdf (rgu.ac.in)
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	Yes	Academic-Calender-2022-23.pdf (rgu.ac.in)
7.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	Yes	https://rgu.ac.in/wp-content/uploads/2021/02/Download_491bfbf.docx
8.	Information regarding all the programmes recognised by the Commission	Yes	https://rgu.ac.in/wp-content/uploads/2022/03/Recognition-Letter-for-running-MA_BA-progm-of-IDE.pdf

9.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	Yes	Enrolment-Detail-2022-23.pdf (rgu.ac.in)
10.	Complete information about 'Self Learning	Yes	

	Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;	Yes	List-of-Authors.pdf (rgu.ac.in)
11.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	Yes	https://rgu.ac.in/wp-content/uploads/2021/02/Download_458.pdf
12.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes	Yes	No (rgu.ac.in)
13.	List of the 'Examination Centres' along with the number of learners in each centre, for Open and Distance Learning programmes	Yes	No (rgu.ac.in)
14.	Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes	Yes	Invigilator-duty-Chart.pdf (rgu.ac.in)
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	Yes	Academic-Calender-2022-23.pdf (rgu.ac.in)

16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	Yes CEMCA has been chosen by the University authority for third party Academic Audit of the institute. It is under process	Mail-regarding-third-party-audit.pdf (rgu.ac.in)

Part – VIII: Admission and Fees

8.1 **Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

S.No.	Provision	Whether being complied Yes/No
1.	The intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by a Dual Mode University shall be three times of the approved in take in conventional mode and incase of Open University, it shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners:	No, No science related subject available
2.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Open and Distance Learning mode, shall render the enrolment invalid	Yes
3.	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes, All admission process is done online https://forms.eduqfix.com/iderguadmform/add

4.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes
5.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government: Provided that a Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, ands hall provide for equity and access to all deserving learners	Yes IDE doesn't provide any scholarship to students. However students can apply for state government scholarship.
6.	Admission of learners to a Higher Educational Institution for a programme in Open and Distance Learning mode shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners: Provided that a Learner Support Centre shall not admit a learner to any programme in Open and Distance Learning for or on behalf of the Higher Educational Institution	Yes
7.	Every Higher Educational Institution shall– (a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an	

	International Learner; (b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years; (c) exhibit such records as permissible under law on its website; and (d) be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	Yes
8.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning mode, and the other terms and conditions of such payment	Yes
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	No, We do not collect a refundable fee.
8. (c)	The number of seats approved in respect of each programme of Open and Distance Learning mode,	No such limit follow

	which shall be in consonance with the resources	
8. (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	No age bar
8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	Yes
8. (f)	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	Yes
8. (g)	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	Yes
8. (h)	Pay and other emoluments payable for each category of teachers and other employees	Yes
8. (i)	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	Yes

8. (j)	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	Yes
8. (k)	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	Yes
9.	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order	Yes, The admission process of institution is as per the UGC academic calendar. Uploaded on the HEI website. It is also published in the local newspaper.
10.	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes
11.	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Open and Distance Learning mode offered by a Higher Education Institution	Yes
12.	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the	

	purpose of seeking admission in such Higher Educational Institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	Yes
13.	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in Open and Distance Learning mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution	Yes
14.	No Higher Educational Institution shall, issue or publish- (a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised; any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	Yes

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Part – IX: Grievance Redressal Mechanism

9.1 Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.

Compliance Status as per Annexure XI of UGC (ODL) Regulations, 2017 : IDE has introduce Grievance Cell to look into the problems of the Learners. By maintaining guidelines and Standards of the Grievance Redress System, The cell monitoring, assessing and reviewing the effectiveness of its grievances.For undergraduate students, the grievance is forwarded through the designated coordinators in the respective IDE designated Centres to the Institute. The problem is analysed and appropriate solution is found out for solving the problem. If the problem can be rectified in the institute itself, it is rectified immediately. If not, then the problem is forwarded to the appropriate authority.

The post-graduate students enquire about their grievances through the faculties of the concerned Department. The faculties direct the students to proper way of addressing the grievance. They submit an application with the required documents, in the institute. After identifying the problem and its appropriate solution the institute rectifies the problem either on its own or forwards the case to the appropriate authority, depending on the nature of the grievance. The grievances are addressed as soon as possible, so that the students don't have to suffer from unnecessary anxiety.

