

RAJIV GANDHI UNIVERSITY  
RONO HILLS; DOIMUKH  
ARUNACHAL PRADESH

No. RGU/SAN-04/GL/2016

Dated Rono Hills on 10<sup>th</sup> December 2024

**NOTICE INVITING QUOTATION (NIQ)**

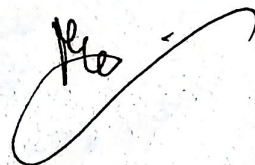
Sealed quotations are hereby invited from the intending Local bidders, contractors/firms/ individuals for the works of cleaning dustbins and garbage lifting from various dustbin locations of the Rajiv Gandhi University campus, Rono hills, Doimukh.

The intending bidders, contractors/firms/ individuals may submit the quotations duly prescribed on the Envelope **"QUOTATION FOR CLEANING DUSTBIN, GARBAGE LIFTING AND DISPOSING"**. That should be reached in the undersigned on or before 23<sup>rd</sup> December 2024, during office hours up to 1.00 pm. and opening on same date at 3.00 pm. If the closing day happens to be bandh/ holiday, then the next day will be treated as last closing/opening day. During the opening of the NIQ/NIT, **one representative must be attend in the time for justification of self documents/ quotations**, the number of garbage lifting and disposing or intended to be cleaned within a week/month should be mentioned clearly. The rates should be quoted on per month basis inclusive of all charges. The quoted rates shall be valid for one year only.

The firm must submit an amount of Rs. 5,000/- (Rupees five thousand) only as Earnest Money Deposit (EMD) in the shape of bank draft in favour of the Registrar, Rajiv Gandhi University, from the Bank of Baroda, university campus along with quotations and the same shall be refunded if disqualified. The interested candidates may collect the Quotation/Tender paper from the sanitary office during the office hour between 16<sup>th</sup> to 20<sup>th</sup> Dec' 2024, by paying Rs 500/- only as cost of the tender paper.

**Terms & Conditions:**

1. The payment shall be made on monthly basis.
2. The Contractor shall do the cleaning of all the dustbins and garbage dumped spot of the university campus at least 3 (Three) days in a week. No additional charge will be given to the contractor against any T&P, POL etc.
3. Time allowed is one year i.e, from the date of award of work order.
4. The University reserves the right to control or cancel this work order in case the service rendered by the agency is found un-satisfactory.
5. The work shall be carried out as per the direction of the Sanitary Inspector.
6. While quoting the rates, the contractors have to submit the following documents/ certificate failing which quotation will be summarily rejected.
  - a) Valid Trading Licence Registration Certificate.
  - b) Contractor Registration Certificate with updated validation.
  - c) GST Registration and Income Tax Return Certificate, payment updated till March 2024.
  - d) EPF Registration payment cleared updated certificate till March 2024.
  - e) Valid vehicle documents and the details of vehicle with Registration Certificate (RC) book.
  - f) Experience of similar nature of works "Garbage lifting and disposing works"
  - g) PAN Card.
  - h) Adhaar Card.
  - i) Latest Police Verification Certificate from the Superintending of Police.
  - j) Permanent Residential Certificate.
  - k) Earnest money Deposits.

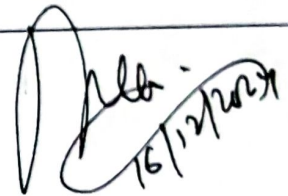


7. The university shall not entertain further increase in the rates from the date of awarding letter.

8. The selected Firm/ contractor must deposit an amount of the equivalent quoted rates of one month as security deposit in the shape of bank draft in favour of the Registrar, Rajiv Gandhi University, from the Bank of Baroda, which is refundable on completion of work order validity period. If the firm/contractor/agency failed/unable to discharge cleaning dustbin and garbage lifting works within 15 (fifteen) days as the prescribed time limit, then the security deposit shall be forfeited and work order shall be stand cancelled.
9. The undersigned reserves the right to accept or reject the whole part of the quotation without assigning any reason if required.

**FORMAT**

SI	Name of works	Rate per month	In words
1	Cleaning of Dustbin & lifting of garbage from university campus (Hostels, Faculty buildings, sectors and road sides) of the Rajiv Gandhi University campus to state government approved dumping site.		



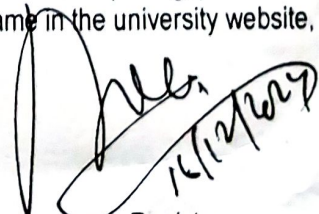
(Dr. N.T. Rikam)  
Registrar

Memo No. RGU/SAN-04/GL/2016

Dated Rono Hills on 16<sup>th</sup> Dec' 2024

Copy to:-

1. P.S. to the Vice Chancellor, for kind information, please.
2. P.A. to the Registrar, for kind information and necessary action, please.
3. P.A. to the Finance Officer, for kind information and necessary action. With a requested to depute the authorized representative on the date and time of the bid opening, please.
4. The Chairman, Purchasing & Marketing Committee, for kind information, with a request to inform all the members of the Purchasing & Marketing Committee to attend in the time of bid opening, please.
5. Jt. Director (CC), RGU, for kind information with a request to upload same in the university website, please.
6. Notice Board.
7. Office copy.



Registrar