

**RAJIV GANDHI UNIVETRISITY  
RONO HILLS: DOIMUKH**

No.Fin-RGU/FIN/25/MISC/2020

Dated Rono Hills, the 21<sup>st</sup> January, 2025.

**C I R C U L A R**

This is to inform that all concerned that all the **outstanding advance(s)** of this financial year have to be settled within the February 15, 2025.

All concerned branches are requested to take steps to settle/submit the outstanding advances latest by **15<sup>th</sup> February, 2025** without fail.

This is issued with the approval of authority.

Sd/-

Finance Officer.

Memo No. RGU/FIN/25/MISC/2020/ 272

Dated Rono Hills, the 21<sup>st</sup> January, 2025.

Copy to:-

1. P.S. to Vice-Chancellor for information please.
2. P.A. to Registrar for information please.
3. P.A. to Controller of Examination for information please.
4. P.A. to Finance Officer for information please.
5. The Librarian for information and necessary action please.
6. The Joint Registrar (Exam & Acad) for information and necessary action please.
7. The Joint Director, Computer Cente for information and with a request to upload the same in website please.
8. Deputy Registrar (Estt./Admn &Project ) for information please.
9. The Executive Engineer for information and necessary action please.
10. The Estate Officer for information and necessary action please.
11. .The Sr. Security Officer for information and necessary action please.
12. The Assistant Registrar \_\_\_\_\_ for information and necessary action please.
13. Aii Section Officer for information and necessary action please
14. Officer Copy.

Deputy Registrar/D.D.O (Finance)

*H. J. J.*  
21/01/25