

**Expression of Interest (Eol)**

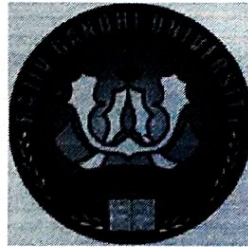
**for**

**Supply of Gold Medal for Convocation**

**at**

**RAJIV GANDHI UNIVERSITY, DOIMUKH/ITANAGAR, ARUNACHAL PRADESH**

<b>Eol No.</b>	<b>No.ST-428/Medal/2022</b>
<b>Issue Date</b>	<b>02/11/2023</b>
<b>Last Date of Submission</b>	<b>08/11/2023</b>



**RAJIV GANDHI UNIVERSITY**

**RONO HILLS, DOIMUKH-791112**

**ARUNACHAL PRADESH**

**Phone: 0360-2277253 Email: rgureg@gmail.com**

**Website: <http://www.rgu.ac.in>**

# RAJIV GANDHI UNIVERSITY RONO HILLS: DOIMUKH

No.ST-428/Medal/2022

Dated the 2<sup>nd</sup> November, 2023

## Expression of Interest

Rajiv Gandhi University, Rono Hills, Doimukh (Itanagar) invites Expression of Interest (Eoi) in a sealed envelope for supply of Gold Medals to this University for awarding in the Convocation as per specifications at Annexure-I, the design of gold medal along with engraving and its suspension & suspension ring as per Annexure-II & III.

### Terms and Conditions :

1. Documents like GST Registration, PAN Card, Bank Details, Trading License, Previous Work Order (if any), IT return copy should be submitted along with the offer.
2. Requirement of Gold Medal is 68 (sixty eight) numbers approximately. However, the quantity may be varied at the time of placing the Supply Order.
3. The University, if accepted any offer; the concern firm must supply the gold medals within 10 (ten) days from the date of receive the supply order.
4. Earnest Money for Rs. 10,000/- (Rupees ten thousand) only should be deposited/ transferred to University Account No. 83420100004542, IFSC-BARBOVJARUN (Bank of Baroda). The deposited/transferred receipt must be submitted along with the quotation.
5. The firms who are MSME/NSIC registered may claim exemption from payment of Earnest Money subject to submission of valid documents in support of their claim. The firms seeking exemption are asked to clearly mention the category under which exemption is claimed. The category of exemption under MSME/NSIC will be strictly adhered to.
6. Eoi Processing Fee for Rs. 1,000/- (Rupees one thousand) only should be deposited/ transferred to University Account No. 83420100000307, IFSC-BARBOVJARUN (Bank of Baroda). The deposited/transferred receipt must be submitted along with the offer.
7. The prospective suppliers/jewelers may download the tender documents, specifications etc. from the University website [www.rgu.ac.in](http://www.rgu.ac.in).
8. The rate, tax, making charge, discount etc. should be mentioned separately and rates quoted should be F.O.R destination (Rajiv Gandhi University, Doimukh). The taxes, making charge, discounts, if applicable, are to be explicitly and separately shown in the Eoi and under no circumstances these components should be added to the basic price and shown as single price. The firm shall indicate the rates in clear/ legible figures as well as in words and should not contain overwriting.
9. The incidental expenses such as; package, carriage, freight, forwarding and insurance etc. will be borne by the firm/supplier.



