

MINUTES OF THE 12TH MEETING OF FINANCE COMMITTEE

The 12th meeting of the Finance Committee of Rajiv Gandhi University was held on 27th January 2017 at 11 a.m. in the Vice-Chancellor's chamber.

The meeting was attended by the following members:-

01.	Prof. Tamo Mibang, Vice-Chancellor	Chairman
02	Prof. P.K. Panigrahi, Dept. of Political Science	Member
03	Prof. S.K. Singh, Dean, Faculty of Social Sciences	Member
04	Prof. R.C. Parida, Dean, Faculty of Commerce & Management	Member
05	Prof. (Ms.) Jharna Chakraborty, Dean, Faculty of Life Sciences	Member
06	Er. P.K. Chakraborty, Exe. Engineer	Special Invitee
07	Prof. Amitava Mitra, Finance Officer	Ex-Officio Secretary

At the outset, the Vice-Chancellor welcomed all the members. The Finance Officer then informed the members that although the external members were unable to attend the meeting due to exigencies of work, however, the comments of the MHRD on the agenda item were sent to university which would be placed on record. The agenda items were then taken up for discussion/deliberation and the following decisions were taken.

FC 12:01: To confirm the Minutes of the 11th Meeting of the Finance Committee held on 27.01.2017.

The minutes of the 11th meeting of the Finance committee were circulated amongst the members and no comments have been received. Hence, the Finance Committee confirmed the minutes.

FC 12:02: To accept the Action Taken Report (ATR) on the 12th Meeting of the Finance Committee held on 27.01.2017.

The Finance Committee accepted the Action Taken report on the decision(s) of the 11th Finance Committee held on 22.07.2016.

FC 12:03: To accept the Audit Report & Audited Accounts 2015-16.

The members perused the Audit Report & Audited Accounts for the financial year 2015-16 and accepted the same. However, the members discussed in details the observations contained in the SAR. The F.O. intimated that the observations related to asset register and physical verification of fixed assets, etc. were brought to notice of administration immediately and sought the cooperation from the administration for taking effective remedial measures.

AS
my report on
received
12/01/17

FC 12:04: **Reporting of Utilization of Funds under Plan and Non-Plan.**

The members perused the status of expenditure position and unspent balance position under XII Plan Schemes and Non-Plan Maintenance Grant of 2016-17 as on 01/01/2017 and accepted the same.

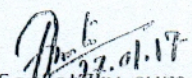
FC 12:05: **To approve the rate of wages and other benefits prescribed by the Ministry of Labour and Employment, Govt. of India, New Delhi in respect of Contingency/Casual Staff.**

The members had threadbare discussion on the matter. While appreciating the initiative of the Ministry of Labour and Employment, Govt. of India, the committee decided to collect analogies from other central autonomous institutions as well as latest policy of the State Government in this regard. At the same time, the University should write to UGC to get more clarification on the matter.

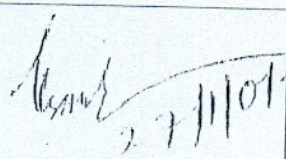

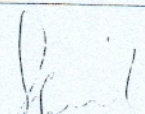
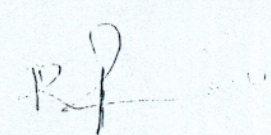
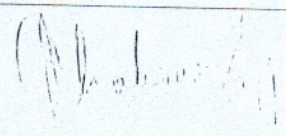
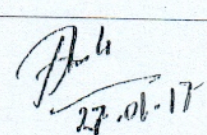
FC 12:06: **To approve financial involvement in various construction projects as recommended by the 12th Meeting of the Building Construction Committee.**

The Committee perused various construction projects and approved SI.No.1, 3, 4, 5, 6, 7 and 8 under agenda item FC:12:05. The Committee noted SI.No. 2 regarding deviation component of the construction of 1000 seated Auditorium at Rajiv Gandhi University since the report of the Technical Committee has not been received yet. The Committee also accorded ex-post-facto approval for minor works from SI.No. 1-10 as recommended by the 18th Building Construction Committee. However, the members felt that more number of building Committee meetings may be held in future and the items regarding ex-post-facto may be reduced to the minimum.

As there was no other item for discussion, the meeting came to an end with vote of thanks from the Ex-Officio-Secretary.


22.01.17
Ex-Officio-Secretary-cum-
Finance Officer

ATTENDANCE SHEET OF TWELFTH FINANCE COMMITTEE MEETING
(27/01/2017)

Sl.No.	Name		Signature
1	Prof. Tamo Mibang Vice-Chancellor	Ex-officio Chairman	 27/01/17
2	Prof. P.K. Panigrahi, Dept. Of Pol.Science	Member	
3	Prof. Sudhir Kr. Singh, Dean FSS	Member	
4	Prof. R.C. Parida, Dean FC & M	Member	
5	Prof.(Mrs.) J. Chakravorty, Dean FLSc.	Member, (Court Nominee)	
6	Prof. A. Mitra, Finance Officer (Acting)	Ex-Officio Secretary	 27.01.17

MINUTES OF THE 13TH MEETING OF FINANCE COMMITTEE

The 13th meeting of the Finance Committee of Rajiv Gandhi University was held on 21st May 2017 at 11 a.m. in the Vice-Chancellor's chamber.

The meeting was attended by the following members:-

01.	Prof. Tamo Mibang, Vice-Chancellor	Chairman
02	Prof. P.K. Panigrahi, Dept. of Political Science	Member
03	Prof. S.K. Singh, Dean, Faculty of Social Sciences	Member
04	Prof. R.C. Parida, Dean, Faculty of Commerce & Management	Member
05	Prof. (Ms.) Jharna Chakraborty, Dean, Faculty of Life Sciences	Member
06	Mr. D. Ramakrishna Rao, Rep. of MHRD.	Member
07	Er. P.K. Chakraborty, Exe. Engineer	Special Invitee
08	Prof. Amitava Mitra, Finance Officer	Ex-Officio Secretary

At the outset, the Vice-Chancellor welcomed all the members. The Vice-Chancellor expressed his heartiest welcome to Mr. D. Ramakrishna Rao, Deputy Secretary, External Member, MHRD who is the first MHRD official to attend the in-campus Finance Committee meeting of Rajiv Gandhi University. The Finance Officer informed that the presence of members from MHRD will enrich the deliberation of meeting. He then informed that the comments of the MHRD (Administration) as well as the comments of the MHRD (F.A.) on the agenda item were also sent to university which were placed for discussion. The agenda items were then taken up for discussion/deliberation and the following decisions were taken.

FC: 13: 01: To confirm the Minutes of the 12th Meeting of the Finance Committee held on 27.01.2017.

The Minutes of the 12th Finance Committee meeting was circulated amongst the members of the Committee. Hence, the 13th Finance Committee confirmed the minutes.

FC: 13: 02: To accept the Action Taken Report (ATR) on the 12th Meeting of the Finance Committee held on 27.01.2017.

The Finance Committee perused, deliberated and accepted the Action Taken report on the decision(s) of the 12th Finance Committee held on 27.01.2017.

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19/05/17

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FC: 13:03: Reporting of Utilization of Funds under Plan and Non-Plan.

The Finance Officer informed that the university received XII Plan allocation 95 crores 75 lakhs from the UGC. It was also pointed out that the tentative existing bank balance as on 1st May, is around Rs.9 crore 50 lakhs under GDA and additional grant. The present monthly salary both teaching and non-teaching is around Rs.2 crore and 50 lakh. The members perused the status of expenditure position and unspent balance position under XII Plan Schemes and Non-Plan Maintenance Grant of 2016-17 as on 01/04/2017 and accepted the same. The Finance Officer also informed that now onward i.e. from the financial year 2017-18 plan and non-plan classification of the budget has been discontinued.

FC: 13:04: To consider and ratify the revised Fee Structure for various courses.

As recommended by the Academic Council in its 18th meeting held on 27th April, 2017 the revised fee structure of various courses including the new departments and also the enhancement of remuneration related to examination work were discussed and accepted. This may be placed to EC for approval.

FC: 13:05: To approve financial involvement in various construction projects as recommended by the 19th Meeting of the Building Construction Committee held on 27th March, 2017.

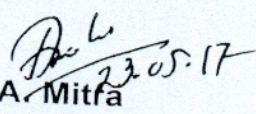
The members discussed in details regarding the financial involvement in various construction projects (Priority-I and Priority-II) as recommended by 19th Meeting of the Building Construction Committee (BCC) held on 27th March, 2017. It was observed that Building Committee was constituted as per the UGC amendments of the guidelines of GDA to Central Universities vide letter No. F.No.1-1/2012 (CU) dated 2nd March 2017. In the BCC meeting there was also presence of Superintendent Engineer of State Government, Sr. Architect of State Government as well as the Head of Department of Civil Engineering, NERIST. After a thread bare discussion it was decided that it may be placed in EC to be held on 22nd May 2017 for deliberation and approval so that it can be sent to UGC with proper justification of Item No. 05, 07, 08 and 11 immediately. MHRD representative suggested that Executive Engineer along with Assistant Engineer should visit the UGC office at the earliest and get the approval done from the UGC office. The MHRD representative also requested the Vice-Chancellor to hold the next FC meeting at Delhi preferably in the first week of July, 2017.

Regarding Item No. 28 on deviation for construction work of 1000 seated Auditorium under DONER fund, the FC deliberated the report of the technical committee. It was decided that since the deviation amount is quite large, it needs more detailed examination by the EC. This may also be perused at the DONER level.

Regarding Item No. 29, the members perused the ex-post facto approval for minor works under Item 29 and gave ex-post facto approval of all the minor works as recommended by the BCC in its 19th meeting.

One of the internal members pointed out that solar energy schemes should be implemented at micro level as far as possible in collaboration with Govt. of India.

Finally, the meeting ended with a vote of thanks from the Finance Officer. He informed that this is the first time that the MHRD Official attended the Finance Committee meeting held in Rajiv Gandhi University Campus. So he expressed heartfelt thanks to the representative of MHRD in particular and other internal members in general for attending the meeting and for their useful comments and suggestions.


23.05.17
Prof. A. Mitra
Finance Officer (Acting)

MINUTES OF THE 14TH MEETING OF FINANCE COMMITTEE

The 14th meeting of the Finance Committee of Rajiv Gandhi University was held on 29th January 2018 at 11 a.m. in the Vice-Chancellor's chamber.

The meeting was attended by the following members:-

01.	Prof. Tamo Mibang, Vice-Chancellor	Chairman
02.	Prof. P.K. Panigrahi, Dept. of Political Science	Member
03.	Prof. Utpal Bhattacharjee, Dean, Faculty of Engg. & Technology, Basic Sciences and IT	Member
04.	Prof. (Ms.) Jharna Chakraborty, Dean, Faculty of Life Sciences	Member
05.	Prof. S.K. Singh, Dean, Faculty of Social Science	Member
06.	Er. P.K. Chakraborty, Exe. Engineer	Special Invitee
07.	Prof. Amitava Mitra, Finance Officer	Ex-Officio-Secretary

At the outset, the Vice-Chancellor welcomed all the members. The Finance Officer then informed that the comments of the MHRD (Administration) as well as the comments of the MHRD (F.A) on the agenda item were also sent to university which were placed for discussion. The agenda items were then taken up for discussion/deliberation and the following decisions were taken:

FC 14:01: To confirm the Minutes of the 13th Meeting of the Finance Committee held on 21.05.2017

The minutes of the 13th Finance committee meeting was circulated amongst the members of the committee. It was informed that action was taken of the comments of Mr. Ramakrishna Rao, Deputy Secretary, MHRD. A letter was written to DONER, Ministry and the reply was obtained. Hence, the 14th Finance Committee confirmed the minutes.

FC 14:02: To consider the Action Taken Report (ATR) on the decision(s) of the 13th Finance Committee Council meeting held on 21.05.2017.

The Finance Committee accepted the Action Taken report on the decision(s) of the 13th Finance Committee held on 21.05.2017.

FC 14:03: Reporting of Utilization of Funds under XII Plan and Annual Grant

The members perused the status of expenditure position and unspent balance position under XII Plan Schemes and annual grants as on 31.12.2017 and accepted the same. Since under Annual recurring grants, the expenditure

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exceeded, the members urged UGC to release the allocated amount at the earliest.

FC 14:04: To accept the Audit Report & Audited Accounts 2016-17

The members perused the Audit Report & Audited Accounts for the financial year 2016-17 and accepted the same. However, the members discussed in details the observations contained in the SAR. The F.O. intimated that the observations related to asset register and physical verification of fixed assets, etc The FC members felt that annual physical verification of assets should be completed by May 2018.

FC 14:05: To approve share of allocation to implement VII CPC for non-teaching employees.

The FC deliberated on it and felt that RGU will not able to bear 30% additional expenditure as per directive of MHRD/UGC. It was decided to write back to UGC/MHRD to bear expenditure with proper justification, such as;

- i) Around 90 % of the University students belong to marginalised groups like ST / SC /OBC etc.
- ii) Majority of Students have poor economic background.

The FC decided that it is not possible to approve any share of the allocation to implement VIII CPC for non-teaching employees. A letter may be written to UGC to this respect.

FC 14:06: To approve financial involvement in various construction projects recommended by the 20th meeting of the Building Construction Committee.

The FC perused and approved financial involvement in various construction projects and ex-post-facto approval for minor works completed recommended by the 20th meeting of the BCC.

While discussing, the FC observed that under item BCC (06), BCC (08) the FC did not approve detail estimates for Scooter stand at Lohit Halls of Residence and detail estimate for construction of Vehicle parking Shed for women's hostel. Instead it approved for open paved parking for both the hostels.

The FC also felt that all the minor works should be included in the estimated cost of the building construction at the time of tendering so that the ex-post facto approval of minor works can be avoided/reduced. It was also decided that NO ex-post-facto approval would be accorded of the amount exceeded Rs. 10 lakh in future.

FC 14:07: Any other item

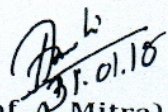
The Vice-Chancellor brought to notice of the letter of MHRD (IFD) dated 22.02.06 where it has clarified to the central universities with specific instructions that "those who were already in service on or before 31.12.2013 and who were governed by old GPF-cum-Pension scheme will continue to be governed by the same set of rules". Further, it was clarified by UGC vide letter No. F.10-3/2003(CU) dtd 2.08.2012. He informed that although the University did not implement GPF cum Pension scheme but the office received a number of applications from some of the teachers and staff (who were earlier governed by GPF cum Pension scheme) to continue GPF and Pension scheme instead of CPF/NPS.

The matter was discussed and it was decided to write a letter to MHRD/UGC for further clarification and also so to seek comments/clarification from other expert bodies so that the necessary action may be taken.

It was also intimated that administrative approval is accorded for implementation of delegation/decentralisation of administration process where Finance Officer was given the power of sanctioning of Rs. 50,000/- (fifty thousand only) after the approval of VC subject to acceptance of EC.

F.O (Acting) highlighted the steps taken and achievements regarding strengthening of financial system of the university during last five years as well as the challenges ahead since he would be completing five years shortly as the Finance Officer (Acting) in addition to his normal duties. Vice-Chancellor thanked Finance Officer(Acting) for his contribution to the growth of University.

Finally the meeting ended with vote of thanks from the chair.


(Prof. A. Mitra)
Finance Officer (Acting)

MINUTES OF THE 15TH MEETING OF FINANCE COMMITTEE

The 15th meeting of the Finance Committee of Rajiv Gandhi University was held on 11 December 2018 at 10.30 a.m. in the Vice-Chancellor's chamber.

The meeting was attended by the following members:

01.	Prof. Saket Kushwaha, Vice-Chancellor	Chairman
02.	Prof. S.K. Nayak, Dean, Faculty of Social Science	Member
03.	Prof. Utpal Bhattacharjee, Dept. of CSE	Member
04.	Prof. Tasi Kaye, Dean, Faculty of Commerce & Management	Member
05.	Prof. (Ms.) Kesang Degi, Dean, Students' Welfare	Member
06.	Prof. Amitava Mitra, Dept. of Economics	Special Invitee
07.	Mr. K. Thomas, D.R. (Finance)	Special Invitee
08.	Prof. Tomo Riba, Acting Finance Officer	Ex-Officio-Secretary

At the outset, the Vice-Chancellor welcomed all the members. He informed the members that Joint Secretary (CU) (MHRD), Joint Secretary and FA (MHRD), and Joint Secretary, UGC could not attend the meeting as they were pre occupied. The following agenda items were then taken up for discussion and decisions taken. The observations of MHRD were also taken in to consideration.

FC 14:01: To confirm the Minutes of the 14th Finance Committee meeting held on 29.01.2018

The FC noted that the minutes of the 14th Finance committee meeting were circulated amongst the members and no comments have been received so far.

The FC confirmed the minutes of the 14th Finance Committee meeting held on 29.01.2018.

FC 14:02: To consider the Action Taken Report (ATR) on the decision(s) of the 14th Finance Committee meeting held on 29.01.2018.

The Finance Committee accepted the Action Taken report on the decision(s) of the 14th Finance Committee held on 29.01.2018.

FC 15:03: To accept Annual Accounts for the Financial Year 2017-18

The FC noted that as per the provisions under section 13(3) of Rajiv Gandhi University Act 2006 the Vice- Chancellor has approved the Annual Accounts of the University for the Financial Year 2017-18 and forwarded to the Principal Accountant General Arunachal Pradesh for auditing. The Accounts were audited by the Audit team from PAG during October/ November 2018 and submitted the draft SAR on 14 November, 2018. The comments on SAR were submitted to the PAG on 22 November, 2018, which was placed before the FC. However, the final SAR is still pending from PAG.

The Finance Committee perused and accepted the Annual Accounts for the Financial Year 2017-18 and recommended to EC for approval. However, it was

observed that Income and Expenditure statement should be submitted in the standard/latest format as used in the Ministries of Govt. of India. At the same time, in view of comments of MHRD, it was decided that attempts should be made to complete the process well in time so that it can be placed to the Parliament within stipulated time period. All the advances and bills of current financial year have to be processed within 31st March 2019. A circular may be issued accordingly.

FC: 15:04: To approve the Revised Budget Estimate for the financial year 2018-2019 and Budget estimate for the financial year 2019-2020 (Salary(36) & Recurring (31)) in respect Rajiv Gandhi University

The FC noted that the Revised Budget Estimate for the financial year 2018-19 along with Budget Estimate for the financial year 2019-20 was prepared as per the UGC format and submitted to the UGC vide letter No RGU/FIN/2120/2014 (Vol-II) dated 5 October, 2018 as per the heads shown below.

