

**RAJIV GANDHI UNIVERSITY
RONO HILLS, DOIMUKH**

F. No. RGU/REG-136/NAAC/21

Dated: 27.06.2024

CIRCULAR

In view of the submission of data to NAAC and other agencies, all Branches/Cells/Centres are hereby requested to furnish the following information/data to the Director, IQAC (iqac@rgu.ac.in) in hard and soft copies:

| Sl.No. | Required information | Action |
|--------|---|---|
| 1. | A report on all the programmes / activity conducted by the various cells and centres during the academic year 2023-2024 (1 st June 2023 to 31 st May 2024) | JR (Academic) / all Coordinators of various Cells and Centres/concerned faculty members |
| 2. | An activity calendar/planner from all the Cells/Centres for the academic year 2024-2025 (1 st June 2024 to 31 st May 2025) | All Coordinators of various Cells/Centres |
| 3. | An activity report under MoU with various organization/agencies from the concerned Coordinator/concerned faculty members for the academic year 2024-2025 (1 st June 2023 to 31 st May 2024) | JR (Academic) / all Coordinators of various Cells and Centres/concerned faculty members |

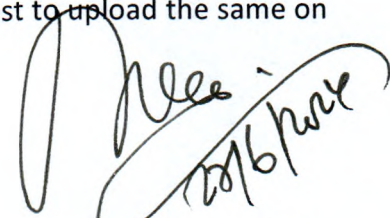
Sd/-
Registrar

Memo F. No. RGU/REG-136/NAAC/21

Dated: 27.06.2024

Copy to:

1. PS to Vice-Chancellor for information.
2. All Deans of Faculties for information.
3. PS Controller of Examinations for information.
4. Director, IQAC for information.
5. All HoDs/Directors of the Departments / Institutes for information and wide circulation.
6. Professor-in-charge, Placement Cell for information.
7. All faculty members for information.
8. All Coordinators of various Cells/Centres for information.
9. All Joint Registrars for information.
10. Joint Director (CC) for information with a request to upload the same on the university website.
11. Office copy.



**(Dr. N.T. Rikam)
Registrar**

RAJIV GANDHI UNIVERSITY

Sub: To Issue Circular –reg.

This is to inform you that, a comprehensive report as mentioned below required:

(1) About all the programmes / activity done by the various cells and centers during the academic year 2023-2024 (1st June 2023 to 31st May 2024) shall be collected for onward submission to NAAC and other agencies.

(2) All the Cells/Centre's may be requested to submit their Activity Calendar/Planner for the academic year 2024-2025 (1st June 2024 to 31st May 2025) for record and planning of the overall activities of IQAC.

(3) Activity Report under MoU with various organization/agencies from the concern Coordinator/concern person for the academic Year 2024-2025 (1st June 2023 to 31st May 2024).

In view of the above, may I request your good office to issue notification/circular to all the concern Cells/Centers, Coordinator/Director or In-charge to provide the required data's (both soft and Hard copy) to the office of the IQAC on priority basis.

RGU/IQAC-30/B23/2022

Date: 26.06.2024

To,

Registrar
Rajiv Gandhi University
Rono Hills, Doimukh

PS
[Handwritten signature]

WB
25/6/2024

प्रो उत्पल भट्टाचार्य, / Prof Utpal Bhattacharjee
निदेशक, आईक्यूएसी/Director, IQAC

निदेशक/DIRECTOR
आंतरिक गुणवत्ता आश्वासन प्रकोष्ठ (आई.क्यू.ए.सी)
Internal Quality Assurance Cell (IQAC)
राजीव गाँधी विश्वविद्यालय/Rajiv Gandhi University
रोनो हिल्स, दोईमुख/Rono Hills, Doimukh