10. The offered rates must be as per existing market value of gold and silver and should valid for 90 days from the last date of submission of Eol.
11. The offers received through telex / tele-fax / e-mail will not be accepted by the University under any circumstances.
12. The University shall not be responsible for any delay / loss or non-receipt of Eol by post / courier service.
13. No unsolicited correspondence shall be entertained after the submission of the offer. No enquiry shall be made by the firms during the course of evaluation of the Eol till a final decision is conveyed to the successful firm. However, the Purchase Committee or its authorized representative can make any enquiry/seek clarification from the firms. In such a situation, they shall extend full cooperation.
14. Part delivery is not allowed,
15. All the terms and conditions mentioned herein must be strictly adhered to by all the firms. Conditional offer shall not be accepted on any ground; and shall be rejected straightway. Printed conditions mentioned in the offer submitted by vendors will not be binding on the University.
16. Late and delayed offer will not be considered. In case any unscheduled holiday occurs on the prescribed closing/opening date the next working day shall be the prescribed date of closing/ opening.
17. The offer is not transferable.
18. In case of any dispute in respect of the Eol, all legal matters shall be instituted within the jurisdiction of the place where the purchaser ordinarily resides.
19. The University may terminate the contract/ supply order in whole / part and forfeit the EMD/ PBG incase the supplier/ vendor fails to meet the contractual obligations.
20. Offeres received without EMD and Eol Proceession Fee amount will not be considered at all.
21. Payment shall be made after supply of the item(s) within the stipulated time. No payment shall be made for unsatisfactory supply.
22. All communication relating to the Eol may be made to Estate Officer, Rajiv Gandhi University.
23. Any offer containing incorrect and incomplete information shall be liable for rejection. Rajiv Gandhi University, Doimukh, Itanagar reserves the right to accept / reject any offer in full or in part or accept any offer other than the lowest offer without assigning any reason thereof.
24. Additional terms and conditions will be incorporated in the purchase order, if needed, to safe guard the interests of the University.
25. Any correspondence related to this Eol shall be uploaded in the website. Therefore, all bidders are requested to visit the website [www.rgu.ac.in](http://www.rgu.ac.in) from time to time till the completion of this tender process.

Note : The sealed Eol envelope should be super scribed the Eol Reference No.

Sd/- Registrar



Memo No.ST-428/Medal/2022 /1593

Dated the 08<sup>th</sup> November, 2023

Copy to:

1. All authorized dealers/supplier, Itanagar/Guwahati for information and requests to submit their offers.
- ✓ 2. The Jt. Director, Computer Centre for information and uploading the quotation on the University website.
3. Notice Boards.
4. Guard File.
5. Office copy.



Registrar

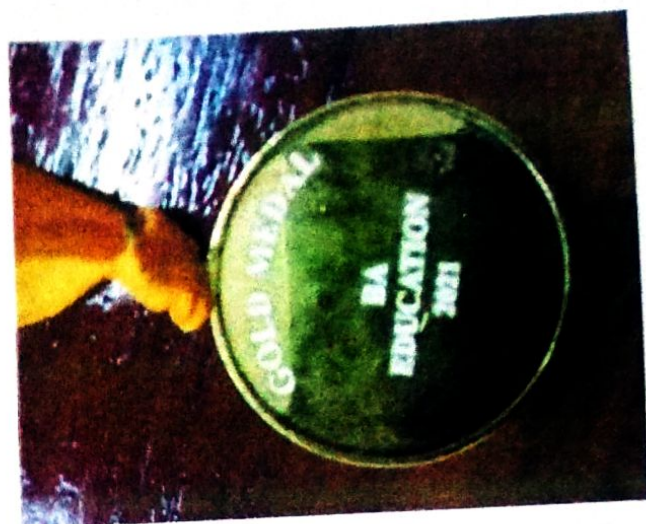
## SPECIFICATIONS

Sl.No.	Gold Medal	Description
1	Chancellor's Gold Medal	50 gram silver with 8 gram 22 Ct. gold, Logo Size : 2 inch diameter
2	Vice Chancellor's Gold Medal	50 gram silver with 8 gram 22 Ct. gold Logo Size : 2 inch diameter
3	Gold Medal	25 gram silver with 5 gram 22 Ct. gold Logo Size : 1 ½ inch diameter

Implanting/Engraving "Rajiv Gandhi University" and "University Logo" in one side and on the other side "Year" and "Subject". The detail of 'logo', 'year' & 'subject' shall be provided during placing of supply order.







*[Handwritten signature]*