(₹ in lakh)

Head	RE-2018-19	BE-2019-20
SALARY & COMPONENTS-36	4398.25	4845.00
RECURRING GR-31		
Pension & Pensionary Benefits	356.05	380.00
Non Salary	1705.20	1852.50
Non Net fellowship	250.00	250.00
Total	6709.50	7327.50

The FC perused and approved the Revised Budget Estimate 2018-19 and Budget Estimate for 2019-20 (Salary (36) & Recurring (31) in r/o Rajiv Gandhi University. However, the members opined that Non-Net Fellowship allocation may be reviewed.

FC:15:05 To approve the Budget requirement under Capital Assets-35 for the financial year 2018-19 in respect of Rajiv Gandhi University

The FC noted that budget requirement under Capital Assets-35 for the financial year 2018-19 in respect of Rajiv Gandhi University was prepared as per the UGC format and submitted to the UGC vide letter No RGU/FIN/2120/2018 dated 1 November, 2018.

(₹ in lakh)

Head	BE-2018-19
CAPITAL Grants -35	7612.90

The FC perused and noted that the UGC has discontinued the system of providing grants-in-aid which was in practice till FY 2017-18 and from current FY i.e. 2018-19 to provide funds under HEFA. Further, the FC felt that Asset Register should be properly maintained and updated. Physical verification of

assets should be done regularly. Physical verification report should be made ready beforehand for placing it to FC.

FC: 15:06: To approve the Budget requirement under Capital Funds for New Projects (Equipment/ Library/ Furniture/ Construction Projects (Civil & Elect) against Object Head-35 for the financial year 2019-20, 2020-21, 2021-22 in respect of Rajiv Gandhi University.

The FC noted that the Budget requirement under Capital Funds for New Projects (Equipment/ Library/ Furniture/ Construction Projects (Civil & Elect) against object Head -35 for the financial years 2019-20, 2020-21, 2021-22 in respect of Rajiv Gandhi University was prepared as per the UGC format and submitted to the UGC vide letter No RGU/FIN/2120/2018 dated 01st November, 2018 as per the detailed heads shown below.

₹ in lakh

Head	2019-20	2020-21	2021-22	Total
Equipment	400.00	450.00	416.00	1266.00
Books & Journal	300.00	300.00	220.00	820.00
Furniture	300.00	350.00	240.00	890.00
University share & additional cost on ongoing projects (DoNER Auditorium & OBC Hostel)	300.00	222.00	0.0	522.00
New Construction Project	20000.00	20000.00	1892.80	58928.00

The FC perused and agreed to the comments of MHRD.

FC: 15:07: To approve additional financial implication for filling up new teaching posts sanctioned by UGC for various departments.

The FC noted that UGC vide its letter No F. No. 1-1/2013(CU) Vol-VIII dated 1 June, 2018 has sanctioned 17 (Seventeen) teaching positions (5 Associate professors and 12 Assistant Professor) for various departments of the University vide UGC letter F.No. 1-1/2013 (CU) Vol-VIII dated 1 June 2018.

It also noted that for filling up the posts, the University require an additional annual financial allocation for ₹ 2.07 Crores Approx.

The Finance committee perused and approved additional financial implication for filling up the new teaching posts as sanctioned by UGC and recommended to EC for approval.

FC: 15:08: To Consider and approve various proposals recommended by the Building Committee in its 21st Meeting held on 15/11/2018.

The FC noted that the Building Committee in its 21st meeting held on 15th November, 2018 has recommended for construction of various buildings.

The Finance committee perused and approved the proposals as recommended by the 21st Meeting of the Building Committee held on 15 November, 2018. The members felt that ex-post-facto approval under minor works shall be reduced. It was also decided to...

FC: 15:09: To ratify the action taken by the University authority for the Project proposals submitted to the MHRD for loan under HEFA.

The FC noted that the University authority has submitted 19 project proposals worth ₹ 11,914.00 lakhs to MHRD vide letter No. RGU/DEV-389/2018 (HEFA) dated 9th Nov 2018 for loan under HEFA. But, finally, MHRD has accepted the following 7 project proposals worth ₹ 6659.00 lakhs.

The Project proposals under consideration for HEFA loan are shown below:

Proposals for consideration under HEFA Loan					
SL.No	Sr. Ref. of original proposal	Name of works	Plinth Area	Amount (₹ in lakh)	Remarks
1	1	C/o Utility centre at Rajiv Gandhi University like Bank, Post office, ATM, Pharmacy etc	400.00	168.00	DPAR - 2012 +CI @ 7.5% per annum
2	2	C/O Residential accommodation for Faculties and administrative staff of Rajiv Gandhi University (Type-IV 5 blocks 20 units)	1862.96	886.00	
3		C/O Residential accommodation for Faculties and administrative staff of Rajiv Gandhi University (Type-III 4 blocks 16 units)	1071.84	511.00	
4	11	C/Extension block for Main Library Building of Rajiv Gandhi University, Rono hills. (G+1)	1600.00	763.00	
5	12	C/O Faculty building for Electronic and Communication at Rajiv Gandhi University, Ron hills. (G+2)	2651.00	1245.00	
6	15	C/O 200 Seated hostels for Boys at Rajiv Gandhi University	3500.00	1543.00	
7	16	C/O 200 Seated hostels for Girls at Rajiv Gandhi University	3500.00	1543.00	
				₹ 6659.00	

The FC also noted that the above mentioned estimates were approved by the 13th meeting of FC held on 21 May, 2017 and 18th meeting of EC held on 22/05/2017.

The FC decided to send a revised budget estimate for HEFA funding.

FC: 15:10: Reporting Item

THE PROGRESS OF EXPENDITURE AS ON 31.10.2018**1. SALARY & OTHER COMPONENTS (36)**

(₹ in lakh)

Receipts	Amount	Expenditure Head	Amount
Opening Balance	142.90	Salary	2259.30
Grants Received (Salary & Other Components)	924.88	Other Components	154.53
	1067.78		2413.83

*Note: Temporary Borrowings of ₹ 14 Crore***2. Recurring Grant (31)**

Receipts	Amount	Expenditure	Amount
Opening Balance-	62.73	Pension Benefit	158.66
Grants Received (Pension Benefit/Non Sal/Non Net)	464.83	Non Salary	1004.83
		Non Net Fellowship	71.66
	527.56		1235.15

*Note: Temporary Borrowings of ₹ 7.50 Crore***3. Capital Grant (35)**

Receipts	Amount	Expenditure	Amount
Opening Balance-	2244.57	Completion of ongoing Building Project	119.40
Grants Received(2018-2019)	Nil	Campus Development	40.89
		Books & Journal	34.89
		Equipment	14.94
		Const. of Zoology Building	16.80
		Closing Balance	2017.65
	2244.57		2244.57

4. XII Plan Expenditure Report and unspent balance position as on 31.10.2018

(₹ in lakh)

Scheme	XII Plan Allocation	Opening balances as on 1.4.2012	Grant Received during 2012-2017 (XII Plan)	Interest earned on the grant received	Total funds available	Expenditure incurred (up to 31.10.2018)	(%) of Utilisation	Unspent Balance as on 31.10.2018
XII Plan General Development Assistance GDA	9578	300	9578	78.49	9956.49	9718.93	97.61 %	237.56
Additional Grant								
Construction of 2 Nos Hostel			3000	758.73	3758.73	3236.06	86.09	522.67
Total	9578	300	12,578	837.22	13,715.22	11,908.63		760.23

The FC perused and approved the same.

FC: 15:11: (a) Any Other Item with the permission of the Chair

Under the item, the following points were discussed and resolved:

- i) **To consider the Pay enhancement of contractual and contingency employees engaged by the University.**

The FC perused and approved 15% increase in the pay of contractual employees and 10% increase in addition to the existing monthly wage rate of the Govt. of Arunachal Pradesh as special allowance for contingency employees engaged by the University. The FC recommended the item to EC for approval.

- ii) **To consider procurement of new Vehicles for Statutory Authorities of the University.**
The FC approved procurement of new SUVs for Vice Chancellor and Registrar of the University.
a) For Vice Chancellor – Toyota Fortuner (4x4) at a cost of ₹ 35.00 lakh approx.
b) For Registrar – Scorpio at cost of ₹ 16.00 lakh approx.

The FC recommended the item to EC for approval.

- iii) **Creation of Corpus Fund for University out of the interest earned from time to time from University funds.**

To meet up necessary and required expenditure, the University should create a Corpus Fund A/c for the University from the revenue earned by the University, from self-financing courses, etc. any surplus/revenue earned, interest earned through corpus fund shall be deposited to the corpus fund. The FC recommended the item to EC for approval.

- (v) To decide on the voluntary retirement scheme/one time settlement for Casual and Contingency Staff of Rajiv Gandhi University.

The FC perused and approved voluntary retirement scheme/one time settlement for casual and contingency staff of Rajiv Gandhi University with 15 days wages for every completed year or part thereof exceeding six months with a maximum ceiling of 300 days as per Govt. of Arunachal Pradesh Office Memorandum vide No. SPWD-100/2005 dated 13 Aug 2007 as in the case of maximum days of E/L encashment of regular employees. The FC recommended the item to EC for approval.

- v) TA and Sitting fee payable to official and non-official members/experts

The UGC vide Office Memorandum F.No.21-1/2015 (FD-1/8) dated 08.01.2018 circulated the enhanced rates of sitting fee, travelling allowance, daily allowance for outstation Members/Experts.

The FC decided to constitute a committee to look into this. Analogy from neighbouring central universities shall also be obtained.

(b) Miscellaneous items

- i) The Chairman assured the members that Rajiv Gandhi University will be switched on to 100% cashless transaction in the near future.
- ii) The members felt that all the departments should have a department budget for consumables. The departments should keep records of all assets and consumables in the department. In this context it was decided to constitute a committee to examine the matter with Prof. A. Mitra as Chairman, D.R. Finance as Convenor, Prof. S.K. Nayak as representative of FC, All Deans, DSW, Jt. Registrar Academic and Examinations, D.R. (A&E) as Members. The Department should purchase required consumable items from Cooperative Store for which the University shall enter into a contract with the service provider.
- iii) It was also decided to enhance imprest advance @ ₹ 2000/- p.m. for all the Deans and HoDs and @ ₹ 5000/- p.m. to Director, IQAC, DSW and Estate Officer.
- iv) It was decided to advertise the post of Finance Officer and Internal Audit Officer of the University on deputation basis by inviting applications from the interested candidates to appear before interview board. Copies of the advt shall be sent to the employers like PAG/AG and at the same time we should request them to forward Confidential Reports of the recommended/forwarded candidates.
- v) The UGC has approved establishment of a new Department of National Security Studies in RGU by adhering the UGC guidelines.
- vi) Since under recurring grant there is provision of the UGC for schemes like travel grant, conference, seminar, etc, it was decided to approve travel grant for teachers (national & international) for attending seminars, conference, etc. In this regard, the same committee as mentioned (ii) in page 7 may work out modalities and submit the report.
- vii) It was decided in the FC that a mini Petrol Pump and a Gas Agency should be set up in the University campus and proposal should be submitted for both. In this regard a committee shall be constituted to explore the feasibility. The items shall be ratified in the next FC/EC meeting.
- viii) For setting up of Solar Power plant in the university there are provisions to provide fund for the purpose from the concerned Ministry, Govt. of India. In this context, it was decided to constitute a committee to explore the feasibility and submit proposal for the same.
- ix) To run the Women Study Cell a sum of ₹ 1,00,000/- is approved annually.
- x) A sum of ₹ 1.00 crore (approx) shall be spent for maintenance of all the buildings and structure of RGU.
- xi) For maintenance of all the hostels, faculty buildings, residential buildings and other structure an amount of ₹ 1.06 crore (approx) shall be spent.

As there was no other item for discussion, the meeting came to an end with vote of thanks from the Ex-Officio-Secretary.

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**MINUTES OF THE 16TH MEETING OF FINANCE COMMITTEE
HELD ON 25TH MARCH, 2019 AT RAJIV GANDHI UNIVERSITY**

The 16th Meeting of the Finance Committee of Rajiv Gandhi University was held on 25th March 2019 at 11 a.m. in the Vice-Chancellor's chamber.

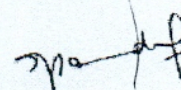
The meeting was attended by the following members: -

01.	Prof. Saket Kushwaha, Vice-Chancellor	Chairman
02.	Prof. Utpal Bhattacharjee, Dept. of Computer Sc. & Engg.	Member
03.	Prof. S.K. Nayak, Department of Economics	Member
04.	Prof. Tasi Kaye, Dean, Faculty of Commerce & Management	Member
05.	Prof. (Ms.) Kesang Degi, Dept. of Education	Member
06.	Prof. Amitava Mitra, Dept. of Economics	Special Invitee
07.	Prof. Otem Padung, Finance Officer (Acting)	Ex-Officio Secretary

At the outset, the Vice-Chancellor welcomed all the members and informed the meeting that the Joint Secretary (CU&L), Joint Secretary (F&A) of MHRD and Joint Secretary (CU), UGC were unable to attend the meeting due to exigencies of work. However, the comments/observations on the agenda items of the 16th Meeting of the Finance Committee received from MHRD and UGC were circulated among the members of the Finance Committee and discussed during the meeting.

FC 16:01: To confirm the Minutes of the 15th Meeting of Finance Committee held on 11.12.2019.

The Finance Committee after taking into consideration the comments/observations received from UGC & MHRD on Agenda Items FC: 15:11(a)(i), FC:15:11(a)(ii) and FC:15:11(a)(iv) confirmed the minutes in principle. However, with regard to Agenda Item FC:15:11(a) the members suggested that a letter shall be written to UGC/MHRD by giving full justification for the proposal for purchasing the vehicles in view of hilly terrain, bad road conditions, high cost involved in hiring of vehicles, requirement of frequent official tours to various affiliated colleges at far flung



areas of the state and also to be supported with relevant documents related to disposal of four vehicles in the recent past against which the proposal was made.

FC 16:02: To accept the Action Taken Report (ATR) on the decisions of the 15th meeting of the Finance Committee held on 11.12.2018.

The Committee accepted the Action Taken Report of 15th Meeting of Finance Committee held on 11.12.2018. Regarding Item No. 15:11(a)(ii) it was observed that proper justification letter may be sent to MHRD along with supporting documents. Regarding FC 15:11(a)(iv) the Committee opined that Item may be reviewed and deferred in view of the observations made by MHRD and UGC. Further, with regard to Item No. 15:11(a)(iii) the committee suggested for constitution of a committee for preparation of bylaws for operation of corpus fund and shall be placed in the next FC.

Regarding FC15:11(a)(i), the committee take the note of the comments received from MHRD. However, the committee observed that pay of contractual employees has not been enhanced for the last many years and currently RGU is paying a consolidated amount of Rs. 13,000/- per month to contractual employees whereas the neighbouring central universities are paying Rs. 18,000/- per month. Hence, the committee recommends for enhancement of pay of contractual employees at par with neighbouring universities. In respect of contingency staff the committee recommended to pay as per the Government of Arunachal Pradesh rates. The FC decided to recommend the Item No. FC15:11(a)(i) for consideration and approval of EC.

FC 16:03: To consider and approve various proposals recommended by the Building Committee (Construction) in its 22nd meeting held on 01/03/2019

The Finance Committee perused the minutes of the 22nd meeting of Building Construction Committee and approved all the items. However, regarding Item No. BC: XXII (08), the FC suggested for constitution of a committee to recommend the works to be carried out on priority within the approved amount. The committee decided to defer the item no. BC: XXII (09) and dropping of item no. BC: XXII (22) (viii). Regarding BC: XXII (14), the committee approved for an amount of Rs. 7.00 lakh only. Further the committee approved for common facility with regard to item no. BC: XXII (22) (x).

The Finance Committee considered the minutes of the Building Committee (Construction) and recommended to EC for consideration and approval.

FC 16:04: To accept Audit Report and Audited Accounts for the Financial Year 2017-18

The Finance Committee noted that the Separate Audit Report (SAR) 2017-18 of RGU was received from the Principal Accountant General on 29.01.2019. As per the University Act-2007, under section 34 (4) a copy of the annual accounts together with the audit report is required to be submitted to the Central Government for placing the same before both the Houses of Parliament. Since immediate action was necessary on the matter, the Vice-Chancellor in exercise of power conferred vide section 13 (3) of Rajiv Gandhi University Act, 2007 accorded approval to submit the Audit Report and Audited Accounts (bilingual) to the MHRD for placing the same before both the Houses of Parliament. The action taken by the Vice-Chancellor on such matter under this Act shall report to such authority at its next meeting.

The Finance Committee perused the Audit Report & Audited Accounts for the financial year 2017-18 and accepted the same. However, FC suggested that efforts shall be made by the Finance Branch to strictly maintain the time schedule given by MHRD for compilation of final accounts, conducting of statutory audit and timely submission of audited accounts & Separate Audit Report to the Central Government.

Finance Committee considered the Audit Report and Audited Accounts for the Financial Year 2017-18 and recommended to EC for approval.

FC 16:05: To decide on the comments received from MHRD against item No. FC: 15:11(a) (ii) of 15th Meeting of the Finance Committee held on 11/12/2018

The Finance Committee noted that the Minutes of the 15th Meeting of the Finance Committee (FC) held on 11.12.2018 were forwarded to all the members including the Financial Adviser (MHRD).

However, a few comments have been received from the MHRD vide their letter No. F.No. 35-4/ 2018-CU-1 dated 5th February, 2019 on item No. FC: 15:11(a) (ii) regarding procurement of new vehicles for statutory Authorities of the University.

In this connection, Finance committee noted that the proposal for purchase of two vehicles were made against 4(four) numbers of condemned Light Motor vehicles which were auctioned during the year 2016 vide auction Notice and other formalities and an amount of Rs. 2, 24,001.00 (Rupees two lakh twenty-four thousand one) only was credited to University account. The details of which are shown below: -

Vehicle No.	Type of vehicle	Book value	Sale value
AR-01/B-1782	Tata Sumo	54195.00	25001.00
AR-01/B-9269	Tata Sumo Victa	146060.00	78000.00
AR-01/B-6438	Maruti Esteem	64307.00	31000.00
AR-01/C-8910	Indigo XLG Stet	181243.00	90000.00

Against the above mentioned condemned and auctioned vehicles the University has not purchased any vehicles.

However, considering the urgent requirement and as per the 15th Finance committee resolution 1(one) number of Scorpio was purchased at a cost of Rs.15.88 lakhs. The SUVs are proposed taking in to account the hilly terrain, bad road conditions, hill ascent and descent system, stiff and durable suspension, and wide tyres for more safety. However, with regard to Agenda Item FC:15:11(a)(ii) the Finance Committee members suggested that a letter shall be written to UGC/MHRD by giving full justification for the proposal for purchasing the vehicles against replacement of auctioned vehicle considering hilly terrain, bad road conditions, high cost involved in hiring of vehicles coupled with frequent repairs and risk prone roads, guidelines issued by Government of Arunachal Pradesh for purchase of vehicles for officers, requirement of frequent official tours by statutory officers to various affiliated Govt. colleges at far flung areas of the state such as Changlang, Tawang, Daporijo, Geku, Kamki, etc., where it requires continuous journey of more than 36 hours and also forward the relevant documents related to disposal of four vehicles in the recent past against which the proposal for purchase of 2 new vehicles were made.

