Dr. J. SURESH BABU, Retd.Chief Secretary, IAS Manipur 1986

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Retired as Chief Secretary of Manipur after 34 years of Indian Administrative Service with diverse experience in field of Urban Development, Tobacco management, District Administration, Education, Health sector, Finance and COVID-19 management. Experience of delivering notable public service in the state of Manipur and Andhra Pradesh.

KEY POST & ASSIGNMENTS:

Position Held	Department & Government	Period (From - To)
Chief Secretary	Government of Manipur	April 2018 to July 2020
Additional Chief Secretary	 Home, Govt. of Manipur Finance departments, Govt. of Manipur Municipal Administration, Govt. of Manipur Forest & Environment, Govt. of Manipur Horticulture, Govt. of Manipur Minority Affairs, Govt. of Manipur 	January 2016 to March 2018
Principal Secretary	 Home, Govt. of Manipur Education, Govt. of Manipur Rural Development & Panchayati Raj, Govt. of Manipur Forest & Environment, Govt. of Manipur Adult Education, Govt. of Manipur Irrigation & Flood control, Govt. of Manipur Health & Family Welfare, Govt. of Manipur 	February 2011 to December 2015
Commissioner	Rural Development & Panchayati Raj, Govt. of ManipurForest & Environment, Govt. of Manipur	April 2010 to February 2011
Chairman, Tobacco Board	•Tobacco Board of India, Guntur, Ministry of Commerce & Industry, Govt. of India	January 2005 to April 2010
Secretary	Chief Minister's Office for 5 Chief Ministers of Manipur Department of Relief, Govt. of Manipur	August 2003 to January 2005
Vice-Chairman	Vijayawada, Guntur & Tenali Municipality & Urban Development Authority, Govt. of Andhra Pradesh	June 1998 to August 2003
Director	 Department of Tourism, Govt. Of Manipur Food and Civil Supplies, Govt. Of Manipur Municipal Administration and Urban Development, Govt. Of Manipur Secretary to Chief Minister of Manipur 	January 1995 to June 1998
Commissioner	Excise and Taxes, Govt. of ManipurSecretary to Chief Minister of Manipur	April 1990 to August 1992
Collector & District Magistrate	Thoubal District, Manipur, Govt. of Manipur	August 1992 to April 1995
Assistant Commissioner Sub Divisional Officer	Chandel District, Govt. of ManipurSecretary to Chief Minister of ManipurJiribam sub-division, Govt. of Manipur	June 1987 to April 1990

NOTABLE CONTRIBUTIONS & ACHIEVEMENTS IN MANIPUR:

- COVID-19 Pandemic Management: As the Chairperson of the State Disaster Management Authority, I was responsible for the overall management of the situation arising out of COVID-19 and its strategic responses. Some key highlights are:
 - The state has effectively managed the Covid-19 pandemic by effective team approach. Manipur is **one of the lowest infected states** as we could control spread of disease. Effective quarantine has been implemented for each and every individual that entered the state from outside. **Till my retirement (July31, 2020), the positive cases were only from the returnees, with no community transmission and 1 death**. This was possible by strict enforcement of our guidelines.
 - Manipur is the first state in North-east, which volunteered to bring the stranded people from outside their home state. Managed the movement of over 50,000 **stranded** people from all over the country by organising **26 Shramik Special trains**
 - Rapid response and close collaboration with Railway Authorities to operationalise the Jiribam railway station in order to accommodate passengers arriving through Shramik Special trains. Jiribam Railway Station was non-operational for more than 30 years.
 - Effective relief operations were executed so that nobody suffered due to lockdown. I have ensured public distribution of rice and dal under PMGKAY in each and every village, where the public distribution system collapsed for years together.
- Negotiations with the United Naga Council (UNC) to end 100 days old Economic Blockade: National highways were blocked by UNC for more than 100 days thus cutting of the lifeline to the valley and interior places of Manipur resulting in acute shortage of essential commodities. Hon'ble Prime Minister in his State election campaign had promised to negotiate with the UNC if BJP comes back to power. I led the discussion with UNC as Chief Negotiator and held multiple rounds of hectic negotiations. UNC called off the prolonged economic blockade within first week of BJP led government in Manipur thus fulfilling the promise of Hon'ble Prime Minister.
- Effective Crisis Management as longest serving Home Secretary (2011-2020): Manipur is an insurgency prone state with conflicting and complicated socio-ethnic issues among Nagas, Kukis and Meiteis. Crisis had become a daily affair in the State and having served for 9 years as the longest Home Secretary, I established personal connect with the individual stakeholders, community leaders and people on 1-1 basis thus gaining their confidence. This exercise proved successful in managing the situations in an effective way and finding out feasible solutions. As a result, state has seen significant improvement in

law & order situations with peace and harmony prevailing in the last two years. This was possible by the trust imposed in me by all communities.

