

Minutes of the 23rd Meeting of the Finance Committee of RGU held on 27th May, 2022

The 23rd Meeting of the Finance committee of Rajiv Gandhi University was held on 27.05.2022 at 11:00 AM in the Vice Chancellor's Chamber in Blended Mode.

The following members attended the meeting.

1	Prof. Saket Kishnaha, Vice-Chancellor	: Ex-Officio Chairman
2	Prof. Amitava Mishra, Pro-Vice Chancellor	: Member
3	Dr. Alendra Kumar Tripathi, Joint Secretary, UGC	: Member
4	Mr. Subhash Chand Sharu, Director (CU I & II) (Representing Joint Secretary (CU), MoU)	: Member
5	Mr. Mohammed Kowsh Director (F. II), MoU (Representing R&PA, MoU)	: Member
6	Prof. Kesang Dey, Dept. of Education	: Member (Nominat of RGU Court)
7	Prof. Sanjivani Mishra, Vice Chancellor Sobhan University, Dombivli	: Member (EC Nominat)
8	Prof. N.C. Singh, Dept. of Geography	: Member (EC Nominat)
9	Prof. R.C. Parida, Dept. of Commerce	: Member (EC Nominat)
10	Mr. Kuntan Thomas, II. Registrar (Finance)	: Special Invitee
11	Mr. S.K. Shah, Executive Engineer	: Special Invitee
12	Prof. Dhiren Prasad, Finance Officer	: Ex-Officio-Secretary

At the outset the Chairman greeted and welcomed all the Members of the FC of Rajiv Gandhi University followed by greetings from the Pro-Vice Chancellor. Joining the Chairman and Pro VC, the Finance Officer also extended greetings to all the members and placed and presented the agenda items of 23rd meeting of the FC of RGU for discussion.

The comments/observations received from UGC vide letter No. F. 20-5/2018 (CU) dated 24.05.2022, ASD (CU-I), MoU vide mail dated May 26, 2022 and IPD (MoU) vide letter F. No. 5-7/2014-IPD of dated 26.05.2022 were circulated to all esteemed members of FC and discussed during the meeting.

FC: 23: 01: To confirm the Minutes of the 22nd Meeting of the Finance Committee held on 16.11.2021.

The Finance Officer apprised the members that the Minutes of the 22nd meeting of the Finance Committee held on 16.11.2021 were circulated to all the members of the Committee for comments.

As no comments were received from any of the members, the FC confirmed the Minutes of the 22nd Meeting of the Finance Committee held on 16.11.2021.


Prof. Dhiren Prasad, Finance Officer
Rajiv Gandhi University
Jalpaiguri, West Bengal

FC-23-02: To accept the Action Taken Report (ATR) on the decisions of 22nd meeting of the Finance Committee held on 16.11.2021.

The FC noted that the Action Taken Report (ATR) on the decisions of 22nd meeting of the Finance Committee held on 16.11.2021.

The Finance Committee noted the comments of UGC vide Letter No. F. 20-6/2018 (CU) dated 24.05.2022, ASD (CU-I), MoE vide mail dated May 26, 2022 and I/D (Mat) vide letter F.No. 9-3/2014-I/D on dated 26.05.2022 and accepted the Action Taken Report (ATR) on the decisions of 22nd meeting of the Finance Committee held on 16.11.2021.

FC-23-03: To consider the Budget Estimates for the financial year 2022-2023 under Salary, Recurring and Capital Assets

The FC noted that against UGC O.D letter No.1-6/2021(CU) dated 06/04/2022 and UGC letter No.1-3/2022(CU) dated 18.04.2022 the University has already submitted the detailed Budget estimates under Salary, Recurring, Capital assets along with justifications for the financial year 2022-23 and also fund requirement for ongoing building projects in the prescribed format to the UGC vide the University's O.D letter No.85U/Fin/2130/2020 (Budget) dated 26/04/2022 and 28/04/2022.

The requirements under various heads are shown below.