FC 16:06: To ratify the action taken by the University for enhancement of Imprest of Controller of Exams.

The Committee ratified the action taken by the Vice Chancellor for enhancement of Imprest of COE from Rs. 4,00,000/- to Rs. 5,00,000/- and suggested to make all payments through cashless transactions.

FC 16:07: To set aside an amount of Rs.30.00 lakh (Rs.20.00 lakh for placement Cell and Rs.10.00 lakh for IQAC) from recurring grant.

The Finance Committee discussed the matter and approved for allocation of Rs.1.00 lakh and Rs 10 lakh per annum for IQAC and Placement Cell respectively for meeting capital and recurring nature of expenditure.

FC 16:08: To consider for enhancement of allocation under the head Non-Salary component under Recurring grant.

The Finance Committee noted that the budget allocation from UGC against Non- Salary components under Recurring grant is very meagre for the last few years. Due to increase in the number of departments, centres, students, hostels, faculty buildings, quarters, the administrative and other establishment expenditure has been increased manifold. The University is situated in a rural and hilly area and there is no public transport the University has to spend a substantial amount on transportation of students, Faculty and non-faculty staff, repairs and maintenance, security expenses, electricity, water supply, maintenance of campus LAN etc. Moreover, there is little scope for increase of internal revenue (student fees) due to the fact that majority of the students are from economically very poor background and tribal students and students' number is also very less (2400 students' approx)

The Finance Committee justified the proposal for enhancement of non-recurring (non-salary) grants from Rs.1042 lakh to Rs.1300/- lakhs only and a letter in this regard shall be written to UGC.

FC 16:09: Release of 7th pay allowances to Teaching and Non-Teaching staff.

The Finance Committee noted that the UGC vide its letter no. F.No. 11-1/2017(CU) date 19 February, 2019 has issued order for revision of allowances of teachers, equivalent academic staff, Registrars, Finance officers and Controller of Examinations in Universities and colleges as per recommendations of 7th CPC in central Universities and colleges there under and Deemed to be universities whose maintenance expenditures is met by the University Grants commission(UGC).

However, there is no specific mention about revision of allowances of Non-teaching staff.

The Finance Committee resolved that due to fund constraints, the case may be kept in abeyance for the time being and authorised the Vice-Chancellor to take up the matter administratively as and when the notification for non-teaching and requisite funds in this regard are received from UGC/MHRD.

FC 16:10: Reporting item:

FC 16:10 (A): The Finance Committee perused the grants received and expenditure incurred under salary, recurring and capital heads as on 22/03/2019 as shown below. The FC noted that the UGC has released Rs. 100.00 lakhs only

against Non-Net Fellowship against the University's demand of Rs. 250.00 lakhs in RBE.FC suggested to write a letter to UGC to release the remaining funds against the Non-Net Fellowship as demanded by University in the Revised Budget Estimate. Members also opined that expenditure under capital heads should be utilised at the earliest.

A/C	HEAD OF	RE-ALLOCATION	GRANT RECEIVED	EXPDR AS ON 22.03.2019	BALANCE AVAILABLE
SALARY		4039.03	4039.03	3685.10	353.93
OTHER COMPONENTS		359.22	359.22	213.58	145.64
CPF-NPS		340.44	340.44	274.22	66.22
NON NET		100.00	100.00	143.62	-43.62
NON SALARY (I/c Rev-500)		1042.40	1042.40	1565.37	-522.97
		5881.09	5881.09	5881.89	-0.8

NEW-CAPITAL GRANT 2018-19	New-Allocation 2018-19	Grant Received Till date	Utilised 2018-19 (Till 22.03. 2019)	Balance
Completion of ongoing Building Project				
Boundary Wall	383.70	35000000.00	142.79	207.21
For New Building Project				
Faculty of Social Sc. Bldg	2200.00	50000000.00	0.00	500.00
Faculty of Education Bldg	1000.00	25000000.00	0.00	250.00
Faculty of Mass com Bldg	500.00	10000000.00	0.00	100.00
Campus Development	100.00	10000000.00	36.79	63.21
Books & Journal	100.00	10000000.00	43.74	56.26
Equipment	100.00	10000000.00	31.27	68.73
ONE TIME ADDITIONAL GRANT				
Const. of Zoology Building	663.00	66300000.00	16.80	646.20
Camp. Dev	100.00	10000000.00	26.57	73.43
CAPITAL GRANT 2018-19				
Books & Journal	100.00	10000000.00	0.00	100.00
Equipment//Laboratories	100.00	10000000.00	0.00	100.00
Campus Dev	200.00	20000000.00	0.00	200.00
Other Infrus i/c Furniture Fixture	100.00	10000000.00	14.93	85.07
	5646.70	276300000.00	312.89	2450.11

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The Finance Committee noted and approved the fund position

FC 16:10 (B) Enhancement of rates of honorarium of Guest Faculty

The Finance Committee perused UGC notification No. F.25.1/2018 (PS/MISC.) dated 28/01/2019 regarding revised guidelines for enhancement of rates of honorarium of Guest Faculty, and approved for implementing the same w.e.f. academic session 2019-20.

FC 16:10 (C) Financial implication related to Encroachment of land of the RGU and survey thereof.

On the basis of newspaper report on alleged encroachment on land of Rajiv Gandhi University, his Excellency, the Governor of Arunachal Pradesh, took initiative (Order No. GS/RGU-10/2012/2114, dated 10 July, 2018) and requested the District Administration of Papum Pare District, Yupia, Arunachal Pradesh, to investigate the alleged land encroachment of Rajiv Gandhi University.

As such, the District Administration has outsourced the survey work to third party surveying firm (Order No. DC/LM/PP/GOVT/019/09, dated the 4 March, 2019). Further, as per the terms and condition stated in the order copy, all the cost required for surveying of the campus has to be borne by the University, which shall be placed after the completion of survey work (Order No. DC/LM/PP/GOVT/019/09, dated the 1 March, 2019, Clause No.4).

Due to this survey work, which is being carried out by third party surveying firm on behalf of District Administration, will eventually resulted to financial implication upon University.

FC 16:11 Items recommended by the 23rd Academic Council meeting held on 14/03/2019

FC 16:11 (A) Financial Resources for running Centre with Potential for Excellence in Particular Area and its associated programmes.

The AC in its 23rd Meeting held on 14/03/2019 vide Item No. AC: 23:19 noted that UGC has sanctioned the 2nd phase of Biodiversity project under the scheme; Centre with potential for Excellence in particular Area during the

year 2011 and sanctioned an amount of Rs. 7.00 crore. The project period was initially for a period of 5 years ending on 31/03/2018. Later on, the UGC has extended the project period for 1(one) more year, that is up to 31/03/2019. Accordingly, the project period will expire on 31/03/2019.

It has been noted that to run the project/research works, maintenance of equipment and contingency beyond 31/03/2019, the centre needs financial assistance to the tune of Rs.15.00 lakh only either from the UGC or from the internal sources of the university. The ongoing academic course i.e. Advanced Post Graduate Diploma in Biodiversity shall also be funded by the said amount.

The AC deliberated on the matter and recommended the same for consideration by the FC for approval in its next meeting.

The FC deliberated on the matter and approved an amount of Rs.15.00 lakhs only from the University grants as per the recommendations of the Academic Council and recommends to EC for approval.

FC 16:11 (B) Refund of unspent balance against the 1st phase of Biodiversity project.

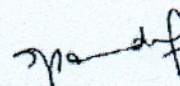
The AC noted that the account against 1st phase of Biodiversity project was accepted by the UGC. Accordingly, an amount of Rs.48, 05,826.00 only was refunded remaining a balance of Rs.18, 00,000.00 only. Since the UGC has not asked for the refund of the said amount even after sanctioning the 2nd phase, the university with the recommendation of the Advisory Committee meeting of the Biodiversity project has decided to utilize the said amount for procurement of chemicals, glassware and consumables (since no allocation was given against 2nd phase for consumables). Now, the UGC has asked for refund of Rs.20, 70,000.00 (The actual balance is Rs.18,00,000.00 due to non-accounting of an amount of Rs.2,70,000.00)

Given the fact that the amount was utilized for purchase of chemical and consumables, it is proposed to refund the amount from overall interest of project account. Since UGC has given 1-year extension for the biodiversity project, the University has already requested the UGC to give permission to utilize the interest earned against 2nd phase of biodiversity project and reallocate the same in various heads. Till date, an amount of Rs.1,02,00,000.00 approx has been earned as interest against 2nd phase of biodiversity project.

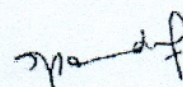
AC recommended the matter to be placed in the next meeting of the FC for approval.

The FC deliberated on the matter and approved for refund of the amount from the overall interest of the project account and also recommends to EC for consideration.

As there were no other items for discussion, the meeting ended with a vote of thanks from the Chair.



Prof. Otem Padung
Ex-Officio Secretary-cum-Finance Officer



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**RAJIV GANDHI UNIVERSITY
RONO HILLS: DOIMUKH**

MINUTES OF 17TH MEETING OF THE FINANCE COMMITTEE OF RAJIV GANDHI UNIVERSITY

HELD ON 16TH AUGUST, 2019

The 17th meeting of the Finance Committee (FC) of Rajiv Gandhi University was held on 16th August 2019 at 9.30 a.m. in the Vice-Chancellor's Office chamber.

The following members were present in the meeting:

- | | | |
|--|---|--------------------------------------|
| 1. Prof. Saket Kushwaha, Vice Chancellor | - | Chairman |
| 2. Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC | - | Member (Visitor's Nominee) |
| 3. Prof. S.K. Nayak, Department of Economics | - | Member (EC's Nominee) |
| 4. Prof. R.K. Singh, Dean, Fac. of Life Sciences | - | Member (EC's Nominee) |
| 5. Prof. Tasi Kaye, Dean, Faculty of Commerce & Management | - | Member (EC's Nominee) |
| 6. Prof. (Ms.) Kesang Degi, DSW | - | Member (Nominee of University court) |
| 7. Prof. Amitava Mitra, Director, IQAC | - | Special Invitee |
| 8. Prof. Tomo Riba, Registrar (Acting) | - | Special Invitee |
| 9. Prof. Otem Padung, Finance Officer (Acting) | - | Ex-Officio Secretary |

The Joint Secretary, (CU&L) MHPD and the Joint Secretary, IFD of MHRD (nominees of Visitor) could not attend the meeting due to their prior commitments and were granted leave of absence.

At the outset, the Vice-Chancellor extended a warm welcome to the members of FC and introduced the members to the house one by one. He offered special thanks to Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC, New Delhi, for attending the FC meeting for the first time and sparing his valuable time to visit RGU despite his busy schedule.

Thereafter, the Vice-Chancellor invited Prof. Otem Padung, Finance Officer (FO) cum Ex-Officio Member Secretary of FC to place the agenda items. At the very outset, the FO brought into the notice of the FC the specific observations/comments received on the minutes of the 16th FC from the Under Secretary, IFD, MHRD vide letter number F. No.9-7/2014- IFD on 26th July, 2019 and the Under Secretary, Department of Higher Education, MHRD vide letter number F.No. 35-4/2018-CU-1 on 30th July, 2019.

The comments received from the IFD and the Higher Education of the Ministry were duly considered while taking decisions on various agenda items.

Following agenda items were taken up for discussion.

FC: 17: 01: To confirm the Minutes of the 16th Meeting of the Finance Committee held on 25.03.2019

The FC noted that the minutes of the 16th FC meeting held on 25.03.2019 were circulated to all the members of the Committee. In this regard, the Finance Committee gave due consideration to the specific comments received from the Under Secretary to the Government of India, IFD, MHRD vide letter number F. No.9-7/2014- IFD on 26th July, 2019 and Under Secretary to the Government of India, Department of Higher Education, MHRD vide letter number F.No. 35-4/2018-CU-1 on 30th July, 2019.

The FC resolved to confirm the minutes subject to adherence of the comments/observations of IFD, MHRD/UGC in this regard. Further, it was decided that University will send a detailed proposal to the MHRD/UGC giving proper justification for special consideration for pay hike and pursue the matter with the MHRD/UGC. Subject to fulfilment of the above conditions, the Finance Committee confirmed the minutes of the 16th meeting of FC held on 25.03.2019.

FC: 17:02: To accept the Action Taken Report (ATR) on the decisions of 16th FC Meeting held on 25.03.2019. Annexure-17:02-B

The FC noted the Action Taken Report (ATR) on the decisions of 16th FC Meeting. The FC gave due consideration to the comments/observations received from the Under Secretary, IFD, MHRD vide letter number F. No.9-7/2014- IFD on 26th July, 2019 and the Under Secretary, Department of Higher Education, MHRD vide letter number F.No. 35-4/2018-CU-1 on 30th July, 2019.

Item No. 16:04: The FC noted the dates of placement of Audited Annual Accounts of the University for the year 2017-2018 before the Lok Sabha and Rajya Sabha on 24.06.2019 and 27.06.2019 respectively.

Regarding Item No. 16:10 (C): It was clarified that on the basis of a newspaper report on the alleged encroachment of University Land, his Excellency, the Governor of Arunachal Pradesh, vide order No. GS/ RGU-10/2012/2114, dated 10th July, 2018 requested the district administration of Papum Pare District, Yupia, Arunachal Pradesh to investigate the alleged land encroachment of Rajiv Gandhi University campus. As per the District Administration's order, the entire cost for the surveying the campus shall be borne by the University.

In this regard, the F C resolved that the University should request the Hon'ble Governor to ask the State Government for bearing the cost of the said survey of the RGU campus, and at the same time University shall also explore other possibilities for making the said payment. It was also resolved to request the State Govt. to ascertain the cost of survey work executed by the agency and to examine and endorse the submitted claim for payment as per government approved rate.

FC: 17:03: To Consider and approve various proposals recommended by the Building Construction Committee (BCC) in its 23rd meeting held on 17.06.2019. (Annexure-17:03-C)

The FC noted that the Building Committee in its 23rd meeting held on 17.06.2019 has recommended detailed estimates for construction of various buildings, maintenance and renovation of residential and non-residential buildings and other minor works which was placed in FC as Annexure-17:03-C. Dr.J. K. Tripathi (JS-UGC) suggested that CPWD rates should be mentioned against each proposal.

The Finance Committee resolved the following against the recommendations of the XXIII rd BCC meeting:

- i) Item No. BCC: XXIII (01): The UGC/MHRD may be requested for providing funds through HEFA for (a) IDE building (G+2) and (b) infrastructure for EWS, and the proposal for the same should be routed again through the BCC, FC and EC.
- ii) Item No. BCC: XXIII (02): The agenda item has been deferred advising the University to re-examine the proposal which otherwise would become an additional liability on the University in future.

- iii) Item No. BCC: XXIII (03) to (08): It was observed that the total cost involvement for the works would be approx ₹ 65.00 lakh. Hence, the proposal for replacement of wiring fittings and fixtures should be re-examined based on the life of the buildings as per CPWD norms. Further, the Finance committee noted that the envisaged works is proposed to be carried out by the Engineering Wing of the University.
- iv) Item No. BCC: XXIII (09) and (10): The FC was informed that the proposed works duly recommended by BCC are very essential and needs to be done on priority basis. The FC discussed and recommended the proposals.
- v) Item No. BCC: XXIII (11), (12) and (13): The FC stressed that the proposed works should be carried out strictly as per the relevant provisions of GFR 2017, CPWD, and related CVC guidelines.
- vi) Item No. BCC: XXIII (14): The FC advised to review the decision hence deferred the agenda item.
- vii) Item No. BCC: XXIII (15) to (21): The FC was informed that proposed Annual Repairing and Maintenance Work is to be accomplished by the Engineering Wing of the University and the proposed annual expenditure of approx. ₹ 4.00 crore is for the entire RGU campus and takes into account all heads of expenditures including manpower, material and other costs.
The FC recommended the proposal in principle. It was decided that the proposals need to be re-examined in detail by exploring the possibility for outsourcing of the services.
- viii) Item No. BCC: XXIII (22) (Any other item): The FC noted and approved the item. The FC felt that the funding for the proposal for creating EWS infrastructure should be sought through HEFA. Hence, the proposal should be routed again through BCC, FC and EC.
- ix) Item No. BCC: XXIII (23) (Any other item): The FC noted that the work proposed and recommended by BCC is essential and needs to be done on priority basis; the committee recommended/approved the item.

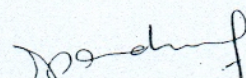
Further, the FC noted that the award of "Civil Works" should be strictly as per the relevant provisions of GFRs, 2017, CPWD norms and the guidelines issued by CVC/Gol from time to time. In this regard, the point-wise comments/observations of IFD, MHRD/UGC vide their letter F.No.9-7/2014-IFD and F. No. 35-4/2018-XCU-I dated 26.07.2019 and 30.07.2019 respectively should be strictly adhered to in to-to.

Further, Dr. J. K. Tripathi (JS-UGC) apprised the University that the composition of BCC should strictly be as per the approved guidelines of the MHRD/UGC.

FC: 17:04:

To consider and approve the Annual Accounts for the financial year 2018-2019(Annexure 17:04: D).

The FC noted that Annual Accounts of the University for the financial Year 2018-2019 was prepared strictly as per the Revised Format of Accounts, guidelines and instructions issued by the Govt. of India, Ministry of Human Resource Development, Department of Higher Education vide their letter No.29-4/2012.IFD dated 17th April, 2015, and the accounts have been prepared on accrual basis and taking into account the component of depreciation at the rates provided in the Revised Uniform Accounting Standards.



While going through the Annual Accounts for the financial year 2018-19, the following observations were made by Dr. J. K. Tripathi (JS-UGC):

- i) The nomenclature of Plan and Non- Plan heads as mentioned in the Annual Accounts at page No. 19-24 is to be removed. Similarly, the terms used at Page 13: Hostel Fee and 'Non-Plan' at page 14 Schedule 10 should be removed from the Tables.
- ii) Under the heading Corpus Fund (page No. 30 item No. 8.1) the term '*matching contribution*' from UGC should be removed.
- iii) Investment schedule should be followed as per MHRD/UGC standard format. The FC further noted that RGU Annual Accounts showing a NIL report in Schedule 5, Schedule 5 (A) and Schedule 6, which are not applicable as the University is not having any investments of such types.
- iv) The university should constitute an Investment Committee and all future investment proposals should be recommended through the Investment Committee by inviting Expression of interest/quotations.
- v) The University should opt for "Flexi Account" instead of 'Savings Accounts' as per the directives/instructions of MHRD/UGC.