- Introduction of Inner Line Permit: The demand for Inner Line Permit under Bengal Eastern Frontier Regulation, 1857 is a long-standing demand of three decades with many violent agitations. My personal intervention and collaboration with Ministry of Home Affairs and working out a way out for introduction, Ministry of Home Affairs was convinced and agreed to introduce Inner Line Permit system in November 2019 alongside tabling the Citizenship Amendment Bill. This was a milestone achievement and widely appreciated by the people of State.
- North-east Development Summit 2017, Imphal: In order to attract investors from various sectors and promote business opportunities in Manipur and North East states, I had the privilege to organised the first North-East Development Summit in the State in the year 2017. More than 200 delegates including 65 foreign delegates participated.
- World Bamboo Conference: India hosted the World Bamboo conference for first time which was held in Manipur. This conference was attended by more than 250 delegates from 46 countries.
- Passenger Helicopter Service for Remote Locations: In order to promote connectivity to remote hill areas, passenger helicopter service was introduced to various district headquarters and Moreh (Border town) with the assistance of Ministry of Home Affairs.
- **Go-to-Village Programme**: The objective of the programme was to reduce the trust deficit and misunderstanding between people of Valley and Hills (Tribal and Non-Tribal). Under this initiative, 2500 villages were covered over a period of 4 months. It also helped in understanding and planning to bridge the infrastructure gaps in each village. This has helped to regain trust of people in the government and bridged the gap among communities.
- **Meeyamgi Numit (People's Day):** Meeyamgi Numit(People's Day) is programme where all the government offices including the Chief Minister office is open to address public grievances on 10th day of every month. This programme is a grand success and perceived well in public.
- Handing Over of Kangla Fort and Partial Lifting of Armed Forces Special Power Act from Manipur: In the year 2004, the state has witnessed prolonged violent agitations for removal of Armed Force Special Act(AFSPA), following the alleged rape and murder of Ms. Manorama, member of an insurgent group by security forces. My personal intervention and suggestions made to the Prime Minister Office, the Central Government allowed lifting of AFSPA partly in Valley districts. In addition, centre also agreed to handover Kangla Fort to State with Assam Rifles vacating to an alternate site. Handover of the fort has been long standing public demand since Independence.
- Surrender Insurgent groups in Manipur: As Principal Secretary (Home Department) with personal initiative, mediation and motivation, secured the surrender of 450 insurgent

- cadres belonging to 12 Insurgent groups with arms & ammunitions. Held hectic negotiations with the Insurgent Groups to sign a **Tripartite Agreement** between Ministry of Home Affairs and Government of Manipur
- Drive transparency through e-Recruitment for over 5000 RMSA and SSA teacher's: In order to bring in transparency in the recruitment system of teachers, 'e-recruitment' was started, based on academic scores of the candidates without written test and viva. A new software was developed for the recruitment purpose. This system was appreciated by National Commission for Protection of Child Rights (NCPCR). The process prevented corruption and selection process has brought in more talented and qualified people as teachers
- On-line Finance Management (Finance Budget Expenditure Regulation Software-FIBERS):
 As Additional Chief Secretary in-charge of Finance department, I developed new software for
 the on-line management of all internal operations of the Finance department. This software
 has brought in transparency in financial management in the state. The software has been
 successfully implemented during the financial year 2015-16 and is today the most
 successful software in the state.
- **Introduction of e-budget** in Manipur: As Additional Chief Secretary in-charge of Finance department, I have introduced 'e-budget' for the first time in the state.
- Mobile based on-line Advanced Education Management System: For successful implementation of the provisions of RTE Act, the School education department has developed a Mobile based software, which links all the school activities with districts and state for day to day monitoring. The software provides for online monitoring of nearly 150 parameters, student tracking and syllabus monitoring, attendance monitoring of the teachers and students, monitoring of fund flow and its expenditure at school level, monitoring of the progress of infrastructure development at school level with photographic evidence and many other features.
- **School Mapping**: With the personal initiative, GIS based School Mapping has been done for all schools to identify served and un-served habitations as required under RTE Act. Manipur is the first state to complete this exercise.
- Manipur Education Service (MES): While working as Principal Secretary of Education department, I have drafted 'The Manipur Education Service Rules' and constituted the Service during 2012-13 to improve the quality of Education management in the state.
- Little Yellow Book (Multi-purpose household card): While serving as District Collector in
 the year 1992, conceived and designed the "First Multi-purpose Household Card" in the
 country which is popularly called in Manipur as "Little Yellow Book". This was acknowledged
 by Ministry of Personnel & Administrative Reforms, Government of India. Today's
 Aadhar Card is a refined version of this first Household card.

Mobile District Administration: While serving as District Collector in 1992, started the
concept of "Mobile District Administration", where by every Saturday all the district level
offices along with Collector visit a particular development block and run their offices
at block level addressing the grievances of the public in that block. This has helped to a
great extent in bridging the gap between public and government in insurgency prone state like
Manipur.