(A) Legitimate requirement under BE 2022-2023 towards Salary & Other Components (Rs. in lakh)

Sr. No.	Expenditure Head	BE for 2021-22 Conveyed by UGC under Salary	Actual Expenditure for 2021-22 under Salary	Budget Estimate 2022-23 Approved by 22 nd meeting of FC	Legitimate requirement under BE for 2022-23
1	Amount Spent on Salaries (Regular Employees)				
20	Faculty	3608.00	3712.15	3646.90	4200.00
21	Non-Faculty	1700.00	1714.89	1824.90	1980.00
	INTERNAL BORROWING	360.00		9.00	300.00
	TOTAL (SALARIES)	5408.00	5427.04	5480.80	6480.00
2	Other Components	210.00	214.00	260.00	410.00
	TOTAL (I & 2)	5618.00	5641.13	5740.80	6890.00

Note: Internal borrowings to be recovered during 2022-23

(B) Legitimate requirement under BE for 2022-23 Under Recurring Head

Sr	Particulars	BE for 2022-23 Conveyed by UGC Recurring Head	Actual Expenditure for 2021-22 Recurring Head	Budget Estimate 2022-23 Approved by 22 nd meeting of FC Under Recurring Head	Legitimate requirement under B.E. for 2022-23
1	Person & Pensionary Benefits	600.00	681.16	700.00	840.00
2	Non Salary Components	286.00	182.43	156.00	251.00
3	Non Non Fellowship (M/DFP/ND)	218.75	215.76	218.00	480.00
	Grand Total (1+2+3)	1104.75	1079.35	1074.00	1571.00
	Internal receipt of the University	125.00	15.00	125.00	125.00

Dr. Anil Kumar
 Director, Finance Office
 The Indian Institute of Technology
 Kharagpur

(K) Details of grants under Capital Assets 31 for the year 2021-22 and Demand for 2021-22 (₹ in Lakh)

Sr. No.	Items	Grant Allocated during 2021-22	Grant received from USC during 2021-22	Expenditure incurred against grant received during 2021-2022	Proposed Grant Required for the F.Y. 2022-23
1	Book & Journals	175	175	175	350
2	ICT related software for online learning & e-Reserve IP	215	215	210.58	1000
3	Equipment/Instruments	100	100	100	2000
4	Library Development	175	175	170.27	2000
5	Other infrastructure including furniture & fixture	150	150	250.98	1000
	Total	615	615	608.77	5150

Note: For OMS implementation, fund allocated was ₹ 3000 lakh, Grant received till 31.03.2022 ₹ 1500 lakh balance ₹ 1500 lakh to be released.

(L) Details of ongoing building projects (Agreed Allocation 2021-22) (₹ in lakh)

Sr. No.	Name of the Building/Projects	Approved Allocation	Source of Funding	Grant received	Already spent	Balance to be released against approved plan	Work to be completed on
1	Faculty of Social Sci. Bldg.	1100	UGC/MHRD	500.00	205.50	1300.00	March 2023
2	Faculty of Education Bldg.	2000	UGC/MHRD	750.00	312.00	750.00	March 2023
3	Faculty of Mass Com. Bldg.	500	UGC/MHRD	100.00	238.50	400.00	March 2023
4	Center of Zoology Building	1541	UGC/MHRD	643.00	495.23	884.00	Dec 2023
	Total	1261		2113.00	1031.23	3734.00	

Note: Some expenditure incurred against U/o Social Science Building & U/o Mass Com building met from internal sources.

The PD informed the members that the University has submitted the legitimate Budget Estimate under Salary, Recurring, and Capital Assets Heads to UGC/MHRD which are based on realistic requirements and as per the guidelines of preparation and submission of BE/RE.

The PD briefed the members that the University is facing acute shortage of fund under Salary Head (04-26). Due to non release of sufficient funds under salary head against previous financial year, the deficit was met out of University's internal sources subject to recoupment against current year allocation under salary head. The University have written several letters to USC for sanction of required funds against Salary Head. Necessary provision in this regard has been kept in the budget estimate for the FY 2022-23 and submitted to USC for release of adequate funds under salary head. The PD also informed the committee that many new departments were started in the academic session 20-21 and 21-22, especially in science streams and in order to run such departments, the university need lab, chemicals, costly equipments, furniture etc. on priority basis. Besides, there is substantial increase in the recurring expenses. Hence, to meet up the requirement, necessary provision has been kept in the BE for F.Y 2022-23 under Recurring Head (04-31) and Capital Asset (04-35).