Regarding the item, point-wise comments/observations of IFD, MHRD/UGC vide their letter F.No.9-7/2014-IFD and F. No. 35-4/2018-XCU-I dated 26.07.2019 and 30.07.2019 respectively should be adhered to in to-to.

The FC endorsed the Annual Accounts for the financial year 2018-2019 and the suggestions given by Dr. J. K. Tripathi (JS-UGC), and recommended the item to EC for approval.

FC: 17:05: To consider and approve the minutes of the XXXII Board of Management (BOM) Meeting of the Institute of Distance Education (IDE), RGU held on 10.06.2019. (Annexure-FC: 17:05-E)

The FC perused the said minutes of the 32nd BOM meeting of IDE-RGU placed on approval of University administration for due consideration/ approval and decided that:

- i. An investment committee be constituted to invite quotations/Expression of interest and thereby also ensuring the quality control. The JS-UGC informed the house that UGC has requested the University to incorporate the MHRD/UGC directives. Status of on-going and other related works like extension services/renovation works etc. may be placed in every FC meeting for information. Further, these works should always be accomplished as per the provisions of GFR, 2017.
- ii. IDE investment: The FC considered the item and observed that specific proposal with a clear cut implication by indicating clearly the modus operandi be prepared. The IDE may forward a proposal to the UGC/MHRD for consideration and approval. Regarding preparation of Self Learning material, the university may go ahead by following due procedures/provisions of GFRs, 2017.
- iii. Regarding appointment of faculty position in IDE, the appointment should be as per UGC regulations/guidelines. Further, it was resolved to re-advertise the post as per rules/guidelines, and the other issues of concern may be decided administratively.
- iv. The IDE should prepare a detailed note/report in this regard which should be placed before next FC for consideration.



FC: 17:06: To consider and approve monthly Honorarium for the Finance Officer (Acting), Registrar (Acting) and Controller of Examinations (Acting).

The FC noted that Prof. Otem Padung, Head, Department of Commerce, has been appointed as Finance Officer (Acting) w.e.f 18.02.2019. He has been performing his duties as Finance Officer in addition to his normal duties for which he may be granted due monthly honorarium.

Prof. Tomo Riba, Department of Geography, has been appointed as Registrar (Acting) w.e.f 05/09/2017. He has been performing his duties as Registrar in addition to his normal duties for which he may be granted due monthly honorarium.

Dr. Nani Tamang Jose, Joint Registrar (Examinations) has been appointed as Controller of Examinations (Acting) w.e.f 12/07/2018. He has been performing his duties as Controller of Examinations in addition to his normal duties for which he may be granted due monthly honorarium.

The FC was appraised that the University has advertised these vacant posts several times but the response was very low and suitable candidates for the posts could not be found.

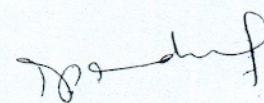
The FC did not approve these proposals and recommended for sending a detailed proposal in this regard with proper justification to MHRD/UGC for consideration/approval and the comments/observations of MHRD/UGC be adhered to in this regard.

FC: 17:07: To re-consider the Pay enhancement of contractual employees engaged by the University

The FC noted that the said item was placed in its 15th meeting held on 11/12/2018 as agenda item No. FC: 15:11 (a) (i) and subsequent to approval by the FC, the item was recommended to the EC for consent.

The 24th Executive Council in its meeting held on 27th March, 2019 took note of the comments received from MHRD in this matter. However, the EC observed that the pay of contractual employees has not been enhanced for the last many years and currently the RGU is paying a consolidated amount of ₹13,000/- per month to the contractual employees whereas the neighbouring Central Universities are paying a minimum of ₹18,000/- per month which is about 40% more than what RGU is currently paying. Hence, the 24th Executive Council vide item No. EC: 24:15 (3) recommended for enhancement of remuneration of contractual employees at par with neighbouring Central Universities.

The FC further noted that in this connection, it is to be mentioned that 7th CPC Pay & Allowances has been extended to regular employees of the University and no such benefit has been given to the contractual employees. Some of the contractual employees have been working in this University for more than 10 years without any increase in pay. Hence, emoluments discrimination is large for doing same/ similar nature of work with similar qualifications. For e.g a regular UDC on his/her initial appointment in this University is getting a gross pay of ₹36,400/- per month whereas an equivalent grade contractual employee doing same /similar nature of work is getting a consolidated remuneration of ₹13,000/- only.



Currently the University has 66 numbers of contractual employees in various posts and as per the existing rates, the University is paying ₹ 8, 06,000/- (Rupees Eight lakh Six thousand only) per month to these contractual employees.

If 15% of enhancement in pay is considered on the existing amount of emoluments, then an additional amount of ₹ 1, 21,000.00 (Rupees One lakh twenty-one thousand) only per month will be required and annual financial implication will be ₹14, 52,000/- (Rs. Fourteen lakh fifty two thousand) only. If the Committee consider for giving payment to these contractual employees at par with neighbouring Universities at entry level pay of 7th CPC, then an additional amount of ₹7,87,000/- per month (Rs. Seven lakh Eighty-seven thousand) only is required and annual additional financial implication will be ₹ 94,44,000/- (Rs. Ninety-four lakh Forty-four thousand) only.

The FC noted the comments on this item received from the Under Secretary to the Government of India, IFD, MHRD vide letter number F. No.9-7/2014- IFD on 26th July, 2019 and Under Secretary to the Government of India, Department of Higher Education, MHRD vide letter number F.No. 35-4/2018-CU-1 on 30th July, 2019 and considering the comments, the FC did not approve the item.

However, the FC noted that the contractual pay was fixed based on the basic minimum pay of 6th CPC. The FC also noted that UGC has not sanctioned any non-teaching post in last 8 years or more and as the number of teaching departments have increased over the years, therefore, for the sake of smooth functioning of various departments/administrative branches and also for providing minimum basic civic amenities and facilities to the university community, these non-teaching contractual employees were appointed by the University at a meagre pay which is much lesser than the neighbouring Universities are paying to their contractual employees. The FC resolved that the University should prepare a detailed proposal with proper justification and send the same to the MHRD/UGC for consideration/approval.

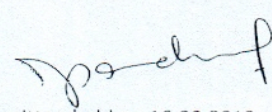
FC: 17:08:

To re-consider the proposal for voluntary retirement scheme/ one-time settlement for casual and contingency staff of the University who have rendered 15 years or more service

The FC noted that the said item was placed in the 15th meeting of the FC held on 11/12/2018 as agenda No. FC: 15:11 (a) (iv) which was considered by the FC and recommended to the EC for approval. Accordingly, the matter was placed in the 24th Executive Council in its meeting held on 27th March, 2019. The EC took note of the comments received from IFD, MHRD regarding the said FC resolution and decided that casual/ contingency staff of the University who have completed 60 years of age will be considered for Voluntary Retirement Scheme/ One-time settlement, and for the remaining in-service staff, the item shall be placed again in the next FC for decision.

It is noteworthy that the Government of Arunachal Pradesh has approved and implementing the said scheme for its contingency and casual workers appointed in various departments as per the office memorandum No. SPWD-100/2005 dated 13th August, 2007 and the compensation package of the Government of Arunachal Pradesh for casual staff envisages following benefits:

1. The compensation package will consist of a one-time settlement with 15 days' wages for every completed year or part thereof exceeding six months as per Industries Dispute Act, 1948



2. Additional ex-gratia payment: In order to give additional relief to the casual workers who opted voluntarily for separation from the department, an *Ex-gratia* payment at the rate of ₹2,000/- for every completed year or part thereof exceeding six months shall be paid.

As on date, there are only 15 numbers of contingency staff and 19 numbers of casual labourer (Civil & Electrical) who have completed 15 years of service in this University. As per the said package, a casual labourer / contingency staff who have put in 15 years' service and opts for voluntary retirement then he/she will get an amount of ₹ 1,20,000/- (Rupees One lakh twenty thousand only), however, the amount will vary depending up on the number of years of service rendered.

The FC observed that as per the State Government norms, they are continuing as casual/contingency employees and consolidated amount of salary is being paid to them. The FC also felt that in future it may create a liability on the part of the University. In view of that, the University may examine the proposal, and if there is no future liability, a detailed proposal in this regard may be sent to the MHRD/UGC with proper justification for their consideration/approval. However, the comments of IFD, MHRD and UGC should be strictly adhered to in this regard.

FC: 17:09: To consider and approve payment of interest to the CPF subscribers from Grants-in-aid under recurring head (Object Head -31)

The FC noted that as per the Annual Accounts of the University for the Financial Year 2018-19 (CPF Balance sheet) there is a shortfall/deficit of ₹ 47.01 lakh against the interest payable to CPF Subscribers (Both Employee's subscription and Employer's contribution).

In earlier years the shortfall on account of payment of interest to the CPF subscribers were made out of the interest reserves accrued against CPF investments. Now, due to decrease in bank interest rates and inadequate interest reserve fund, the short fall/deficit is to be met from recurring grants (object head -31)

The details of total interest liability for CPF subscribers, interest earned, amount available in interest reserve account and deficit for the financial year 2018-2019 is as below: -

Total Interest payable to CPF subscriber's account for the year 2018-19	₹324.62 lakh
Less, Interest earned during the financial year 2018-19 (CPF fund)	₹269.66 lakh
Less, amount available in Interest Reserve Account.	₹7.95 lakh
Deficit/ Shortfall to be paid as per Balance Sheet	₹47.01 lakh

The FC discussed the item and observed that University is not following the schedule of investment as prescribed by RB/Gol. Hence, it was resolved that the University should have an Investment Committee in place and follow the guidelines of the MHRD/Gol and the pattern of investments. It was also resolved that University will not pay the rate of interest as per extant rules, if earnings are less, less interest should be paid as observed by MHRD/UGC.

FC: 17:10: To consider and approve creation of seed money to fund research projects particularly for the newly recruited Assistant Professors.

The FC noted that as per the requirement of NAAC, it is necessary to create seed money for funding research projects particularly to the newly recruited Assistant Professors. Hence, before the next cycle of NAAC accreditation, it is proposed to create seed money

for funding research projects for newly appointed teachers. Earlier, during XII plan period the UGC has allocated a substantial amount exclusively for innovative research projects.

In this connection, it is to be mentioned that the UGC is now releasing Grants-in-aid under three major heads, namely Salary & its Components (Object head- 36), Recurring Grants to meet the expenditure for Pension, Non-salary and Non-Net fellowship (Object Head-31), and Capital Assets (Object Head - 35). Since the grant under non-salary items has remained almost fixed for the last 3 years, the University is finding it difficult to meet even the ever-increasing fund requirement for meeting up the administrative and other establishment related expenses due to increase in the number of departments, student's intake etc. Moreover, the scope for revenue generation by the university located in Arunachal Pradesh is also very limited. Hence, it is very difficult to earmark /allocate funds for research out of Recurring Grants (non-salary head) for giving financial assistance for research to the newly recruited Assistant Professors.

The FC resolved that the provision would be made available to the newly recruited teachers by following the relevant guidelines. It was also resolved that the proposal is not perfect in its present form for being recommended. However, the University may formulate suitable guidelines in accordance with similar facility/procedure being followed in other Universities keeping in view the financial implications and place the same in the next FC. Nevertheless, the comments of MHRD/UGC and UGC guidelines in this regard may be strictly adhered to.

FC: 17:11: To consider and approve additional funds for ₹ 12.00 crore for the Library for procurement of Print and E-books, E- journals and journal archives including database, equipment and furniture.

The FC noted that there is a great demand of e-Books on different subjects and disciplines such as Law, Food Technology, Earth Science, Statistics, Pure and physical Sciences etc and the below mentioned budget estimate has been prepared keeping in mind the demand of E-journals which are not provided by (eSS) e-Shodh Sindhu of INFLIBNET. Further, the FC was appraised that the University library is also planning to procure good number of databases and journal archives which are indexed, peer-reviewed with high impact factors and the most essential e-resources required for quality research and are very much in demand from the bonafide research scholars of the university and their research guides to be made available in the Library. However, due to fund constraints the University is unable to provide them to the readers. Further, the research guides should get access of theses from other parts of the world through good sources like proQuest, ndltd etc.

In order to create a good reading ambiance, the infrastructure facilities along with ICT (Information Communication Technology) including computers, ETD Lab, well quipped cyber Library and (AV) Audio Visual Library facility are most essential in the university Library.

In view of creating above mentioned facility, an estimated amount of Rs. 12.00 crore as per detailed heads shown below is require for procurement of Print and E-books, E- journal and journal archives including database, equipment and furniture for the Library:

1. Print and E-Books	₹5.00 Crore
2. E-Journals. and jou n al archives including database	₹5.00 Crore
3. Library equipment and furniture	<u>₹2.00 Crore</u>
Total	₹12. 00 Crore

The FC perused and approved/recommended the proposal in principle subject to availability of fund.

FC: 17:12: To consider and approve the items recommended by the 24th meeting of Academic Council held on 17.06.2019 (Annexure-FC: 17:12: F)

The FC noted that the minutes of the 24th Meeting of Academic Council of this University held on 17.06.2019 placed before the FC for consideration/approval.

In view of the comments received from the Under Secretary to the Government of India, IFD, MHRD vide letter number F. No.9-7/2014- IFD on 26th July, 2019 and Under Secretary to the Government of India, Department of Higher Education, MHRD vide letter number F.No. 35-4/2018-CU-1 on 30th July, 2019, The FC took note of the agenda and decided that the items involving financial implications only would be taken for consideration and implementation.

The Finance committee took note of the agenda and decided that the items involving financial implications only have been taken for consideration and implementation.

Item No.AC:24:04: The FC noted that the 24th AC in its meeting held on 17.6.2019 vide Item No.AC:24:04 has resolved to increase course fee structure in the range of 5-9% of Internal Resource Generation.

Item No. AC: 24:10: 'Permission to establish a Centre for Technical Skill and Development for Equipment', the FC resolved that the comments/observations of MHRD/UGC in this regard may be adhered to.

FC: 17:13 Release of 7th pay allowances to Teaching and Non-Teaching staff.

The FC noted that the UGC vide its letter no. F.No. 11-1/2017(CU) dated 19 February, 2019 has issued order for revision of allowances for Teachers, equivalent academic staff, Registrars, Finance officers and Controller of Examinations as per recommendations of 7th CPC. In view of above, release of revised 7th pay allowance amounting to Rs. 440.20 lakh to the University may be considered.

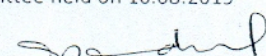
The FC resolved that 7th Pay allowances to the employees of the University may be released subject to availability of fund. It was informed by the JS-UGC that the fund is expected to be released in September 2019.

FC: 17:14: Reporting Items

1. Grants received and expenditure position (2019-20) of salary and recurring head & progress of expenditure till 2nd July 2019

(₹ in lakh)				
Head	Budget allocation	Grants received/ Internal borrowings	Expenditure till 2 nd July 2019	Balance available
Salary & other components-36	3800.00	950.00	1491.98	83.02
Temporary Borrowings		625.00		
Non NET Fellowship-31	100.00	278.33	90.18	154.60
Pensionary Benefit-31	100.00		56.98	
Non salary component-31	913.00		376.57	
Temporary Borrowings		400.00		
Total		2253.33	2015.71	237.62

Total Internal borrowings as on 12th July, 2019 Rs. 10.25 crore



2. Grants received and expenditure position under capital grant-(Object Head-35) till 2nd July 2019

(₹ in lakh)

HEAD	Allocation till date	Grant received till date	Utilized till 2 nd July 2019	Balance available
ONGOING BUILDING PROJECT	383.70	350.00	168.13	181.87
NEW BUILDING PROJECT				
Faculty of Social Sc.	2200.00	500.00	0.00	500.00
Faculty of Education	1000.00	250.00	0.00	250.00
Faculty of Mass com	500.00	100.00	0.00	100.00
CAMPUS DEVELOPMENT	100.00	100.00	36.93	63.07
BOOKS & JOURNAL	100.00	100.00	74.18	25.82
EQUIPMENT	100.00	100.00	63.96	36.04
ONE TIME ADDITIONAL GRANT				
Const. of Zoology Building	663.00	663.00	39.77	623.23
Campus Development	100.00	100.00	40.15	59.85
CAPITAL GRANT 2018-19				
Books & Journal	100.00	100.00	108.24	-8.24
Equipment/Laboratories	100.00	100.00	13.90	86.10
Campus Development	200.00	200.00	5.84	194.16
Other Infrastructure i/c Furniture Fixture	100.00	100.00	66.13	33.87
GRANT TOTAL	5646.70	2763.00	617.23	2145.77

Note: Out of the total capital grants of ₹ 2763.00 lakh, ₹ 1513.00 lakh is against construction of Buildings. The construction of Buildings was not taken up due to non-finalization of E-tendering process. Now E-tendering has been done and the tenders will be opened on 22/07/2019

3. XII Plan Expenditure statement as on 31.03.2019

Progress of expenditure against XII plan grants (Extension period up-to 31.03.2019))

(₹ in lakh)

Sl. No.	Scheme	XII Plan Allocation	Grant Received during 2012-2017(XII Plan)	Interest earned on the grant received	Total funds available with the University (4+5)	Expenditure incurred as on 31.03.2019	(%) of Utilization(6/7)	Unspent Balances as on (6-7)
1	2	3	4	5	6	7	8	9
1	XII Plan General Development Assistance(Including Merged & Non Net Fellowship)	9578	9578	132.93	9710.93	9724.42	100	-13.49
	Additional Grant (if any please specify)							
2	Construction of 2 Nos. of Hostels		3000	633.73	3633.73	3275.41	90.14	358.32
	Total	9578	12578	766.66	13344.66	12999.83		344.83

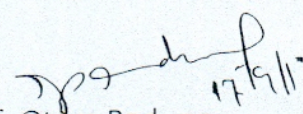
Note ₹.26.16 lakh GDA interest refunded to UGC on 24/09/2018

The FC took note of the items at 1, 2 and 3 mentioned above.

FC: 17:15: Any other Item with the permission of the Chair

The FC discussed and reaffirmed that Procurement of Scientific equipments, Hardware/Software shall be as per the Guidelines/GFRs, 2017 only.

As there was no other items for discussion, the meeting concluded with proposal of Vote of thanks from the Acting Finance Officer cum Ex-Officio Secretary of the Finance Committee.