The designated coordinator of each course personally takes the responsibility of making the students aware of the proper channel of how to resolve their grievances. Apart from that the students can continuously keep in touch with the institutes for registering their complaints via social medial apps available. They can also contact the help desk number of the institute for further information.

A brief detail of grievances received in the session 2022-23 are as follows:

Types of grievances:

1. Marksheet issue: MA-5, BA:-5
2. Subject Correction issue: MA-1, BA-4

Al the issues have been resolved through proper channel.

9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
15	15

9.3 Complaint Handling Mechanism

HEI shall mention the mechanism adopted for Complaint Handling Mechanism asper Regulations. Also, mention details of Nodal Officers.

The Institute of Distance Education has "Grievances Redressal Cell "which was established on 09th February, 2019 with an accordance to the Open and Distance Learning Regulation 2017 under the University Grant Commission. The cell was established to resolve the grievances of the learner within a stipulated time frame. The cell has consisted of two branches an academic grievances cell and the administrative grievances cell which works on their respective jurisdiction. All the study centre of the Institute of Distance Education also have a grievance cell which followed the structure and functioning of the HQ and the grievances cell is headed by the Principal and Coordinator of the respective college. At the centre the flowing member constituted the cell.
1. Ms Moyir Riba, Chairman   -9402255510
2. Dr. Nyajum Lollen, Member   -9402075890
3. Dr. Lige Sora   - 9402470883
4. Dr. Saurav Mitra   –9863895834
5. Dr. Tunung Tabing   - 9862438820
6. Ms. Chathiam Lowang - 8415911642
7. Ms. Bide Mindo –7005853007

9.4   Details of Complaints received from UGC (DEB)

Numbers of Complaint Received	Numbers of Complaint Resolved	Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)
NIL	NIL	NIL

Part–X: Innovative and Best Practices

10.1. Innovations introduced during academic year.

The Innovation and Incubation Centre, Rajiv Gandhi University was established in 2021 and entrusted the Institute of Distance Education (IDE), RGU to take the responsibility of the center. So far, many innovative programs have been introduced and carried out at the center since inception, namely, 1. Undertaken organic farming of local vegetables for consumption of the university employees and training to the campus dwellers especially, women on organic agriculture/cultivation; 2. Setting up of Vermi- and Bio-composting unit at the center for revenue earning for the institute; 3. Development of ornamental fish pond and release of fingerlings for practical classes for the students of certificate course in Fishery Technology, IDE and also for the Masters students of the department of Zoology of Higher Educational Institution (HEI); 4. Poultry farming have also been initiated; 5. Management of bamboo groves and plantation of different breeds of banana for revenue earning; 6. Conservation of wild, rare, and endemic orchid species and management of flower nursery for revenue earning; 7. Successful installation of rainwater harvesting unit in the IDE building; 8. Mushroom cultivation unit, production of Tassar Silk and Pear Farming Training are also some of the best practices of the IDE.

10.2. Best Practices of HEI

The IDE, Rajiv Gandhi University is committed to maintain quality in various services provided to the Learners. The core value of the institute is to follow all the procedures and quality assurance measures in complete tandem with the HEI. Like the parent institute, the IDE has the same BOM and other relevant regulatory boards that govern the services and quality of the institute. The IDE has been doing excellent job in rendering their service to the institutes and its learners. Some of the best practices of IDE, Rajiv Gandhi University are: (1) Supporting free education to the Jail in-mates and differently Abled students (Visually and Hearing Impaired) of Donyi Polo Mission School, Itanagar; (2) The IDE, has adopted 11 rural villages under Unnat Bharat Abhiyan. The "Unnat Bharat Abhiyan" also provides a platform for the stakeholders to discuss the welfare of the institution; (3) Every year, the IDE joins in celebrating

Vanamohotsava, the festival of tree plantation in collaboration with the parent institute of HEI;
(4) IDE uploads all its policy documents on the website of the HEI, so that interested learners may know about the programme in detail before enrolment; (5) The IDE also shares all the information to the learners through E-mail and speed Post. In recent times, social media like Facebook and WhatsApp have become an integral part fore dissemination of information to the learners; (6) Online Admission; (7) Cashless transaction; (8) Examination of the institute is conducted in accordance with the UGC calendar; (9) Accessibility teachers for any sort grievances; (10) Regular contact and counseling for the learners of the institute; (11) Timely distribution of Self-Instructional Study Materials (SISM) to the learners; (12) Learners have the option for two degrees simultaneously (One from regular mode and one from distance mode).