 Anil Kumar
 Director, Finance Office
 UGC-MSD, Post-Graduate, Rajasthan University

Further, the FO informed that the requirement of fund for engineering building projects against allocation made by UGC during 2017-18, in this regard University has sent many reminders to UGC, but, due to non receipt of fund, the university is not able to make payments to many committed expenditure. Regarding requirement of funds for the university against the ongoing building projects, the Director, CU, Mail assured the university that matter would be taken up with UGC.

The Finance Committee, after thorough discussion approved the Budget estimates submitted to UGC and requirement of funds for the financial year 2022-2023. The Finance Committee while discussing the agenda also considered the comments conveyed by UGC vide letter No. F. 20-6/2018 (CU) dated 24.05.2022, ASD (CU-6), Mail vide mail dated May 26, 2022 and HD, Mail vide letter F.No. 9-7/2014-EP dated 26.05.2022.

FC-23-04:

To consider and approve the Audited Annual Accounts along with Audit Report for the financial year 2020-2021

The FC noted that the Annual Accounts of the University for the financial year 2020-2021 were audited by PwG, manager in 2 (two) phases i.e 1st phase from 15.12.2021 to 21.12.2021 and the 2nd phase was from 15.01.2022 to 02.02.2022 and final SAR was submitted on 02.02.2022. The Hindi translation of SAR was received on 02.05.2022 and its printing and binding has been completed and the audited accounts along with audit report shall be submitted to Mail for placing the same in both houses of the Parliament.

The audited Annual Accounts along with audit report for the financial year 2020-2021 was placed before FC.

It was observed by MoE that the University has already delayed in submitting the Annual Accounts for the financial year 2020-21. The University may settle the discrepancies, if any, in the SAR for the FY 2020-2021. The FC perused and recommended the Annual Accounts of the University for the financial year 2020-21 to FC for approval.

The FC also noted the comments received from UGC vide Letter No. F. 20-6/2018 (CU) dated 24.05.2022, ASD (CU-6), ASD (CU-4), MoE vide mail dated May 26, 2022 and EP vide letter F.No. 9-7/2014-EP dated 26.05.2022.

The Director, MoE advised the university that laying of Accounts of the University before the Parliament should be as prescribed by the Ministry.

FC-23-05:

TO EXTEND THE BENEFITS OF CHILDREN EDUCATION ALLOWANCE AND HOSTEL SUBSIDY TO WORK-CHARGED (WC) STAFF OF ENGINEERING WING OF IITM.

The FC noted that the Work-charged staff of Engineering Wing, Rajiv Gandhi University has submitted a representation to the University authority to extend the benefits of Children Education Allowance and Hostel Subsidy at par with regular employees.

The University authority constituted a committee to look into the request made by the work-charged staff. The committee closely examined the feasibility and found that as per the Central Public Works Department (CPWD) Manual published in 2013 (Edition) under section 5 (Allowances) there is provision for extending such allowances to the work-charged employees in the same manner as their grant to the employees in the regular establishment. The minutes/ recommendations of the committee and abstract of CPWD manual was placed as Annexure.


The Finance Officer
Rajiv Gandhi University
Jhansi, U.P.

In this regard, the FC noted the comments of the agenda item received from UGC vide letter No. F. 20-6/2018 (CU) dated 24.05.2012, ASD (CU-0), Mail vide mail dated May 26, 2012 and IFO (MoE) vide letter F.No. 9/2014-FO pt dated 26.05.2012.

The proposal to extend benefits of Children Education Allowance and hostel subsidy to work charged (WC) staff of Engineering wing of RGU was not approved by UGC, MoE and IFO as it is permissible for the wards of Regular employees only and informed the University that instructions/provision of CPWD Manual are not applicable to RGU.

In view of the comments of UGC/FO, the FC did not consider the benefits of Children Education allowance (CEA) and Hostel Subsidy to Work Charged (WC) staff of Rajiv Gandhi University.

Respecting Items:

FC: 23-06-00 Status of pending audit observations and report of Standing Audit Committee.

The FC noted that there are 10 (ten) nos of audit observations to be dropped pertaining to the financial years 2010-2011 to 2017-18 and 6 nos of observations for the financial years 2008-2019 and 2019-20 raised by FAG, KAMAR.