Prof. Otem Padung
Finance Officer (Acting) &
Ex-Officio Secretary of Finance Committee

18

MINUTES OF THE 18TH MEETING OF THE FINANCE COMMITTEE HELD ON 16 JANUARY 2020 AT 2.30 P.M. IN THE OFFICE CHAMBER THE VICE CHANCELLOR

The 18th meeting of the Finance Committee was held on 16.01.2020 at 2.30 p.m. in the office chamber of the Vice Chancellor. The following members were present:

- | | | |
|---|---|-----------------------|
| 1. Prof. Saket Kushwaha, Vice Chancellor | - | Chairman |
| 2. Prof. Amitava Mitra, Pro Vice Chancellor | - | Member |
| 3. Prof. S.K. Nayak, Department of Economics | - | Member(EC's Nominee) |
| 4. Prof. R.K. Singh, Dean, Faculty of Life Sciences | - | -Member(EC's Nominee) |
| 5. Prof. Tasi Kaye, Dean, Faculty of Commerce & Mgt. | - | Member(EC's Nominee) |
| 6. Prof. (Ms.) Kesang Degi, Head, Department of Education University Court) | - | Member (Nominee of |
| 7. Prof. Tomo Riba, Registrar (Acting) | - | Special invitee |
| 8. Shri. Kurian Thomas, Jt. Registrar (Finance) | - | Special invitee |
| 9. Er. B.K Shah EE, RGU | - | Special invitee |
| 10. Prof. Otem Padung, Finance Officer (Acting) | - | Ex-Officio Secretary |

The Joint Secretary (CU&L), MHRD, Joint Secretary, UGC and the Joint Secretary, IFD of MHRD (Nominees of Visitor) could not attend the meeting due to their prior commitments and were granted leave of absence.

At the outset the Finance Officer welcomed all the members to the 18th FC meeting followed by the Chairman, Finance Committee, who welcomed and greeted the FC members on New Year, Makar Sankranti, Pongal and Lohri on behalf of the University.

Thereafter, the Chairman invited Prof. Otem Padung, Finance Officer-cum-Ex-Officio Secretary to place the 18th FC agenda items. The Finance Officer before taking up the agenda items brought to the notice of the Hon'ble members the observation/ comments received from the Deputy Secretary UGC vide her email to the Finance Officer dated 15.01.2020, Under Secretary (CU-I), Department of Higher Education, Ministry of HRD vide his email to the Finance Officer dated 14/01/2020 and the Section Officer (IFD), Department of Higher Education, MHRD vide email to Finance Officer dated 15.01.2020 on various agenda items and the comments/ observations were duly considered while taking decisions on various agenda items.

Thereafter, the following agenda were then taken up for discussion and decision(s) taken thereon.

FC: 18: 01: To confirm the Minutes of the 17th Meeting of the Finance Committee held on 16.08.2019

The FC noted that the minutes of the 17th meeting of Finance Committee held on 16.08.2019 were circulated to all the members of the Committee.

The FC confirmed the minutes of the 17th meeting of the Finance Committee held on 16.08.2019. Further, the FC noted that the comments of UGC vide its letter No. F.20-6/2018 (CU) dated 15.01.2020 against this item should be strictly adhered to.

FC: 18: 02: To accept the Action Taken Report (ATR) on the decisions of 17th Meeting of the Finance Committee held on 16.08.2019.

The FC noted that Action Taken Report (ATR) on the decisions of 17th Meeting of the Finance Committee held on 16.08.2019 which was placed to the FC.

Finance Officer

The FC observed that as per the decision taken in the 17th FC vide item No. FC: 17:07 in its meeting held on 16.08.2019, a detailed proposal with proper justification was sent to MHRD/UGC for consideration/approval. It was resolved that as per decision taken in the earlier FCs, the pay hike of contract employees may be considered administratively as a token of incentive/interim relief. In the meantime, the FC resolved that i) a reminder should be sent to MHRD/UGC and ii) a committee will be constituted to examine the case in detail and submit its report for placing it in the next FC.

The FC accepted the Action Taken Report on the decision(s) of 17th Meeting of the Finance Committee held on 16.08.2019. Further, the FC noted that the comments of UGC vide its letter No. F.20-6/2018 (CU) dated 15.01.2020 and observations / comments of Under Secretary (CU-I), Department of Higher Education, Ministry of HRD vide his email to the F.O dated 14/01/2020 and the Section Officer (IFD), Department of Higher Education, MHRD vide email to F.O dated 15.01.2020 against this item should be strictly adhered to.

- FC: 18:03: To Consider and approve various proposals recommended by the Building Committee in its 24th meeting held on 20/12/2019.
- BC: XXIV (1) The FC approved the item and resolved that CPWD 2019 norms and plinth area rates should be adopted while executing the work.
- BC: XXIV (2) The FC resolved that the University will undertake minor maintenance work at Govt. Secondary School as it is part of the University.
- BC:XXIV(3) The FC approved 3 nos. of metal made Dustbins out of the total 14 proposals at the earmarked areas and the remaining requirement of dustbins shall be presented in subsequent FCs. Further it was resolved to explore the possibility of installing bio-digester through the DRDO, Tezpur.
- BC: XXIV (4) The FC approved the item and suggested that the design should be changed. Further it was resolved to explore the possibility of installing bio-digester through the DRDO, Tezpur.
- BC: XXIV (5) The FC approved the item and further observed that possibility of installing bio-digester must be explored. In this regard the DRDO, Tezpur may be approached. Further, the committee felt that design/structure of construction should also be changed.
- BC: XXIV (6) The FC approved the item and further observed that possibility of installing bio-digester must be explored from DRDO, Tezpur. Further, it was felt that design/structure of construction should also be changed.
- BC: XXIV (7) The FC approved the item and resolved to use steel in place of PVC material.
- BC: XXIV (8) The FC approved the item in principle. However, Dean, Faculty of Commerce and Management will look into details which would facilitate allocation of space for the office of Director, IQAC/DSW/Placement Cell in the building of Department of Management.

Finance Officer

- BC:XXIV(9) The FC observed that in various projects, most of the concrete materials may be adopted through calling Expression of Interest (Eoi) and 3D presentation of the projects among the users of the building projects (for all new projects) subject to stipulated condition and certification. While considering the situation and level of moisture in this region, rack must be made by concrete structure and adjust the rate within the estimated cost.
- BC: XXIV (10) The FC approved the item in principle. However, Dean, Faculty of Commerce and Management will look into in detail so that space could be allocated for the office of Director, IQAC/DSW/Placement Cell in the Dept of Management building.
- BC: XXIV (11) The FC approved the proposal in principle. However, it was resolved that the issue will be handled by Dean, Faculty of Commerce and Management.
- BC: XXIV (12) The FC approved the proposal.
- BC: XXIV (13) The FC dropped the item.
- BC: XXIV (14) The FC observed that parking shed must be designed as per the parking norms. The FC approved the item in principle subject to recalculation of estimate by E.E and resolved to grant Rs. 12.00 lakh for construction of 5 nos. of parking sheds.
- BC: XXIV (15) The FC deferred the item. Resolved to recast the estimate and present afresh in next FC.
- BC: XXIV (16) The FC perused and approved the decision of XXIV BC.
- BC: XXIV (17) Resolved to defer the item. Fresh estimate shall be placed for a separate building for AITS along with 3-4 cognate departments under the same Roof/Faculty in new site.
- BC: XXIV (18) The FC perused and approved the proposal. The word're-casted' used in the decision of the minutes of XXIV BC should be deleted.
- BC: XXIV (19) The FC perused and approved the proposal. The word're-casted' used in the decision of the minutes of XXIV BC should be deleted.
- BC: XXIV (20) The FC perused and approved the proposal under the EWS scheme of Govt of India. The word're-casted' used in the decision of the minutes of XXIV BC should be deleted.
- BC: XXIV (21) The proposal was not approved. However, in place of it the FC suggested the Engineering wing to prepare and submit a fresh proposal through BCC for providing overhead water tank in old Type-III, Type-IV/Duplex quarters at various sectors of RGU.

The suggestions made by the XXIV BC at Sl. Nos 1 and 2 were noted and approved.

The FC resolved to drop the suggestion made at Sl.No.3.

Subject to the observation of FC made above and strict compliance of the comments/observation of UGC vide its letter No. F.20-6/2018 (CU) dated 15.01.2020 and the Under Secretary (CU-I), Department of Higher Education, Ministry of HRD, the Section Officer (IFD), Department of Higher Education, MHRD the minutes of XXIVBCC were approved.

FC: 18:04: To approve the guidelines for seed money grant to fund research projects particularly for the newly recruited Assistant Professors.

The FC noted that for creation of seed money for funding research projects particularly to the newly recruited Assistant Professors an agenda item was placed in the 17th meeting of the Finance Committee vide item No. FC: 17:10.

The 17th FC resolved that the provision would be made available to the newly recruited teachers by following the relevant guidelines. It was also resolved that the proposal is not perfect in its present form for being recommended. In this connection, the FC suggested that the University may formulate suitable guidelines in accordance with similar facility/procedure being followed in other Universities keeping in view the financial implications and place the same in the next FC. Accordingly, the guidelines for seed money prepared and placed to FC for consideration/approval.

The FC perused and approved the guidelines for seed money. But, it was observed that teachers who did not availed any Major/Minor Research Projects from Government/Private Agencies will get a relaxation/consideration up to next 4 years from their appointment since 2015. This Special provision will be made for current year 2020 only. Further, the FC observed that an administrative letter must be circulated /uploaded informing all the newly recruited teachers of RGU to apply for research projects in various Public Sector Undertakings under social corporate responsibility.

BC: 18:05 Reporting Item:

1. GRANTS RECEIVED AND EXPENDITURE POSITION (2019-20) UNDER SALARY AND OTHER COMPONENTS (OBJECT HEAD - 36) UP TO 31.12.2019

Rupees in lakh

HEAD	BUDGET ALLOCATION	GRANTS RECEIVED/ INTERNAL BORROWINGS	EXPDR. TILL 31.12.2019	Balance Available
SALARY FACULTY	2800.00	3212.76	2145.00	-63.24
SALARY NON FACULTY	1500.00		1131.00	
Other components for items namely leave encashment, LTC, Children Edn allowance, retirement benefits and medical reimbursement	300.00		120.00	-120.00
Temporary Borrowings	0.00			0.00
Total	4600.00	3212.76	3396.00	(-) 183.24

2. GRANTS RECEIVED AND EXPENDITURE POSITION (2019-20) UNDER RECURRING HEAD (OBJECT HEAD - 31) UP TO 31.12.2019

HEAD	BUDGET ALLOCATION	GRANTS RECEIVED/ INTERNAL BORROWINGS	EXPDR. TILL 31.12.2019	Balance Available
Pension/CPF/ NPS	350.00	1472.27	300.14	
Non salary items	1100.00		1009.00	
Non-Net fellowship	300.00		210.00	
Temporary borrowings	0.00			
Total	1750.00	1472.27	1519.14	-46.87

3. GRANTS RECEIVED AND EXPENDITURE POSITION UNDER CAPITAL ASSETS-(Object Head-35) TILL 31.12.2019

Rs. in lakh				
HEAD	ALLOCATION TILL DATE	GRANT RECEIVED TILL DATE	UTILISED TILL 31.12.2019	Balance Available
Ongoing building project	383.70	350.00	348.00	2.00
NEW BUILDING PROJECT				
Faculty of Social Sc. Bldg.	2200.00	500.00	10.16	489.84
Faculty of Education Bldg.	1000.00	250.00	5.00	245.00
Faculty of Mass com Bldg.	500.00	100.00	2.00	98.00
Campus Development	100.00	100.00	100.00	0.00
Books & Journal	100.00	100.00	100.00	0.00
Equipment	100.00	100.00	108.00	-8.00
ONE TIME ADDITIONAL GRANT				
Const. of Zoology Building	663.00	663.00	39.77	623.23
Campus Development	100.00	100.00	104.00	-4.00
CAPITAL GRANT 2018-19				
Books & Journal	100.00	100.00	108.24	-8.24
Equipment/Laboratories	100.00	100.00	112.00	-12.00
Campus Development	200.00	200.00	155.00	45.00
Other Infrastructure i/c Furniture Fixture	100.00	100.00	98.00	2.00
CAPITAL GRANT 2019-20				
Books & Journal	200.00	200.00	0.00	200.00

Equipments/ Laboratories	150.00	150.00	0.00	150.00
Campus Development	200.00	200.00	0.00	200.00
Other Infrastructure including Furniture & fixture	250.00	250.00	0.00	250.00
Additional funds under EWS reservation				
Recurring	264.00	76.00	0.00	76.00
Capital	3000.00		0.00	0.00
Salary	350.00	100.00	0.00	100.00
Grant Total:	10060.70	3739.00	1290.17	2448.83

The FC noted the Reporting Items, i.e. 1) Grants received and expenditure position (2019-20) under Salary and Other Components (Object Head-36), 2) Grants received and expenditure position (2019-20) under Recurring Head (Object Head-31) and 3) Grants received and expenditure position under Capital Assets (Object Head-35) till 31.12.2019 as mentioned above.

In view of the comments of Under Secretary, (CU-I), MHRD, the Finance Officer explained the reasons for deficit under object head 36 and 31 which were due to late receipt of funds, and to keep the pace of expenditure the University has to make temporary transfer of funds from capital and other internal resources which will be adjusted on receipt of further installments of funds from UGC.

The comments of UGC/MHRD against the item No.18:05 vide letter No. F.20-6/2018 (CU) dated 15.01.2020 may be strictly adhered to.

FC: 18:06: Any other item.

- a) To decide on the representations submitted by Shri. Nich Babu, Shri. S.K. Sur for upgradation of their post citing the case of Shri. M.L Sharma, Section Officer.

The FC resolved to refer back the matter to the University administration to review the earlier up gradation case by constituting another committee and decided to place the matter accordingly and the matter also may be reported back to FC/EC since the earlier case was approved in EC.

- b) An application received from the Coordinator, BIF Centre for Financial support from the University for Continuation of Bioinformatics Centre.

The Department of Biotechnology (DBT), Govt. of India has sanctioned a Bioinformatics centre to this University during the year 2007 with full funding from DBT. Now the Co-ordinator of the BIF centre reported that the DBT Govt. of India has decided to discontinue the financial support from April, 2020. In view of above, the Co-ordinator, BIF centre, RGU has submitted a proposal for taking over of BIF centre by University with an annual budget of Rs. 9.00 lakh.

The FC resolved that the matter shall be decided as per UGC decision/ DBT instructions. The case must be presented for administrative decision and may be placed in the next FC as a reporting item.

- c) To consider Dress allowance to the eligible employees of University instead of providing Liveries/Uniform.

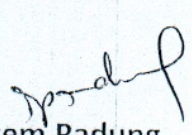
The University is providing summer and winter liveries in alternative years to regular Group 'D' employees. Detail break up is shown below:

Fund requirement				
1	Particulars	Period	Amount Requirement	Remarks
1	To provide Winter Liveries/Uniform	For the Block Year 2018-2020	Rs. 7,733/- (Approx) per person	Rs. 7,733/- (Approx) x 99 person = 7,65,567/-
2	To provide Allowance in Cash	For each year	Rs. 5,000/- per person	Rs. 5,000/- x 99 person = Rs. 4,95,000/-

The liveries of the employees are pending for years 2018-19, 2019-20. The FC in view of Government of India Office Memorandum No. 19051/1/2017 dated 20.08.2017, has resolved to approve for payment of dress allowance @ Rs. 5,000/- per year for those regular employees who are entitled to get winter and summer liveries and credited to the salary of the entitled employees once a year in the month of July. The arrears for the financial year 2018-19 shall be credited to the salary of entitled employees in the month of February, 2020.

FC noted that as per the calculation made above, providing dress allowance is more economical for the University.

As there was no other item for discussion, the meeting concluded with vote of thanks from the Ex-Officio-Secretary of Finance Committee.


Prof. Otem Padung
 Finance Officer (Acting) &
 Ex-Officio Secretary, Finance Committee.
 Rajiv Gandhi University
 Rono Hills, Doimukh P.O.
 Arunachal Pradesh

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RAJIV GANDHI UNIVERSITY
RONO HILLS: DOIMUKH

Minutes of 19th Meeting of the Finance Committee of RGU Doimukh held on 14.08.2020

The 19th Meeting of the Finance Committee of Rajiv Gandhi University was held on 14.08.2020 at 10.30 AM in the Vice Chancellor's chamber on Virtual mode/Video conferencing.

The following members attended the meeting.

- | | |
|--|-------------------------------|
| 1. Prof. Saket Kushwaha, Vice Chancellor | Chairman (Ex-Officio) |
| 2. Prof. Amitava Mitra, Pro Vice Chancellor | Member |
| 3. Mr. Chandra Shekhar Kumar, Joint Secretary (CU), MHRD | Member (Visitor's Nominee) |
| 4. Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC | Member (Visitor's Nominee) |
| 5. Prof. S.K. Nayak, Dept. of Economics | Member (EC's Nominee) |
| 6. Prof. Tasi Kaye, Dean, Faculty of Commerce & Mgt. | Member (EC's Nominee) |
| 7. Prof. Kesang Degi, Head, Dept. of Education | Member (Nominee of the Court) |
| 8. Mr. Kurian Thomas, Joint Registrar (Finance) | Special Invitee |
| 9. Mr. B.K. Shah, Executive Engineer | Special Invitee |
| 10. Prof. Otem Padung, Acting Finance Officer | Secretary (Ex-Officio) |

The Joint Secretary and Financial Advisor, IF&D, MHRD (Visitor's Nominee) and Prof. R.K. Singh, Dean, Faculty of Life Sciences (EC's Nominee) could not attend the meeting due to their prior commitments and unavoidable reasons.

At the outset, the Chairman welcomed all the members to the 19th Meeting of Finance Committee and thereafter invited Prof. Otem Padung Finance Officer cum Ex-Officio Secretary to take up the agenda items for discussion. The Finance Officer before taking up the agenda items for discussion brought to the notice of the members the observations/ comments received from the S.O. UGC vide his email to the Finance Officer dated 13.08.2020, and the Dy. Secretary (IFD), Department of Higher Education, MHRD vide email to Finance Officer dated 13.08.2020 on various agenda items. The observations/ comments received from UGC and MHRD were circulated among the members and discussed during the meeting.

The following agenda were then taken up for discussion and decision(s) taken.

FC: 19: 01: To confirm the Minutes of the 18th Meeting of the Finance Committee held on 16.01.2020

The FC noted that the minutes of the 18th meeting of Finance Committee held on 16.01.2020 were circulated to all the members of the Committee.

The Finance Committee confirmed the minutes of the 18th meeting of FC held on 16.01.2020.

FC: 19: 02: To accept the Action Taken Report (ATR) on the decisions of 18th Meeting of the Finance Committee held on 16.01.2020.

The FC perused the Action Taken Report (ATR) on the decisions of 18th Meeting of the Finance Committee held on 16.01.2020 which was placed to FC as Annexure-19:02-B.