NOTABLE CONTRIBUTIONS & ACHIEVEMENTS IN ANDHRA PRADESH:

- Introduction of e-Auctions in Tobacco Board of India: As Chairman, Tobacco Board of India, introduced 'e-auction' of tobacco in place of manual auction system in the year 2008. This has brought transparency in auction of tobacco and prevented manipulation by traders and board officials and ensuring better market price for the farmers.
- All time Record Achievements in Tobacco sector: During the tenure as Chairman, I have brought in all round development in tobacco sector resulting in highest record in farm prices, exports and production in 100 years history of tobacco cultivation. The turnaround of Indian Tobacco industry was widely covered in media as well as international and national journals with special mention of my name in journals like Tobacco Asia, Trade Articles, Business Standard etc..
 - Highest record in auction prices for tobacco Rs.168 per Kg from the previous record of Rs.68 per kg
 https://economictimes.indiatimes.com/industry/cons-products/tobacco/indian-tobacco-prices-soar-over-60-in-global-mart-in-1-year/articleshow/3160594.cms?from=mdr
 - Highest average farm Prices of tobacco Rs.110.88 per Kg from previous record of Rs.48.60 per Kg
 - Highest Exports of tobacco 928 Million US Dollars from previous record of 330 Million US Dollars. Recorded 67% jump in exports compare to previous period.
 https://www.business-standard.com/article/markets/tobacco-exports-up-67-per-cent-108110501100 1.html
 - Highest record Production of tobacco with 278 Million Kgs
- Innovation of flue boxes in place of Traditional system of curing of tobacco: As Chairman, Tobacco Board, I have designed the new modified flue pipe system in the barns used for curing tobacco with the objective of saving fuel and reducing the cost of curing by replacing the traditional pipe system. Large scale experiments were conducted in Karnataka and the firewood saving is recorded upto 25% in quantity and curing time is reduced by 10 hrs. The quality of leaf output is much better with uniform turnout resulting in more bright grades. This is a major break-through in energy conservation in tobacco.

https://economictimes.indiatimes.com/news/economy/agriculture/andhra-fcv-tobacco-growers-smoke-rich-aroma-of-success/articleshow/3331069.cms

- **Innovation of Tobacco Leaf Stitching Machine:** As Chairman, Tobacco Board, I conceived and designed this new machine to stitch tobacco leaves for loading in barns for curing to overcome the manpower and time constraints. This has helped farmers in curing their tobacco in time, which in turn resulted in quality enhancement.
- **Tobacco Growers Welfare Fund:** Tobacco Growers Welfare Fund was introduced in the year 2009. The concept was conceived as a Joint venture with farmers and Board contributing on 1:2 ratio towards corpus. An amount of Rs.8.70 crores was contributed by growers and Board has contributed Rs.17.40 crores. The total corpus was Rs.26.10 crores. The fund is meant for

providing financial assistance to the growers and their family member for their health, educational and social needs including relief in the event of death of grower member. Farmers are provided interest free loans for the education of children in professional courses, marriage of daughters, major illnesses.

- Introduced e-Office in VGTM-UDA, Vijayawada (2002): In the year 2002, as Vice-Chairman of Vijayawada Development Authority, a new concept of e-office on paperless mode was introduced. The paperless office resulted in better citizen services especially in approval of building plans across the table.
- People participation in widening of Eluru Road and Bandar Road in Vijayawada: Vijayawada is a politically sensitive city and was with narrow congested roads without any commercial infrastructure. I took up initiative for widening of major roads with public participation for a length of 15 kms. These two major roads in the city which are the lifeline links in the city, were widened from 40ft to 100ft with active participation of all the private landowners, who were motivated to donate land to government free of cost. As a result of my efforts people have donated their private properties to Government, worth of Rs.400 crores in the year 2002. This is an unique example of motivating people and making them partners in development. Today, these two roads are the backbone for the new capital city of Andhra Pradesh.
- **Vijayawada Truck Terminal Project**: Vijayawada is the hub of transport business and a big "Truck Terminal" spread over 70 acres of land was constructed by **collecting Rs.35 crores as donation** from the truck associations.
- Wholesale Commercial Complex: A "Wholesale Commercial Complex" spread over 30 acres of land was constructed by mobilizing funds from the wholesale merchant's association.

REWARDS AND RECOGNITIONS:

- Satyen Maitra Award for Literacy: Due to special efforts made in the Adult Education Department, Manipur State achieved first rank at National Level in literacy programme and received the Satyen Maitra Award for the year 2011
- **Best Development Oriented District Award**: While working as district Collector in 1992-94, received the Best Development Oriented District award for promoting Self Help Groups (SHG) concept among women from the Ministry of Rural Development & Panchayat Raj, Govt. of India.

COUNTRIES VISITED ON OFFICIAL ASSIGNMENTS

1. AUSTRALIA	6. INDONESIA	11. PHILIPINES	16. THAILAND
2. BRAZIL	7. KENYA	12. RUSSIA	17. UAE
3. CHINA	8. MACAU	13. SAUDI ARABIA	18. USA
4. FRANCE	9. MALAYSIA	14. SOUTH KOREA	19. ZIMBABWE
5. HONGKONG	10.OMAN	15. TANZANIA	

FAMILY DETAILS

Name of Father: Jangala Prasada RaoName of Mother: Jangala Nagaratnam

• **Spouse Name:** Th. Meera Devi, Joint General Manager HUDCO Hyderabad (1999- till date), Ministry of Urban Development, Govt. of India