The IDE provides opportunity for higher education to the poor rural tribal populationwho are in position to access to higher education. It also provides opportunity to the in-service persons who could not complete the studies due to their financial constraints or other domestic problems.

10.3. Details of Job Fairs conducted by the HEI

The IDE students are encouraged to visit the placement cell of the parent institute and register themselves for job-related/oriented information.

10.4. Success Stories of students of ODL mode of the HEI

There have been few success stories of the institute. One lady named Mrs. Sumita Longchuk, who was serving as Upper Divisional Clerk at the parent institute received her Master degree from IDE and was declared the Gold Medalist. On completion of the Master degree, she was promoted to Assistant. Another gentleman, named Mr. Animesh Das who was working as Upper Divisional Clerk at the office of the parent institute also received his Master degree program from IDE. On completion of the course, he was also promoted to Assistant. Ms. Evie Niri after pursuing her Master degree from IDE, she cleared the UGC Net and completed her
M. Phil Degree. Modam Dini, after receiving Master's degree is serving as Assistant Sub-Inspector, Telecom Police at Lower Siang district. He mentioned that doing any

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degree from IDE helped him in shaping his career. Ms. Kajal Kamsi, after receiving her degree in English cleared UGC-Net in 2020. Marjo Bagra after pursuing graduation was appointed as Trained Graduate Teacher.

10.5. Initiatives taken towards conversion of e-LM into Regional Languages

It is worth mentioning that the medium of instruction in any academic institution of the state of Arunachal Pradesh is English while the common language is Hindi as there was no common state language among the tribes of the state. However, with the promulgation of NEP 2020, the HEI under Arunachal Institute of Tribal Studies and Government of Arunachal Pradesh has been working on modalities for the introduction of regional languages at the state level. Once the policy is promulgated it, the IDE will follow suit.

10.6. Number of students placed through Campus Placements

As the name indicates, most of the learners admitted at IDE, RGU are in-service persons serving both under different state and central government, semi-government, private, and NGO sectors. Some of the learners required degree certificates for them to get on time increments and promotion to the next level. So, the campus placement was minimally required. Hence, no campus placement has been conducted by the institute so far.

10.7. Details of Alumni Cell and its Activity

The alumni are a strong support to any academic institution. IDE students are also part of the alumni association of the parent institution. Any student who has passed out from IDE and wish to join the Association can register themselves by visiting the institution or logging in to the institution's website with a membership fee of Rs. 50 only. In case of IDE, the need for formation of an alumni association was more essential as most of the learners are in-service and can contribute in a big way. The institute has alumni who are officers, teachers, police personals, entrepreneurs' social workers, etc.

10.8. Any other information

The Institute has introduced many certificate and diploma courses such as,

1. Introduction of Mobile architecture;

2. Digital Video Editing, English for communication;

3. Sanskrit language has been introduced as to acquaint the people about highly rich Sanskritlanguage;

4. Japanese language (basic);

5. Diploma in Multimedia and Animation;

6. The institute has one Hi-Tech Video Conference Hall.

राजीव गाँधी विश्वविद्यालय
RAJIV GANDHI UNIVERSITY
(भारत के संसद के अधिनियम द्वारा वर्ष 2007 में स्थापित)
(A CENTRAL UNIVERSITY ESTABLISHED IN 2007 AN ACT OF PARLIAMENT OF INDIA)

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DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.

Signature of the Director:

Name: Prof. Ashan Riddi
निदेशक/Director
Seal: दूरस्थ शिक्षा संस्थान
Institute of Distance Education
Date: विश्वविद्यालय
Rajiv Gandhi University
रोनो हिल्स, दोइमुख/Rono Hills, Doimukh

Signature of the Registrar:

Name: Dr. N. T. Rikam
Registrar
Seal: Rajiv Gandhi University (Central University)
Rono Hills, Doimukh, Ar...
Date: 30/8/2023

Note: Kindly take the print out of dully filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the HEI) and upload the same on HEI's website also. Please refer provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.