While discussing on the ATR the Joint Secretary, (CU) MHRD suggested computerisation of all the financial accounting system.

[Signature]

BC: XXV (4) To approve the detailed estimate for Providing Chain Link Fencing behind WTP and Height extension of Boundary wall of NEEPCO side at RGU.	To prevent the unauthorized persons and trespassing into the university campus during the pandemic period	1.58	Campus Development (2019-20)
BC: XXV (6) To approve the detailed estimate for Supply and laying of XLPE power cable of 1.1 Kv grade size 240 Sq.mm. (SH: 1 From tri-junction point near RGU Canteen to tri-junction point near AUTA office. 240 mtr. SH: 2 From old power house to guest house. SH:3 Shifting/ dismantling of LT electric pole and solar). 720 mtr.	To shift the existing overhead power line other side of the road due to construction of Rostrum & Gallery.	24.58	Campus Development (2019-20)
BC: XXV (8) To approve the detailed estimate for C/o Aluminum partition work for Establishment Branch at Rajiv Gandhi University, Rono Hills, Doimukh.	To provide the office space for two section officers & Staff of Teaching & Non-Teaching	3.91	Campus Development (2019-20)
BC: XXV (10) To approve the detailed estimate for C/o Dustbin for Dibang halls of Residence near the approachable road from the previous place at Rajiv Gandhi University, Rono Hills, Doimukh.	The proposal to construct open dustbin to dispose of garbage from Hostels	0.20	Campus Development (2019-20)
Total		39.93 Lakh	
BC: XXV (11) To approve the detailed estimate for C/o Boundary wall at F-sector at Rajiv Gandhi University, Rono Hills, Doimukh.	To protect the University area near the boundary after acquiring which was under dispute.	For Chain link fencing Rs. 8.68	Ongoing Project Fund Available
Total		8.68 Lakh	
BC:XXV(18) To approve the detailed estimate for C/o Toilet for Academic Building at Rajiv Gandhi University, Rono Hills, Doimukh.	To provide the separate toilet & washroom for students, staff and teachers	51.73	Fund provided from Sach Bharat Aviyan Rs. 50.00 lakh Fund Available
Total		51.73 Lakh	
BC: XXV (12) To approve the detailed estimate for C/o Main CC drain for Type-IV Qtrs F-sector at Rajiv Gandhi University, Rono Hills, Doimukh. It is retain as Type-II, which was a typical mistake	To clear the rain water logging from the area in front of the building.	1.28	Campus Development (2020-21)
BC:XXV(5) To approve the detailed estimate for C/o Security Shed for Health Centre at Rajiv Gandhi University, Rono Hills, Doimukh.	To have security Guard at Day & Night	7.28	Campus Development (2020-21)
BC:XXV(13) To approve the detailed estimate for C/o Dustbin for Botany and Chemistry Dept. at Rajiv Gandhi University, Rono Hills, Doimukh.	The proposal to construct open dustbin for Botany Department and closed one with single opening and locking facility for Chemistry department to dispose hazardous chemical wastes.	4.62	Campus Development (2020-21)
Total		10.18 Lakh	
Grand Total (A)		110.52 Lakh	



The FC noted the comments of UGC vide letter No. F.20-6/2018(CU) dated 14.08.2020 against the item No. 19.03 which may be strictly adhered to by the University.

Subject to the observations of the FC made above and strict compliance of the observation/comments of UGC vide its letter No. F.20-6/2018 (CU) dated 14.08.2020. Under Secretary (CU-I), Department of Higher Education, Ministry of HRD vide his email to the Finance Officer dated 14/01/2020 and the Section Officer (IFD), Department of Higher Education, MHRD vide email to Finance Officer dated 15.01.2020 the minutes of XXV BCC were approved.

FC: 19:04: To place before the Finance Committee the Audited Annual Accounts together with the Audit Report for the Financial year 2018-2019 before placing it in the EC and Court. (Annexure 19:04- D).

The FC noted that the Annual Accounts for the Financial year 2018-2019 were presented to the Finance Committee in its 17th meeting held on 16.08.2019 vide item No. 17:04 and the same was audited by the CAG during August, 2019 and the audited accounts together with the audit report was submitted to the MHRD on 11.03.2020 for placing the same before both the Houses of Parliament.

As per subsection (2) of section 34 of RGU Act, 2006 a copy of the annual accounts together with the audit report thereon is required to be submitted to the Court and the Visitor along with the observations of the Executive Council.

The Finance Committee perused the audit report and the Joint Secretary (CU) UGC took a serious note on audit observation regarding non conduct of physical verification of fixed assets and requested the University to ensure physical verification in the current financial year.

The Finance officer briefed that the annual accounts for the year 2019-2020 will be ready by the end of August, 2020 and will be send for PAG, Itanagar for auditing.

The Joint Secretary (CU) UGC has also suggested for timely preparation of annual accounts in-house and if necessary, the staff may be trained for the purpose.

The Finance Committee considered the audited annual accounts and audit report for the financial year 2018-2019 for placing before Executive Council for approval / comments and for onward submission to Court.

FC: 19:05: To consider the proposal for grants-in-aid for the financial year 2020-2021 under Salary & Recurring (Annexure: 19:05-E)

The FC noted that the University vide its D.O. letter No. RGU FIN/2120/2018 dated 29th April 2020 has submitted to UGC the budget estimate under Salary & Other components, Recurring items in response to UGC letter D.O No. F.1-6/2020 (CU) dated 13/04/2020 as per details shown below for consideration of grants-in-aid for the financial year 2020-2021.

Object Head	Particulars	Amount (in lakh)
OH-36	Grants in aid Salary	5280.00
OH-36	Other Component	375.00
	Total (OH-36)	5655.00

FC: 19:11: (ii) To place before the FC the grants received and progress of expenditure against Salary, Recurring and capital assets and balance available as on 31.07.2020

SALARY-36 & RECURRING GRANT-31

1. GRANTS RECEIVED AND EXPENDITURE POSITION (2020-2021) UNDER SALARY GRANT(OH-36) 1.4.2020 TO 31.07.2020

HEAD	BUDGET PROPOSAL 20-21	Budget Allocation	Opening Balance	GRANTS RECEIVED	EXPDR. TILL 31st JULY 2020	Balance Available
SALARY-36					(in lakh)	
SALARY FACULTY	3600	Not yet finalised	1290.92	746.79	975.33	446.01
SALARY NON-FACULTY	1680				515.19	
OTHER COMPONENTS (LTC/LEAVE ENCASHMENT/MR/CHILD EDN ALLW/RETIREMENT BENEFITS)	375.00				101.18	
TOTAL	5655.00		1290.92	746.79	1591.70	446.01

2. GRANTS RECEIVED AND EXPENDITURE POSITION (2020-2021) UNDER RECURRING HEAD(OH-31) 1.4.2020 TO 31.07.2020

HEAD	BUDGET PROPOSAL 20-21	Budget Allocation	Opening Balance	GRANTS RECEIVED	EXPDR. TILL 31st JULY 2020	Balance Available
RECURRING-31					(in lakh)	
NON-NET FELLOWSHIP-31	380.00	Not yet finalised	246.64	285.60	51.33	85.05
PENSIONARY BENEFIT-31	480.05				112.53	
NON-SALARY COMPONENT-31	2007.50				283.33	
TOTAL	2867.55		246.64	285.60	447.19	85.05

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4. GRANTS RECEIVED AND EXPENDITURE POSITION UNDER ADDITIONAL FUND UP TO 31.07.2020

(in Lakh)

HEAD	ALLOCATION TILL DATE	GRANT RECEIVED Up to 31.07.2020	EXPDR. TILL 31ST JULY 2020	Balance Available
A) Implementation of EWS-Reservation 2019-20				
Salary	350.00	100.00	0.00	100.00
Recurring	264.00	76.00	0.00	76.00
B) Capital-Gr				
HEFA-WINDOW -IV	3000.00	0.00	0.00	0.00
HEFA	6659.00	0.00	0.00	0.00

C) NATIONAL SECURITY STUDIES (2017-18)

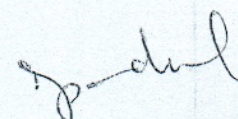
HEAD	ALLOCATION	GRANT RECEIVED Up to 31.07.2020	EXPDR. Up to 31st July 2020	Balance Available
RECURRING	32.00	16.00	4.62	11.38
NON-RECURRING	31.50	31.50	4.76	26.74
TOTAL	63.50	47.50	9.38	38.12

The Finance Committee noted the position of the progress of Expenditure as on 31/07/2020 and ratified the same. The FC perused and noted the observation of UGC vide letter No. F.20-6/2018(CU) dated 14.08.2020 against the item 19.11: (ii).

FC: 19:11: (iii): Status of Pending Audit Paras and Report of Standing Audit Committee.

The FC noted that the first meeting of the Standing Audit Committee (SAC) of Rajiv Gandhi University was held on 12th August, 2020. The Finance Officer briefed in the meeting that the AG Audit, Arunachal Pradesh has raised a total of 54 numbers of observations/ paras during the financial years 2009-10 to 2017-18 and the University has furnished replies from time to time against all the audit observations. In consideration of University's replies and clarifications the PAG has dropped 30 observations/ Paras during the said period and remaining 24 (twenty-four) audit Paras from the financial year 2009-2010 to 2017-2018 are to be reviewed and suitable replies with supporting documents shall be submitted to PAG for early settlement.

The Finance Committee noted the status of pending audit paras and advised the University for an early settlement of audit Paras.



2021

RAJIV GANDHI UNIVERSITY
RONO HILLS: DOIMUKH, ITANAGAR

MINUTES OF THE 20TH MEETING OF THE FINANCE COMMITTEE OF RAJIV GANDHI UNIVERSITY,
DOIMUKH HELD ON 20/10/2020.

- | | |
|---|---------------------------------|
| 1. Prof. Saket Kushwaha, Vice-Chancellor | – Chairman (Ex-officio) |
| 2. Prof. Amitava Mitra, Pro-Vice-Chancellor | – Member |
| 3. Dr. Chandra Shekhar Kumar, Jt. Secy (CU) MoE | – Member, (Visitor's Nominee) |
| 4. Dr. Jitendra Kumar Tripathi, Jt. Secy. UGC | – Member (Visitor's Nominee) |
| 5. Prof. S.K. Nayak, | – Member (EC's Nominee) |
| 6. Prof. R. K. Singh | – Member (EC's Nominee) |
| 7. Prof. Tasi Kaye | – Member (EC's Nominee) |
| 8. Prof. Kesang Degi, Head, Dept. of Education | – Member (Nominee of the Court) |
| 9. Mr. Kurian Thomas, Jt. Registrar (Finance) | – Special Invitee |
| 10. Prof. Otem Padung, Finance Officer | – Secretary (Ex-Officio) |

The Joint Secretary and Financial Advisor, Integrated Finance Division (IFD), MoE could not attend the meeting due to her prior commitments and unavoidable reasons.

At the outset, the Chairman welcomed all the members to the 20th Meeting of Finance Committee and thereafter invited Prof. Otem Padung, Finance Officer cum Ex-Officio Secretary Finance Committee to take up the agenda items for discussion. The Finance Officer before taking up the agenda items for discussion brought to the notice of the members the observations /comments received from the Joint Secretary, UGC, Joint Secretary (CU) MoE and Joint Secretary & Finance Advisor Integrated Finance Division, MoE through their e-mails dated 16/10/2020 & 19/10.2020 on various agenda items. The observations/comments received from UGC and MoE were circulated among the members and discussed during the meeting.

The following agenda were then taken up for discussion and decision(s)

FC: 20:01: To confirm the Minutes of the 19th Meeting of the Finance Committee held on 14/08/2020.

The FC noted that the minutes of the 19th meeting of Finance Committee held on 14/08/2020 were circulated to all the members of the Committee.

The Finance Committee confirmed the Minutes of the 19th Meeting of the Finance Committee held on 14.08.2020.

FC: 20:02 To accept the Action Taken Report (ATR) on the decisions of 19th Meeting of the Finance Committee held on 14/08/2020.

While going through the ATR on the Minutes of 19th Meeting of F.C held on 14.08.2020 vide item No. FC: 19:02, Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC informed that, fund has already been allocated to the University under Capital Head for establishment of Smart Class Rooms to facilitate Online Education, etc. in view of the prevailing Covid-19 pandemic situation.

The Joint Secretary CU MoE has suggested for total computerization of administration especially Finance.

The Finance officer informed the members that due to Covid-19 pandemic and positive Covid-19 cases among the officers and staff of the university followed by shutdown of University for more than weeks many minor constructions works of the university could not be completed. Accordingly, the University has requested the UGC to give extension for utilization of capital grants (2019-20) up to 31.12.2020

The Chairman informed that equipments have already been supplied to department for starting smart classroom and centralized system of Rajiv Gandhi University Management System (UMS) is being taking up by RGU on priority basis.

In view of the above observations the FC accepted the ATR of 19th Meeting of the Finance Committee held on 14/08/2020.

FC: 20:03 To consider and approve the Annual Accounts for the Financial Year 2019-20 (Annexure 20:03-C)

The FC noted that the Annual Accounts of the University for the Financial Year 2019-2020 has been prepared strictly as per the Revised Format of Accounts, guidelines and instructions issued by the Govt. of India. The accounts have been

prepared on accrual basis and taking into account the component of depreciation at the rates provided in the Revised Uniform Accounting Standards.

As per the Statutes of the University under Section 17(7) the Annual Accounts are required to be laid before the Finance Committee for consideration and comments and thereafter, submitted to the Executive Council for approval. The Annual Accounts for the financial year 2019-2020 was placed to FC as Annexure-20:03-C.

While discussing the item the FC also taken into consideration the comments of MoE, (IFD & CU) and UGC forwarded through their email 16.10.2020 and 19.10.2020.

The Finance Committee considered the Annual Accounts for the year 2019-2020 of RGU and recommended to Executive Council for Approval.

FC: 20:04

Audit query regarding inadmissible increments given to Dr. R. Balakrishnan on his promotion to the post of Reader.

The Finance Officer briefed the case history of Dr. R. Balakrishnan which was previously sent to UGC for clarification on 11.06.2019. In response to University's letter, the UGC vide its letter No. F.No.18-4/2013 (PS/Misc.) dated 21.10.2019 enclosed a copy of clause 7.4.1(i) of UGC Notification on revision of Pay scales, Minimum qualification for appointment of teachers in Universities, Colleges and other measures for the Maintenance of Standards, 1998 which prescribes the minimum eligibility period for promotion as "completed 5 years of service in the senior scale". But the University sought the clarification based on the audit observation for grant of increments to Dr. R. Balakrishnan in two occasion's i.e. two advance increments allowed on 27.06.2007 on acquiring Ph.D as per UGC Notification 1998 and again two advance increments granted to him on promotion to the post of Reader on 02.12.2008 based on UGC letter No. F. 5-3/2001(PS) dated 24th July, 2002.

The Jt. Secretary, UGC informed that the matter needs to be examined in view of the original facts and case history. This matter may be referred to UGC so that it can be dealt in consultation with Finance Division of UGC.

The FC noted the case and suggested to refer the case to UGC for detailed clarification on the matter.

FC:20:05

To place before the Finance Committee the request of Dr. Prasanta Kr. Nayak, Associate Professor, Dept. of History for continuing with GPF-cum-Pension Scheme.

The FC discussed the matter at length wherein Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC suggested that case history must be prepared and send to UGC/MoE. The FC took note of the observation by JS, UGC.

The Chairman informed that University has constituted a Pension Committee to look into Pension Issue. In this connection, University will work out the detailed proposal of all pension cases and send to UGC/MoE. The House took note of the observation from Dr. Jitendra Kr Tripathi, Hon'ble EC member.

While discussing the matter the committee took note of the observations/suggestions of Jt. Secretary, IFD, MoE vide their letter F.No. 9-7/2014-IFD and Jt. Secretary, UGC vide letter No. F.20-6/2018 (CU) dated 16.10.220.

The FC suggested to send the detail case history of Dr. P.K. Nayak to UGC/MoE for further examination.

FC: 20:06:

Seeking special grant/additional grants of Rs.30.49 lakh under recurring head for publication of various ordinances and Recruitment Rules of RGU in the Official Gazette.

The FC noted that in Pursuance to UGC letter vide No. F.58-4/2013 (CU) dated November, 2017 and 21st August, 2018 and mails received from the Ministry of Education dated 06/10/2020 the various ordinances as well as Recruitment Rules(RR) of the Rajiv Gandhi University are to be published in the official gazette. The details of which are shown /below:

Sl No.	Particulars	Amount (In Rs.)	Remarks
1	Ordinance English version	6,54,500.00	Printing charges per page Rs. 5500.00 x 119 pages
2	Ordinances Hindi Version	9,90,500.00	Printing charges per page Rs. 5500.00 x 180 pages
3	Recruitment Rules (RR) English Version	4,95,000.00	Printing charges per page Rs. 5500.00 x 90 pages
4	Recruitment Rules (RR)	7,15,000.00	Printing charges per

	Hindi Version		page Rs. 5500.00 x 130 pages
5	Handling charges	1,00,000.00	TA/DA, contingency, transportation etc.
6	Translation charges from English to Hindi	94,187.00	Ordinances translation Rs.63,627.00 + RR translation Rs. 30,560.00
	Total	30,49,187.00	

The FC discussed and resolved that the expenditure shall be met from the recurring grant of the University for which the UGC may consider to provide the additional grant under recurring head.

FC: 20:07

To decide on the feasibility of Financial resources to be provided by the Applicant Institute (Rajiv Gandhi University) for establishment of Atal Community Innovation Centre (ACIC-RGU)

The Chairman explained that Rajiv Gandhi University has been selected for establishment of Atal Community Innovation Centre "ACIC RGU" and approved for a grant-in aid of Rs. 2.5 crore. As per the guidelines of the ACIC scheme, the selected applicants are required to form a Special Purpose Vehicle (SPV) under section-8 of the Companies Act, 2013.

For establishment of "Atal Community Innovation Centre at Rajiv Gandhi University "ACIC- RGU" an amount of Rs. 2.5 crore (Rupees two crores fifty lakh) only needs to be sanctioned as matching grant with Atal Innovation Mission, Atal Community Innovation Centre, NITI Aayog, New Delhi. He added that the University will have 100 per cent shareholding and it will function as a non-profit company.

After a threadbare discussion the FC resolved that the University may examine and consider the case as per the guidelines of AIM, NITI Aayog in toto and the functioning of the ACIC may be appraised in the FC meetings in regular manner.