In this regard, the F.D informed the members that RGU has already given suitable reply on the observations and reply from FAG is awaited.

The F.D also reported that the 5th meeting of Standing Audit Committee was held on 13th May, 2022 at 2.30 p.m under the Chairmanship of Hon'ble Vice-Chancellor to discuss on audit observations forwarded by Under Secretary, Ministry of Finance, Department of Economic Affairs, Govt. of India raised by C/O of the Principal Director of Audit, Finance & Communication against the corpus fund of Rs. 10.00 crore sanctioned to this University during 2013. The SAC in its meeting has directed the concerned branch/ Centre to furnish the audit replies to the Ministry within 2 (two) day's time.

The FC noted the comments received from UGC vide Letter No. F. 20-6/2018 (CU) dated 24.05.2012, ASD (CU-0), Mail vide mail dated May 26, 2012 and IFO, MoE vide letter F.No. 9/2014-FO pt dated 26.05.2012.

The Director, MoE informed the Committee that the University should comply with the suggestions/instructions of the Audit, if given and efforts should be made to settle/drop the audit paras on priority basis and regular meetings should be held to review all pending audit paras. The FO informed the members that no audit paras are pending with the University at of now.

FC: 23-06-10 Recommendations of the committee regarding charging of License fee for residential accommodations of RGU.

The FC noted that the University has constituted a committee under the chairmanship of Prof. R.C.Pandey, to examine the issues related to smooth and timely repair & maintenance of residential accommodation of RGU.

The recommendations of the committee were further examined by a Committee under the Chairmanship of Hon'ble Vice Chancellor and it was decided to collect 20% of the license fee as per the revised rate from the salary of allottees from January, 2022 to June, 2022 and rest 80% will be refunded to the allottees on a trial basis to carryout minor repair works against their allotted residential accommodation. A review of the same will be held.

In the month of June, 2022, some materials are to be purchased by the allottee, there will be no purchase of materials by the engineering wing for the repairing of hostel accommodation. The Minutes of the meeting and recommendations was placed before FC.

The FC noted the comments received from UGC vide letter No. F. 2018/2018 (CU) dated 24.05.2022, ASO (CU)-I, MoU vide mail dated May 26, 2022 and I/O, MoU vide letter F.No. 9/7/2018 I/O dated 28.05.2022.

The MoU informed the FC that the proposal of the university is not acceptable and University should strictly follow the norms of Govt of India in this matter.

FC: 28-06 (R) To report on keeping in term deposit the amount of Rs. 8.40 crore released by Government of Arunachal Pradesh towards one time settlement of statutory pension liabilities under GPF-cum-Gratuity (Pension) Scheme 2022.

The FC noted that the pension liabilities released by the Government of Arunachal Pradesh to RCU amounting to Rs.8.40 crore has been kept as FD against RCU Pension and Gratuity fund account maintained in Bank of Baroda, Dohmukh branch. In this connection, the University vide its letter No. 818-373/PI/2020 (Vol-4) dated 14/03/2022 written to UGC for further course of action against the Statutory Pension liabilities released by the State Government to the University.

The UGC vide its letter No.F.20-2/2008(CU) dated 8th April, 2022 conveyed that the University may keep the amount in term deposits in any nationalized bank till Govt. of India and/or UGC records approval to avail such employees in GPF cum Pension scheme.

The FD informed the Committee that the Pension matter of employees of the University during the State period and whose pre-retiree pension liabilities were cleared by the State Government were processed by UGC and sent to MoU for approval/consideration.

Further, the matter was brought to the notice of UGC/MoU. The Directors, MoU assured the University that they will discuss the matter with appropriate authorities/officials in the MoU for necessary follow-up.