Reporting Item:-

FC: 20:08 (1) Review on Status of outstanding Audit Paras

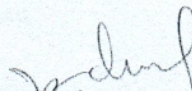
As observed by UGC/MoE, the University may settle all the pending Audit Paras as early as possible and the status of Audit Paras/replies must be reported in next FC meeting and update shall be furnished to UGC. The Chairman apprised the members that it will be discussed on 23rd October 2020 in the review meeting on HEFA with Hon'ble Minister of Education, Govt. of India through Video Conferencing. Further, the committee also noted the observations/suggestions of Jt. Secretary, IFD, MoE vide their letter F.No. 9-7/2014-IFD and Jt. Secretary, UGC vide letter No. F.20-6/2018 (CU) dated 16.10.2020 in this regard.

The FC suggested place the report regarding the number of paras dropped in the next meeting of the FC.

FC: 20:08: (ii) To report on the grants received and progress of expenditure against Salary, Recurring and Capital Assets and balance available as on 30.09.2020

The FC noted the financial position of the University.

As there was no other item for discussion, the meeting came to an end with vote of thanks from Finance Officer-cum-Ex-Officio Secretary, Finance Committee.


(Prof. Otemadung)
Finance Officer &
Ex-Officio Secretary of the Finance Committee

**RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH, ITANAGAR**

Minutes of the 21st Meeting of Finance Committee held on 25th May 2021 at 11.00 A.M

The 21st Meeting of the Finance Committee of Rajiv Gandhi University was held on 25th May 2021 at 11.00 AM in Vice Chancellor's chamber on blended mode.

The following members were present:

- | | | |
|---|---|--------------------------------------|
| 1. Prof. Saket Kushwaha, Vice- Chancellor | - | Chairman |
| 2. Prof. Amitava Mitra, Pro- Vice- Chancellor | - | Member |
| 3. Dr. Jitendra Kumar Tripathi, Joint Sectary, UGC | - | Member (Nominee of the Visitor) |
| 4. Shri Subhash Chand Sharu, Director (CU), MoE :
(Representative of Joint Secretary, CU, MoE) | - | Member |
| 5. Prof. Kesang Degi, Dept of Education | - | Member (Nominee of University Court) |
| 5. Prof. R.K. Singh, Dean, Life Sciences | - | Member (EC's Nominee) |
| 6. Prof. S.K. Nayak, Dept. of Economics | - | Member (EC's Nominee) |
| 7. Prof. Tasi Kaye, Dept of Commerce | - | Member (EC's Nominee) |
| 8. Mr. Kurian Thomas, Joint Registrar, Finance | - | Special Invitee |
| 9. Mr. B.K. Shah, Executive Engineer | - | Special Invitee |
| 10. Prof. Otem Padung, Finance Officer | - | Secretary (Ex-Officio) |

The Joint Secretary, IFD, Ministry of Education could not attend the meeting due to her prior commitment and was granted leave of absence.

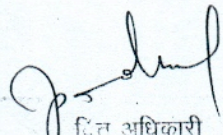
At the outset, the Chairman welcomed all the Members and special invites present in the meeting. He offered special thanks to Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC, New Delhi and Shri Subhash Chand Sharu, Director, CU, MoE for attending the meeting on virtual mode despite their busy schedule. The comments received from Joint Secretary (CU) MoE through e-mail dated 24/05/2021 were circulated among the members and discussed during the meeting.

Thereafter, the Chairman invited Prof. Otem Padung, Finance Officer and Ex-Officio Secretary of Finance Committee to place the agenda items. Following agenda were then taken up for discussion:

FC: 21: 01: To confirm the Minutes of the 20th Meeting of the Finance Committee held on 20.10.2020

The FC noted that the Minutes of the 20th meeting of the Finance Committee held on 20.10.2020 were circulated to all the members of the Committee.

The Finance Committee confirmed the minutes of the 20th Meeting of FC held on 20.10.2020.


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FINANCE OFFICER
RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH (A.P.)

FC: 21: 02: To accept the Action Taken Report (ATR) on the decisions of 20th Meeting of the Finance Committee held on 20.10.2020.

The FC noted the Action Taken Report (ATR) on the decisions of 20th Meeting of the Finance Committee held on 20.10.2020.

The Finance Committee accepted the action taken report on the decisions of 20th Meeting of the Finance Committee held on 20.10.2020 subject to the following observation made by Director, CU, MoE on few items.

Regarding ATR of 20th FC vide item No. FC: 20:03. The Annual Accounts along with Audit Report of RGU for the year 2019-20 could not be laid on the table of Parliament due to Covid-19 pandemic.

ATR item No. FC: 20:05: Regarding request of Dr. Prasanta Kumar Nayak, Associate Professor, Department of History to continue with GPF-cum-Pension Scheme as he was under CCS pension scheme before joining this university. The Director, CU, MoE apprised the house that similar cases were processed in Assam University, Silchar and some cases are under sub-judice. Accordingly analogy may also be cited for such proposal.

While discussing on the ATR, the Chairman inform the members that RGU is contemplating to provide Laptop to all the faculty members to enable them in smooth conduct of online classes as well as to encourage them in carrying out research activities. class

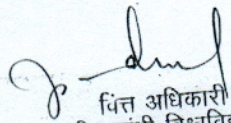
ATR item No. FC: 20:18(i): The 'Audit Paras' raised by the Statutory Auditors should be corrected and read as 'Audit Observation'

While discussing on the ATR, the Chairman inform the members that RGU is contemplating to provide Laptop to all the faculty members to enable them in smooth conduct of online classes as well as to encourage them in carrying out research activities.

FC: 21:03: To ratify the action taken by Vice-chancellor for appointment of a Chief Warden with a monthly honorarium of Rs. 3,000/- and 12 nos of Deputy Wardens @ Rs.2,000/- per month and enhancement of honorarium of Wardens from Rs. 2,000/- to Rs.2,500/- per month (Annexure-21:03-C)

The FC noted that the Vice-Chancellor vide order No. ADM-17/HW/2000/338 appointed Prof. N.N Hina, Department of Political Science as chief Warden of 12 nos of Halls of Residence of RGU with a monthly honorarium for Rs. 3,000/- and also appointed 12 nos of Deputy Wardens with a monthly honorarium @Rs. 2,000/- per month and also enhanced the honorarium of Wardens from Rs. 2,000/- to Rs.2, 500/- per month vide order No. ADM-17/HW/2000/342 dated 15/03/2021.

Yearly financial implication will be Rs. 6, 84,000/-


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 RAIPUR (C.D.)

The Finance Committee in principle agreed the action taken by the Vice- Chancellor. However, Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC suggested that a comprehensive agenda may be put in place and the rates followed by other CUs may be obtained and send all the details along with supporting documents and proper justification to UGC/MoE and IFD of MoE for consideration/approval. The FC also noted the comments on the agenda item received from MoE through mail dated May 24, 2021.

FC: 21:04: To ratify the action taken by Vice-Chancellor to enhance the remuneration of interfaculty to teach inter-departmental subjects.

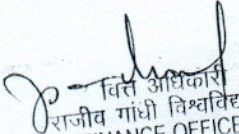
The FC noted that the Vice-Chancellor has approved to enhance the remuneration from Rs. 300/- to Rs. 500/- to inter faculty to teach inter-departmental subject as follows:

- i) Rs. 500/- per class and a maximum limit of Rs. 10,000/- per month in case of RGU Regular Faculties.
- ii) Rs.500/- per class and maximum limit of Rs. 25,000/- per month for those outside faculties.
- iii) If Guest Assistant Professor is involved in such inter-departmental teaching then Rs. 500/- per class subject to a maximum limit of Rs. 5,000/- per month.
- iv) All the above rates are applicable w.e.f 01.01.2021

The Finance Committee in principle agreed the action taken by the Vice- Chancellor. However, Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC suggested that a comprehensive agenda may be put in place and the rates followed by other CUs may be obtained and send all the details along with supporting documents and proper justification to UGC/MoE and IFD of MoE for consideration/approval. Thereafter the matter may be placed in the next FC for ratification. The FC also noted the comments on the agenda item received from MoE through mail dated May 24, 2021.

FC: 21:05: To consider the Budget Estimate and requirement of funds for the Financial year 2021-2022

The FC noted that against UGC letter No F.10-8/2021(CU) dated 12/03/2021 and D.O letter No. 1-6/2021 (CU) dated 1st April, 2021 the University has submitted the detailed budget estimates along with justifications to the UGC vide this University's letter No.RGU/FIN/2120/202/2020 (budget)/341 dated 19/03/2021 and D.O No.RGU/FIN/2120/2018 dated 24/05/2021 respectively. The abstract of the budget estimates under Salary, Recurring and capital Assets and fund requirement for ongoing and new building projects are mentioned below for consideration of Finance Committee.


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1. Salary and other components (OH-36)

(₹ in lakh)

Head of Account	Allocation	Exp. 2020-21	Requirement 2021-2022
Salary of Faculty	3310.00	2899.97	3600.00
Other components	395.69	320.04	435.00
Salary Non-Faculty	1902.50	1566.85	1920.00
Total	5608.19	4786.86	5955.00

2. Recurring Head (OH-31)

(₹ in lakh)

Head of Account	Allocation	Exp. 2020-21	Requirement 2021-2022
Pension & Pensionary benefits	1400.00	452.29	480.05
Fellowship/ Scholarship	502.71	168.25	380.00
Non-salary items	2147.00	1345.37	2200.00
Total	4049.71	1965.91	3060.05

3. Capital Funds (OH-35)

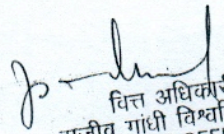
(₹ in lakh)

Head of Account	Allocation	1 st instalment	Exp. 2020-21	Requirement 2021-2022
Lab equipments/ CIF facility and Small office equipments	75.00	37.50	52.95	1600.00
Books and Journals	175.00	87.50	140.17	1050.00
Furniture & Fixture	150.00	75.00	25.94	400.00
Campus Development	175.00	87.50	17.65	500.00
ICT- enabled infrastructure for online learning & e- resources	275.00	137.50	128.68	300.00
Total	850.00	425.00	365.39	3850.00

4. Requirement of funds for ongoing building projects sanctioned during 2017-2018 (Capital Assets)

(₹ in lakh)

Head of Account	Recommended allocation for Building projects	Funds already released	Expenditure incurred so far	Balance against released funds	Requirement 2021-2022
Faculty Building of Social Sciences and Languages	2200.00	500.00	500.00	0.00	1700.00
Faculty Building for Education and Law	1000.00	250.00	249.00	1.00	750.00
Faculty Building for Mass Communication and Computer centre	500.00	100.00	100.00	0.0	400.00
Construction of Faculty Building for Zoology	1547.00	663.00	30.00	633.00	884.00
Total	5247.00	1513.00	879.00	634.00	3734.00


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5. Requirement of funds for New projects (Capital Assets)

(₹ in lakh)

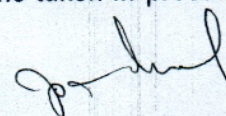
Project name	Total estimated cost	Requirement 2021-2022	Approval of BCC/ FC & EC		
			BCC	FC	EC
C/o Kendriya Vidyalaya at Rajiv Gandhi University at Rono Hills	1566.00	350.00	25 TH . Dtd.22/07/ 2020	19 th . Dtd.14/08/ 2020	30 th . Dtd.18/08/ 2020
C/o Residential quarters for the staff of Kendriya Vidyalaya at Rajiv Gandhi University, Rono Hills (G+1) (SH: Type-I 1No; Type-II 1No; Type-III 4 No; Type-IV 4 No & Type-V- 1No)	347.00	75.00	25 TH . Dtd.22/07/ 2020	19 th . Dtd.14/08/ 2020	30 th . Dtd.18/08/ 2020
C/o Administrative block at Rajiv Gandhi University at Rono Hills	3559.00	1000.00	25 TH . Dtd.22/07/ 2020	19 th . Dtd.14/08/ 2020	30 th . Dtd.18/08/ 2020
Supply and Laying of one number PVC insulated and P{VC sheathed / XLPE power cable of 1.1KV grade of following size direct in ground including excavation, sand cushioning, protective covering and refilling the trench etc. as required (185 sq mm and above up to 400 sq mm	165.44	50.00	25 TH . Dtd.22/07/ 2020	19 th . Dtd.14/08/ 2020	30 th . Dtd.18/08/ 2020
Renovating of Acoustic work, Stage Craft work, Stage Illumination, Sound reinforcement, Furniture, Stage Electrical work and audio video solution of auditorium at Rajiv Gandhi University at Rono Hills	975.00	975.00	21 st dated 15/11/2018	15 th FC dated 11/12/2018	24 th EC dated 27/03/2019
Total	6612.44	2450.00			

Total requirement of fund (1+2+3+4+5) = 19,049.05 Lakhs

While discussing the agenda item the FC also taken into account the comments received from MoE, CU. The Finance Committee perused and approved the budget estimates submitted to UGC and requirement of funds for the financial year 2021-2022.

The FO informed that the Budget Estimate and Fund requirement for the financial year 2021-22 is on realistic basis and as per the guidelines for submission of RE and BE. He added that proposal for fund requirement for new projects (Capital Assets) were approved through statutory bodies such as BCC, FC and EC.

The FO also informed the committee that final allocation of recurring grants OH (31) are generally made during the last quarter of financial year due to which grants are not utilised fully. Over and above, considering the fact that RGU is located in a geographically remote place and most of the time road and power connectivity problems due to geographical condition; huge expenses are made on POL items for running DG sets, running of buses and tankers for fetching of potable water supply in the campus, long duration of time taken in procurement of



FC: 21:06: (ii) To report on formation of Company in the name of ACIC-RGU Foundation

The FC noted that Rajiv Gandhi University has been selected for establishment of Atal Community Innovation Centre ("ACIC") under the Atal Innovation Mission of NITI Aayog, Gol to engage the community at large in innovation and entrepreneurial activities.

Accordingly, a company in the name of 'ACIC RGU Foundation' U/s 8 of Companies ACT, 2013 has been formed with a share capital of Rs. 1, 00,000/- vide **Certificate of Incorporation** having **Registration No.U85300AR2021INPL013636dated 03/02/2021**. As per the Clause 66 of the Articles of Association of the Company and Memorandum of Association & Article of Association filed with the Registrar of Companies, Central Registration Centre (CRC), Prof. Saket Kushwaha, Vice Chancellor, RGU & Dr. Nabam Tadar Rikam, Registrar, RGU constitute the first Directors of the Board of Directors of the Company from the date of incorporation of the Company. This first meeting of the Board of Directors of ACIC RGU Foundation was held on 1st day of March, 2021 at 11.00 AM at Rajiv Gandhi University, Rono Hills, Doimukh, Arunachal Pradesh. The University has transferred an amount of Rs. 66.30 lakhs from Revenue account to ACIC savings account Number 83420100006145 being the matching contribution of 1st year towards ACICRGU Foundation.

The FC noted the agenda. FO informed the committee that NITI Aayog, Gol, has sanctioned Rs 250 lakhs for starting of ACIC RGU Foundation and RGU will also contribute Rs. 250 Lakhs as matching share form internal source as per the guidelines. As suggested by Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC the University should send all the details/inputs related to ACIC RGU Foundation with supporting documents and proper justification to UGC/MoE for perusal.

FC: 21:06: (iii):

1. GRANTS RECEIVED AND EXPENDITURE POSITION (2021-2022) UNDER SALARY GRANT (OH-36) w.e.f 1.4.2021 TO 07.05.2021

HEAD	BUDGET PROPOSAL 21-22	Budget Allocation	GRANTS RECEIVED- Till date	(₹ in lakh)	
				EXPDR. Till 7.5.2021	Balance Available
SALARY-36					
SALARY FACULTY	3600.00	Not yet finalised	408.66	287.90	-56.31
SALARY NON FACULTY	1920.00			130.34	
OTHER COMPONENTS (LTC/LEAVE ENCASHMENT/MR/CHILD EDN ALL W/RETIREMENT BENEFITS)	435.00			46.73	
TOTAL	5955.00		408.66	464.97	-56.31

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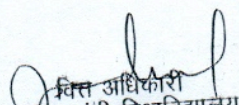
2. TO REPORT ON THE GRANTS RECEIVED AND EXPENDITURE POSITION (2021-2022)
UNDER RECURRING HEAD (OH-31) w.e.f. 1.4.2021 TO 07.05.2021

HEAD	BUDGET PROPOSAL 21-22	Budget Allocation	GRANTS RECEIVED	(₹ in lakh)	
				EXPDR. Till 07.05.2021	Balance Available
RECURRING-31					
NON-NET FELLOWSHIP-31	380.00		143.28	19.02	-47.28
PENSIONARY BENEFIT-31	480.05	Not yet finalised		36.24	
NON-SALARY COMPONENT-31	2200.00			135.30	
TOTAL	3060.05		143.28	190.56	-47.28

3. GRANTS RECEIVED AND EXPENDITURE POSITION UNDER CAPITAL ASSETS (OH-35)

CAPITAL GRANT 2019-20				
HEAD	ALLOCATION	GRANT RECEIVED During 2019-20	EXPDR. Till 07.05.2021	(₹ in Lakh)
				Balance Available
Books & Journals	200.00	200.00	199.83	0.17
Equipment	150.00	150.00	150.19	-0.19
Campus Development	200.00	200.00	124.34	75.66
Other Infrus i/c Furniture Fixture	250.00	250.00	203.96	46.04
Library Support	200.00	200.00	200.00	0.00
Repair/Renovation/Construction of Toilets under Swachha Bharat Abhiyan	50.00	50.00	41.02	8.98
Total:	1050.00	1050.00	919.34	130.66

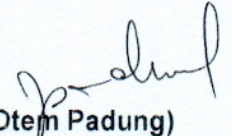
CAPITAL GRANT 2020-21				
HEAD	ALLOCATION	GRANT RECEIVED During 2020-21	EXPDR. Till 07.05.2021	(₹ in Lakh)
				Balance Available
Books & Journals	175.00	87.50	140.27	-52.77
Equipment/Lab Equip	75.00	37.50	146.36	-108.86
Campus Development	175.00	87.50	27.57	59.93
Other Infrus i/c Furniture Fixture	150.00	75.00	27.19	47.81
ICT (For E- Resource)	275.00	137.50	128.69	8.81
Total:	850.00	425.00	470.08	-45.08


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Note: An amount of ₹. 425.00 lakh only was released by UGC during the financial year 2020-21 against the approved allocation of ₹. 850.00 lakh under Capital Assets. Expenditure incurred in anticipation of receipt of 2nd installment amounting to ₹.425.00 lakh.

The FC perused and noted the same. The FO suggested that the UGC may intimate the fund allocation under various heads especially under capital Assets at least in the 1st quarter and timely release of funds so that the University may be able to utilize the allocated funds within the time frame.

As there was no other time for discussion, the meeting came to an end with the proposal of vote of thanks.


(Prof. Otem Padung)
Finance Officer &

Ex-Officio Secretary of the Finance Committee

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RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH (A.P.)

**RAJIV GANDHI UNIVERSITY
RONO HILLS DOIMUKH**

MINUTES OF THE 22ND MEETING OF THE FINANCE COMMITTEE HELD ON 16.11.2021

The 22nd Meeting of the Finance committee of Rajiv Gandhi University was held on 16.11.2021 at 11 AM in the Vice Chancellor's Chamber in Blended Mode. The following members were present:

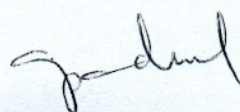
1	Prof. Saket Kushwaha, Vice- Chancellor	: Ex-Officio-Chairman
2	Prof. Amitava Mitra, Pro-Vice Chancellor	: Member
3	Dr. Jitendra Kumar Tripathi, Joint Secretary, UGC	: Member
4	Mr. Subash Ch. Sharu, Director (CU.I & II) (Nominee of Ms. Kamini Chauhan Ratan, JS(HE), MoE)	: Member
5	Mr. Mohammed Rizwan, Director (F. II), MoE (Representing JS&FA, MoE)	: Member
6	Prof. Kesang Degi, Dept. of Education	: Member (Nominee of RGU Court)
7	Prof. Sonajharia Minz, Vice Chancellor Sido Kanhu Murmu University, Dumka	: Member (EC Nominee)
8	Prof. N.C. Singh, Dept. of Geography	: Member(EC Nominee)
9	Prof. Pradip Kumar Kalita, Dept. of Physics	: Member
10	Dr. N.T. Rikam, Registrar	: Special Invitee
11	Mr. Kurian Thomas, Jt. Registrar (Finance)	: Special Invitee
12	Mr. B.K. Shah, Executive Engineer	: Special Invitee
13	Prof. Otem Padung, Finance Officer	: Ex-Officio-Secretary

At the outset the Chairman greeted and welcomed all the Members to the 22nd FC meeting of Rajiv Gandhi University followed by welcome address by the Pro-Vice Chancellor. The Finance Committee took note that for the first time 100% attendance was recorded in the 22nd meeting of Finance Committee. Joining the Chairman and Pro VC, the Finance Officer also extended greetings to all the members and placed and presented the agenda items of 22nd meeting of the FC of RGU for discussion.

The FC after thorough deliberations as well as considering the comments received from UGC vide Letter No. F. 20-6/2018 (CU) dated 11.11.2021 and MoE vide Letter F. No. 9-7/2014-IFD.pt dated 16.11.2021, following decisions were made against each and every agenda item.

FC: 22:01: To confirm the Minutes of the 21st Meeting of the Finance Committee held on 25.05.2021.

The FC noted that the Minutes of the 21st meeting of the Finance Committee held on 25.05.2021 were circulated to all the members of the Committee for comments and no comments were received from any of the members so far.



Finance Officer
Rajiv Gandhi University
Rono Hills Doimukh D.O

The FC confirmed the minutes of the 21st meeting of the Finance Committee held on 25.05.2021.

FC: 22:02: To accept the Action Taken Report (ATR) on the decisions of 21st meeting of the Finance Committee held on 25.05.2021.

The FC noted the Action Taken Report (ATR) on the decisions of 21st meeting of the Finance Committee held on 25.05.2021.

The FC noted the comments of UGC regarding the agenda item vide Letter No. F. 20-6/2018 (CU) dated 11.11.2021 and MoE, Govt. of India vide Letter F. No. 9-7/2014-IFD.pt dated 16.11. 2021 and accepted the Action Taken Report (ATR) on the decisions of 21st meeting of the Finance Committee held on 25.05.2021.

FC: 22:03: To consider and approve various proposals recommended by the Building Construction Committee in its 26th meeting held on 08/10/2021.

The FC noted that the Building Construction Committee in its 26th meeting held on 8th October 2021 has recommended detailed estimates for construction of various buildings, maintenance and renovation of residential and non-residential buildings and other minor works.

The FC perused and approved the proposals recommended by 26th meeting of the Building Committee held on 8th October 2021. Further the FC also noted the comments of UGC regarding the agenda item vide Letter No. F. 20-6/2018 (CU) dated 11.11.2021 and MoE vide Letter F. No. 9-7/2014-IFD.pt dated 16.11.2021 and advised for strict adherence.

FC: 22:04: To consider the Revised Budget Estimates for the financial year 2021-2022 and B.E for the financial year 2022-2023.

The FC noted that against UGC letter No. F.10-8/2021 (CU) dated 12.03.2021 and D.O Letter No. 1-6/2021 (CU) dated 1st April 2021 the University has already submitted the detailed budget estimates along with justifications to the UGC vide this University's letter No. RGU /FIN/2120/202/2020 (budget)/341 dated 19/03/2021 and D.O No. RGU/FIN/2120/2018 dated 24/05/2021 respectively. However, the approved allocation for the period 2021-22 is inadequate to meet the minimum requirements of the University including salary. Hence, a revised budget estimates under Salary, Recurring and fund requirement of funds for ongoing building projects prepared and placed before the FC for consideration.

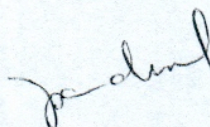
REVISED BUDGET ESTIMATES 2021-22

1) Salary and other components (OH-36)

₹ In Lakh

Head of Account	BUDGET PROPOSAL 21-22	Allocation (BE-21-22)	Exp.2021-22 (1.4.2021 to 31.10.2021)	Requirement 2021-2022 (From Nov to Mar)	RE (Gross Requirement 2021-22)	BE (2022-2023)
Salary of Faculty	3600.00	2900.00	1950.61	1726.95	3677.56	3840.00
Salary Non Faculty	1920.00	1500.00	973.85	754.90	1728.75	1824.00
Other components	435.00	352.13	120.09	238.79	358.88	360.00
Total	5955.00	4752.13	3044.55	2720.64	5765.19	6024.00

Note: Increase in Salary head due to Recruitment of new faculties against various departments and CAS promotion given to faculty staff.



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2) Recurring Head (OH-31)

₹ In Lakh

Head of Account	BUDGET PROPOSAL 21-22	Allocation (BE-21-22)	Exp.2021-22 (1.4.2021 to 31.10.2021)	Requirement 2021-2022 (From Nov to Mar)	RE (Gross Requirement 2021-22)	BE (2022-2023)
Pension & Pensionary benefits	480.05	386.00	339.67	264.02	603.69	720.00
Fellowship/ Scholarship	380.00	150.00	111.35	118.16	229.51	276.00
Non-salary items	2200.00	975.00	1086.41	842.15	1928.56	1950.00
Total	3060.05	1511.00	1537.43	1224.33	2761.76	2946.00

Note: IRG ₹600.00 lakh in Non -Salary items during 2021-22 (RE-21-22 projection.)

3) Capital Assets (OH-35)

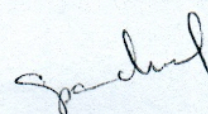
₹ In Lakh

Head of Account	BUDGET PROPOSAL 21-22	Allocation	1 st instalment	Exp.2021-22 (1.4.2021 to 31.10.2021)	Requirement 2021-2022 (From Nov-21 to March-22)
Books & Journal	380.00	175.00	87.50	1.69	87.50
ICT (Infras for Online Learning & E Resources)	300.00	275.00	137.50	140.65	137.50
Small Equipments//Laboratories	160.00	100.00	50.00	32.17	50.00
Campus Development	500.00	175.00	87.00	16.33	88.00
Other Infrus i/c Furniture Fixture	400.00	150.00	75.00	73.22	75.00
EWS-Implementation	3000.00	1000.00	500.00	0	500.00
Total		1875.00	937.00	264.06	938.00

4) Requirement of funds for ongoing building projects (Work-in -Progress) against allocation made by UGC during 2017-18

₹ In Lakh

Head of Account	Recommended allocation for Building projects	Funds already released	Expenditure incurred till Oct-2021	Balance against released funds	Requirement 2021-2022
Faculty Building for Education and Law	1000.00	250.00	222.00	28.00	750.00
Faculty Building for Mass Communication and Computer centre	500.00	100.00	100.46	-0.46	400.00
Faculty Building of Social Sciences and Languages	2200.00	500.00	598.68	-98.68	1700.00
Construction of Faculty Building for Zoology	1547.00	663.00	282.43	380.57	884.00
Total	5247.00	1513.00	1203.57	309.43	3734.00



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The FO informed the members that the University is facing acute shortage of fund under Salary Head (OH-36) and Recurring Head (OH-31) from the first quarter of the current fiscal year and the University have written several letters to UGC for sanction of funds against salary head. Due to non release of sufficient funds against salary head the University is managing the shortage of funds from debt deposit account of RGU. It was informed that 25 numbers of new faculty members were joined the University in various positions recently. Besides many faculty members got promoted under CAS also. Due to lack of fund under Salary Head (OH-36), RGU could not able to release the arrears also.

The FO also informed the committee that 10 new departments have been started. Out of the new departments, 5 of them are Agricultural departments and to run such departments they need lab, chemicals, costly equipments, furniture etc. As such, the expenditure under Recurring Head (OH-31) are increasing day by day. Due to this, there is need to enhance the allocation of Budget under OH-31.

While considering the fund position, it was informed by the Joint Secretary, UGC that RGU should get some additional funds during RE allocation and suggested to keep on hold payment of arrear salary to CAS promotees till sufficient fund is available with the University/grants released by the UGC. He also informed the Committee that Ministry has already processed for the release of 2nd installment of grants and hopefully the Universities will get 2nd installment of capital grants by December 2021. Further, he reiterated that fund should not be returned to UGC and RGU should ensure 100% utilization of funds by the end of the current financial year.

Regarding agenda FC:22:04:(04) Requirement of fund for ongoing building projects (work-in-progress) against allocation made by UGC during 2017-18, the Chairman informed the UGC/MoE that many ongoing Projects are on the verge of completion and ready to hand over. But, due to lack of fund, University is not able to make payments to these committed expenditure. He added that RGU has written to UGC for one-time additional grant of Rs. 3734.00 lakh which is essential to complete the ongoing projects of the University.

The Joint Secretary, UGC and Director (IFD), MoE, Govt. of India suggested that a separate proposal for release of balance grants against the approved allocation for building projects for clearance of committed payment against ongoing building projects may be sent to UGC and MoE for one time special consideration for release of balance fund under Capital Asset (OH-35).

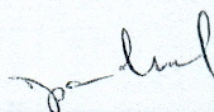
The FC considered the revised budget estimates for the financial year 2021-2022. Further, the FC noted that the comments of UGC regarding the agenda item vide Letter No. F. 20-6/2018 (CU) dated 11.11.2021 and MoE vide Letter F. No. 9-7/2014-IFD.pt dated 16.11.2021 should be strictly adhered to by the University.

FC: 22:05: To consider and approve the Annual Accounts for the financial year 2020-2021

The FC noted that Annual Accounts for the financial year 2021-2021 has been prepared strictly as per the Revised Format of Accounts, guidelines and instructions issued by the Govt. of India. The account have been prepared on accrual basis and taking into account the component of depreciation at the rates provided in the Revised Uniform Accounting Standards.

The FC further noted that as per the Statutes of the University under Section 17(7) the Annual Accounts will have to be placed before the FC for consideration and comments and thereafter, submitted to the Executive Council for approval.

The FC noted the comments of UGC regarding the agenda item vide Letter No. F. 20-6/2018 (CU) dated 11.11.2021 and MoE vide Letter F. No. 9-7/2014-IFD.pt dated 16.11.2021.



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During the discussion the Director (IFD), MoE raised some queries against the annual accounts which were properly addressed by the University authorities. He also suggested to incorporate all relevant points in the note on accounts. He suggested University should draw the attention of UGC about its financial crunch with proper justification

The FC perused and recommended the Annual Accounts of the University for the Financial Year 2020-21 to EC for approval.

Reporting Items:

FC: 22:06 (i): Status of pending audit observations and report of Standing Audit Committee.

There are 10 (ten) nos of audit observations to be dropped pertaining to the financial year 2010-2011 to 2017-18 and 6 nos. of observations for the financial years – 2018-2019 and 2019-20 (up to 31.10.2020) raised by PAG against the latest audit conducted.

The 21st FC advised the University to follow it up with PAG to settle all pending audit observations. Accordingly, revised replies along with supporting documents were sent to PAG, Itanagar for their consideration. As on date, no audit paras are pending with this University.

The FC noted the same.

FC:22:06 (ii) : To report on the Ex-post-facto Administrative approval given by Govt. of Arunachal Pradesh for implementation of GPF-cum-Pension-Gratuity (Pension) Scheme, 1972 for the employees of Rajiv Gandhi University (The then Arunachal University), Arunachal Pradesh from 23-02-1984 to 08-04-2007 and release of Rs. 8.40 crore towards one time settlement of statutory pension liabilities under GPF-cum-Gratuity (Pension) Scheme 1972.

The Govt of Arunachal Pradesh vide its Gazette Notification No. 14, Vol. XXXII dated 30.07.2021 has accorded approval for ex-post-facto implementation of GPF-cum-Pension Gratuity (Pension) Scheme for the employees of Rajiv Gandhi University, (The then Arunachal University), Arunachal Pradesh from 23-02-1984 to 08-04-2007 as per sub clause 33 (clause 1) and (2) of the Arunachal University Act 1984 (Gazette Notification was placed as Annexure-22:06: (iii) - E).

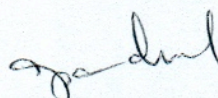
The Govt. of Arunachal Pradesh has also released the net Pension liabilities amounting to Rs. 8.40 crore out of 8.84 vide order No. SEDN/87/2014 dated 11.03.2020 after adjusting the CPF & Gratuity amount already given by the State Government for said period to the Pension & Gratuity fund of the University maintained in Bank of Baroda, Arunachal University Branch, Doimukh.

The Finance committee noted the same with reference to the comments of UGC regarding the agenda item vide Letter No. F. 20-6/2018 (CU) dated 11.11.2021 and MoE vide Letter F. No. 9-7/2014-IFD.pt dated 16.11.2021 and suggested the University to take up the matter with the MoE for consideration.

FC: 22:06 (iii): To report on introduction of 6 (six) month certificate course in Japanese language by Institute of Distance Education (IDE).

The 40th Meeting of the Board of Management of Institute of Distance Education (IDE) held on 25.06.2021 vide item No. BoM 40:04 has approved for admission for 06 (six) month's Certificate Course in Japanese Language with a fixed course fee of Rs. 6,950/- (Rupees six thousand nine hundred fifty) only.

The FC noted the same.



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FC:22:06 (iv): Grants received and Expenditure position (2021-2022) under Salary Grant (OH-36) w.e.f. 1.4.2021 to 31.10.2021.

1. GRANTS RECEIVED AND EXPENDITURE POSITION (2021-2022) UNDER SALARY GRANT(OH-36) w.e.f 1.4.2021 TO 31.10.2021

(₹ in lakh)

HEAD	BUDGET PROPOSAL 21-22	Budget Allocation	GRANTS RECEIVED-Till date	EXPDR. Till 31.10.2021	Balance Available
SALARY-36					
SALARY FACULTY	3600.00	2900	2451.96	1950.51	-592.49
SALARY NON FACULTY	1920.00	1500		973.85	
OTHER COMPONENTS	435.00	352.13		120.09	
TOTAL	5955.00	4752.13	2451.96	3044.45	-592.49

Note: EXCESS SALARY EXPDR MET FROM RECURRING GRANT & DEBT DEPOSIT ACCOUNT

2. GRANTS RECEIVED AND EXPENDITURE POSITION (2021-2022) UNDER RECURRING HEAD (OH-31) w.e.f 1.4.2021 TO 31.10.2021

(₹ in lakh)

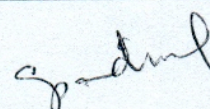
HEAD	BUDGET PROPOSAL 21-22	Budget Allocation	GRANTS RECEIVED	EXPDR. Till 31.10.2021	Balance Available
RECURRING-31					
PENSIONARY BENEFIT-31	480.05	386.00	839.95	339.67	-697.48
NON NET FELLOWSHIP-31	380.00	150.00		111.35	
NON SALARY COMPONENT-31	2200.00	975.00		1086.41	
TOTAL	3060.05	1511.00	839.95	1537.43	-697.48

Note: Excess expenditure met from Internal borrowing & Internal Revenue account.

CAPITAL GRANT-35

3. GRANTS RECEIVED AND EXPENDITURE POSITION UNDER CAPITAL ASSETS(OH-35) 1.4.2021 to 31.10.2021

Head of Account	Allocation	1 st instalment (Received)	Exp (1.4.2021 to 31.10.2021)	Balance Available
Books & Journal	175.00	87.50	1.69	85.81



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ICT (Infras for Online Learning & E Resources)	275.00	137.50	140.65	-3.15
Small Equipments//Laboratories	100.00	50.00	32.17	17.83
Campus Development	175.00	87.00	16.33	70.67
Other Infrus i/c Furniture Fixture	150.00	75.00	73.22	1.78
EWS-Implementation	1000.00	500.00	0	500.00
Total	1875.00	937.00	264.06	672.94

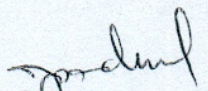
**4. GRANTS RECEIVED AND EXPENDITURE POSITION UNDER CAPITAL ASSETS(OH-35)
AGAINST ONGOING BUILDING PROJECT SANCTIONED DURING 2017-18**

(₹ in lakh)

HEAD	ALLOCATION	GRANT RECEIVED (2017-18)	EXPDR. Till 30.10.2021	Balance Available
NEW BUILDING PROJECT- 2017-18				
Faculty of Social Sc. Bldg	2200.00	500.00	598.68	-98.68
Faculty of Education Bldg	1000.00	250.00	222.00	28.00
Faculty of Mass com Bldg	500.00	100.00	100.46	-0.46
ONE TIME ADDITIONAL GR. Const. of Zoology Building	663.00	663.00	30.06	632.94
TOTAL	4363.00	1513.00	951.20	561.80

FC noted the same. The FC members also noted the comments of UGC regarding the said agenda item vide Letter No. F. 20-6/2018 (CU) dated 11.11.2021 and MoE vide Letter F. No. 9-7/2014-IFD.pt dated 16.11.2021 which shall be strictly adhered to by the University.

As there was no other item for discussion, the meeting came to an end with the proposal of vote of thanks from the Registrar. He expressed his gratitude to all the Hon'ble Members for sparing their valuable time for attending the meeting despite their busy schedule with a hope that in the next meeting, all the members will have their physical presence in the FC meeting.


Prof. Otem Padung
Finance Officer & Ex-Officio-Secretary,
Finance Committee

Finance Officer
Rajiv Gandhi University
Rono Hills, Doimukh P.O.
Arunachal Pradesh