FC: 22-08 (N)- GRANTS RECEIVED AND EXPENDITURE POSITION (2021-2022) UNDER SALARY

1. GRANTS RECEIVED AND EXPENDITURE UNDER SALARY GRANT (DH-96) 2021-22

HEAD	BUDGET PROPOSAL 21-22	Budget Alteration	GRANTS RECEIVED-	EXPOR. As on 31.03.2022	(₹ in Lakhs) Balance Available
SALARY BE					
SALARY FACULTY	3600.00	4609	3600.00	3712.25	-452.25
SALARY NON FACULTY	9930.00	2780	2700.00	5714.88	-54.88
OTHER COMPONENTS	435.00	220	220.00	285.09	-75.09
TEMPORARY BORROWING			300.00		300.00
TOTAL	5065.00	5520.00	5820.00	5722.12	97.88

Note: CLOSING BALANCE ₹ 97.88 LAKH PULL BACK BY RCU on 31.03.2022


 Sr. Finance Officer
 Institute of Technology, Karo, Karo University
 and Govt. Engineering High School
 P.O. Karo, Dist. P.O. Arunachal Pradesh

GRANTS RECEIVED AND EXPENDITURE POSITION (2021-2022) UNDER RECURRING HEAD (04-31) w.e.f 1.4.2021 TO 31.03.2022

(R. in Lakhs)

HEAD	BUDGET PROPOSAL 21-22	Budget Allocation	GRANTS RECEIVED	EXPOR. As on 31.03.2022	Balance Available
RECURRING-31					
PENSIONARY BENEFIT-31	480.05	605.70	605.70	685.55	-82.85
NON NET FELLOWSHIP-31	380.00	250.75	250.75	235.90	14.85
NON SALARY ITEM	2200.00	2090.00	2000.00	2812.43	112.57
INTERNAL REVENUE			25.00		
TOTAL	3060.05	2854.45	2879.45	2833.88	45.57

Note: CLOSING BALANCE ₹ 45.57 (LAKH PLUS) BACK BY AM on 31.03.2022

CAPITAL GRANT-35 (2021-22)

3. GRANTS RECEIVED AND EXPENDITURE UNDER CAPITAL ASSETS (04-35) 2021-22

(R. in Lakhs)

Head of Account	Allocation (21-22)	GRANTS RECEIVED	EXPOR. As on 31.03.2022	Balance Available
Books & Journal	175.00	175.00	175	0.00
ICT (Infrastructure for Online Learning & Resources)	275.00	275.00	270.5	4.50
Small Equipment/Laboratories	100.00	100.00	100	0.00
Campus Development	175.00	175.00	173.27	1.73
Other Infrastructure (i/c Furniture Fixture)	250.00	250.00	250	0.00
ITIS-Implementation	1000.00	1000.00	1000	0.00
Total	1875.00	1875.00	1868.77	6.23

Note: CLOSING BALANCE ₹ 6.23 (LAKH PLUS) BACK BY THE FBI on 31.03.2022

4. GRANTS RECEIVED AND EXPENDITURE POSITION UNDER CAPITAL ASSETS (04-35) AGAINST NEW BUILDING PROJECT SANCTIONED DURING 2017-18

(R. in Lakhs)

HEAD	ALLOCATION (PROPOSAL)	GRANT RECEIVED (2017-18)	EXPOR. Till 31.03.2022	Balance (against approved allocation)
NEW BUILDING PROJECT- 2017-18				
Faculty of Social Sc. Bldg	2200.00	500.00	3955.50	1700.00
Faculty of Education Bldg	1000.00	250.00	223.00	750.00
Faculty of Mass com Bldg	500.00	100.00	258.60	400.00
ONE TENT ADDITIONAL GR. Cost. of Zoology Building	1547.00	663.00	499.29	884.00
	5297.00	1513.00	2836.39	3734.00

Note: Extra expenditure incurred against C/o Tech/Sc. Bldg (M) & C/o Mass Com Building met from Internal source.

Note: Proposal for remaining balance of Grant for building projects placed to UGC/Mof for releasing of balance amount against allocation.

Dr. J. B. Choudhary
 Director (Finance Officer)
 UGC, New Delhi

The FC noted the Grants received and Expenditure position of 2022 under Salary, Reception, Capital Assets for the F.Y 2021-2022 and against new building projects sanctioned during 2017-18.

FC: 22.07: Any other item with the permission of the Chair

The FC noted that as advised by the UGC/MoE there was no table agenda placed before the FC.

As there was no other item for discussion, the meeting came to an end with the proposal of vote of thanks.



Prof. Otem Padung
Finance Officer &
Ex-Officio Secretary of the Finance Committee



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